

Bikeability Instructor

Salary:	£17,693 p.a. pro rata for part time
Contract Type:	Fixed Term – until Thursday 19th July 2018
Hours:	24 hours per week Term Time Only x 2 posts (Van Driver & Bikeability Cycling Instructor) 20 hours per week Term Time Only x 8 posts (Bikeability Instructor)
Closing date:	18th February 2017
Interview date:	Wednesday 28 th February 2018
Training Days:	12th March, 13th March, 14 th March, 15th March 2018 9.00am -4.00pm Active Ken Ward, Hattersley, Hyde, Cheshire
Start Date:	Monday 16th April 2018
Please Quote:	AT265

LOVE WHAT YOU DO. DO WHAT YOU LOVE!

Active Tameside is a registered charity. We're here to inspire people to live well and feel great!

Bikeability is 'cycling proficiency' for the 21st century, designed to give the next generation the skills and confidence to ride their bikes on today's roads.

Active Tameside requires ten national standard instructors to work on the Bikeability program from April 16th 2018 until 19th July 2018 (Term Time Only). The working hours will be twenty hours per week usually Monday –Thursday and when required occasional Fridays

The main functions of the roles are to work closely with the Senior Instructors and the Bikeability Officer to deliver high quality, practical training within the school premises and on a trafficked road environment. The scheme delivers road safety training at level 1 & 2 to Tameside primary schools. All candidates must be available to work Monday – Friday from 9.00am – 3.15pm.

Successful candidates will be put on the National Standard instructor course to be held in Tameside on 12th March, 13th March, 14th March, 15th March 2018: 9.00am -4.00pm. **This is compulsory training for the role holder.** Once qualified you will be placed with experienced instructors to deliver the programme within local primary schools.

Ideally candidates should have some experience of working with primary school aged children and be confident bike riders themselves, you must also possess good organisational and communication skills.

For further information or an informal chat please contact Mike Jones scheme coordinator on 07854772412

Active Tameside is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and it is expected that all applicants will share this commitment. DBS checks will be carried out on successful candidates subject to post requirement.

What benefits will Active Tameside offer me?

We seek to ensure that Active Tameside is great place to work and that our people are rewarded! All of our people are entitled to an Annual All Inclusive Membership which enables them to access all of our gyms, pools and classes for free! Your partner and children under 16 can swim for free too!

We also offer the Cycle to Work Scheme, Computer and Phone Salary Sacrifice Scheme, Kiddivouchers, Christmas Saving Club and a great Pension Scheme with Greater Manchester Pension Fund.

Not only that but we are also partnered with BHSF (a not-for-profit organisation) to offer great discounts for your favourite high street stores, offers and much more!

To apply for this position please fill out an application form and return it to HR@activetameside.com or Human Resources, Active Tameside, Active Ken Ward, Hattersley Road East, Hattersley, Hyde, SK14 3NL. Application forms can be found on www.activetameside.com or email hr@activetameside.com. For help or advice in completing the application form please contact People Services on 0161 366 4814.

Role Profile

Role Title:	Bikeability Instructor
Grade:	D
Date:	November 2017
Responsible to:	Sports Development Manager /Bikeability Scheme Co-ordinator

Role Purpose:

To deliver high quality Bikeability road safety lessons at level one and two in line with the national standard instructor (NSI) framework and related outcomes to primary school aged children within Tameside and the High Peak.

Role Accountabilities:

All our roles play a key part in delivering our strategic themes to achieve our goals:

1. Contribute towards achieving a positive culture in delivering our dynamic and life enhancing strategy and outcomes. Build positive and effective relationships with customers, colleagues, partners and key stakeholders.
2. To plan and deliver high quality Bikeability lessons in line with the NSI curriculum and outcomes framework for level one and two Bikeability within Tameside primary schools.
3. To record and collate Bikeability level one and two pupil outcomes/registers on a weekly basis to feedback to Bikeability scheme Coordinator.
4. To ensure all health and safety guidance is adhered to when delivering Bikeability sessions in the school setting.
5. Be a flexible and proactive team member who inspires improvements and developments in people, performance and processes. To inspire a "best in class" approach in representing our brand internally and externally.
6. Live and breathe the vision and values of Active Tameside in a customer focused way to drive us to be the best that we can be. To lead by example and to be an active role model in delivering our policies and procedures.

Role Requirements:

Our recruitment process will include you demonstrating these requirements from your application form, interview and/or assessment(s):

Knowledge	Experience
<p><i>National standard instructor qualification (NSI) to deliver Bikeability level one and two – Training will be provided</i></p> <p><i>First Aid & Child protection certificates</i></p> <p>Knowledge of the Bikeability curriculum and assessment framework for level one and two (Training provided)</p> <p>Knowledge of health and safety requirements when delivering structured Bikeability lessons</p> <p>Good level of education to include mathematics and English at GCSE/CSE level</p> <p>Knowledge of equal opportunities issues and appreciation of equal opportunities within service provision.</p> <p>Clean UK driving licence (Drivers role)</p> <p><i>Sport related degree or diploma</i> <i>Knowledge of cycling club structures for pupil progression</i></p>	<p>Experience of delivering curriculum based activities in a primary school or community setting to KS2 children</p> <p>Experience of maintaining and updating records in relation to pupil attainment and attendance</p> <p>Experience of updating health and safety records to ensure safety of all participants</p> <p><i>Experience within cycling as a coach or participant</i></p> <p><i>Experience of bike maintenance</i></p> <p><i>Experience of sport related coaching/instructing in a club setting</i></p>
Skills	Values
<p>Excellent organisational and planning skills</p> <p>Strong communication skills and the ability to work alone or as part of a team</p> <p>The ability to analyse pupil performance and produce weekly pupil, performance outcomes</p> <p>Willingness to work flexibly when required.</p>	<ul style="list-style-type: none"> ★ Active - we encourage people to be healthy and active. ★ Champion - we work and adapt so that we can be the best. ★ Together - we are there for people that need our help. ★ Integrity - we are genuine and honest with people. ★ Value - we respect people's opinions and differences. ★ Enthusiasm - we enjoy what we do and act positively.

- **Essential Criteria – in bold**
- *Desirable Criteria – in italics*