Job specification

Job title: Principal Transport Planner (Temporary to 31 March 2025)
Service: Planning and Transport Policy
Grade: G11
Reporting to: Team Leader – Transport Policy

Your job

This newly created role is at the heart of the council's agenda for growth and regeneration. Your focus will be on ensuring that the council's regeneration activities are supported by the right transport evidence and proposals, including in Wigan, Leigh, Ashton-in-Makerfield and Golborne town centres. This will involve utilising existing regeneration funding and supporting the preparation of bids. You will work closely with colleagues across the Directorate and the Council, and with TfGM, other transport providers and appointed consultants.

Mandatory statement

The Council is committed to complying with the European General Data Protection Regulations (GDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection Regulations.

In this job you will

In the next 18-20 months, you will:

- Lead on developing traffic management plans for Wigan, Leigh and Ashton town centres.
- As part of those plans, develop evidenced based car parking strategies for those town centres.
- Develop plans for improved active travel access to those town centres.
- Contribute content, including appropriate traffic modelling content, to bids for regeneration funding for Leigh, and for Wigan, and support delivery of regeneration funding awarded to Ashton.
- Contribute to developing and confirming the Golborne Station masterplan and securing a funding strategy for delivery.
- Contribute to the development of the Transport Strategy for the borough, the Wigan Local Plan, the Travel Plan Supplementary Planning Document and the revised Greater Manchester Transport Strategy and sub-strategies as applicable.
- Contribute to the development and monitoring of transport policy matters in the borough, in liaison with other teams within the Council and with TfGM.
- Undertake community and stakeholder engagement as part of strategy, plan and policy preparation and ensure it is recorded, assessed and acted upon.
- Maintain good channels of communication with Ward Members, residents and stakeholders and that appropriate and timely approvals are obtained.
- Ensure that the Development Management Service is supported effectively on transport planning and travel planning aspects of major developments, including on transport assessments, to enable the best possible outcomes to be achieved for Wigan Borough.
- Effectively supervise and support staff and consultants working for you on any of the above, ensuring full understanding and strong performances.
- Support and deputise for the Team Leader and Service Manager to represent the transport policy team and advocate opportunities generally for transport policy to assist in the achievement of the council's objectives

- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules

In this job you will need

You must be able to demonstrate the following essential requirements:

- A degree or equivalent in town planning, transport planning or a closely related professional discipline and a Chartered Member of one of the following the Royal Town Planning Institute, Chartered Institute of Highways and Transportation, Transport Planning Society or equivalent professional body
- Able to apply a high level of knowledge and understanding of the legal, regulatory, policy, resource and political framework within which transport planning works and of its role and opportunities within Wigan Borough
- Able to work strategically on transport planning across all modes, relating them to one another and to economic, social and environmental factors, to help deliver regeneration, improve places and support healthier lifestyles
- Able to work in-depth on highly complex transport plans, assessments and policies, to observe, research, investigate, analyse and appraise, with good numeracy and statistical analysis skills
- Able to apply relevant tools and techniques in transport planning, including transport modelling
- Self-organised with good project management skills, able to work well alone on highly complex tasks with minimum supervision and see things through and meet stretched targets and deadlines
- An effective communicator, in written, spoken, graphic and multi-media forms, listens actively, tailors communications to the audience, manages misinformation and shares information
- Works well in partnership and collaboratively on highly complex matters, with other disciplines within the council and across organisational boundaries, to advance the borough's best interests
- Knowledge and experience of good performance management
- A current valid driving licence or the ability to travel efficiently and effectively across the borough from time to time to undertake on site duties.

Our culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **Team Wigan** behaviours.

Be Positive… take pride in all that you do

Be Accountable… be responsible for making things better

Be Courageous… be open to doing things differently

Be Kind… be helpful, generous and thoughtful towards yourself and others

Together we will

Deliver Deal 2030, working alongside our communities to make Wigan Borough an amazing and inclusive place to live and work, building a better future.

We will	I will
♡ Genuinely care for you and your wellbeing.	♡ Look after my wellbeing and be kind to myself and others.
♡ Champion a culture that inspires you to thrive.	♡ Work with others across #TeamWigan to be courageous, innovative and embrace technology.
♡ Listen and engage with you to bring your ideas to life.	♡ Share my ideas and be accountable for making things happen.
♡ Celebrate your contribution and support you to reach your goals and aspirations.	♡ Own my development and let my passion and positivity shine through.