

Early Years Educator Apprentice

Service:	People Directorate	Grade:	Apprentice	Salary:	£15,410 rising to £16,893 after 12 months.
Reporting to:	Nursery Manager	Location:	Local Authority Nurseries	Hours:	36 per week

About the role

- To be part of the provision of high quality care, education and learning to children aged 0-5 years in a Nursery setting.
- Working alongside the Nursery Management, Room Leader and Starting Life Well Team, contribute to the implementation and delivery of the Early Years Foundation Stage.
- Contribute to the development of supportive relationships with children, parent/cares acting as a good role model and setting high expectations for play learning and communication.
- Work directly with children in both individual and group situations and under the supervision and direction of the Nursery Manager and Team Leaders.
- Work with the key person to a group of children to support the children's development by contributing to observation and planning systems to track children's progress and maintain their personal files and Learning Journeys.
- Support partnerships with parents/carers and professionals to provide inclusive Early Years Services framed by relevant policies and legislation.
- Support the EYE Team in maintaining and monitoring children's records, under the supervision of the Team Leaders and the Nursery Manager.
- To learn, implement and understand all nursery policies and procedures and support the EYE Team in putting these into practice including Safeguarding, security and data protection.
- To work in partnership with parents to share learning between home and setting to meet the individual needs of the child.
- To contribute to children's transitions so that they are supported, under the supervision and direction of the Nursery Manager/Deputy Nursery Manager in line with policy.
- Support the EYE Team in liaising and signposting parent/cares to relevant professional and agencies to aid their child's development as necessary.

Our priorities

Creating a better and fairer Salford with the Great Eight

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We all have a vital role to play in providing a range of services across Salford. We want to make a real difference to the lives of Salford people. Our vision is to create a better and fairer Salford and provide the best possible quality of life for the people of the city.

yourzone.salford.gov.uk/thegreateight



Key outcomes

- To promote an inclusive environment that is warm, secure and welcoming in order to promote the development of individual children to ensure that children reach their full potential.
- To contribute and support the EYE team in the development of curriculum plans and to support the delivery of individual learning programmes for children in order to achieve high quality educational attainment.
- Under the guidance of the EYE Team, contribute to the communication of important information and the maintenance of factual records the purposes of Safeguarding meetings, SEN reviews and any other relevant meetings.
- Under the guidance and supervision of the EYE Team, attend to children's needs and to promote their independence.
- To comply with the statutory duty and meet all welfare requirements and to use the guidance within the EYFS
- To maintain appropriate cleanliness and hygiene within designated areas of the nursery. Ensuring that equipment is maintained and resources are prepared as necessary.
- To contribute to the delivery of the Starting Life Well and Early Help services.
- To work in partnership with the Children's Centre and other agencies to achieve positive outcomes for the children and their families.
- Actively promote and ensure a safe environment for others.

What we need from you

- Demonstrate respect and caring for others, treating everyone fairly; listening and acting on the things people say.
- Live by our values and use them to guide you in how you do your job; being able to hold others accountable for demonstrating our values.
- Skilled communicator – able to effectively communicate verbally and in writing.
- A passion to work with children to build a bright future for them.
- A commitment to undertake and complete training and development, this will include the EYE Apprenticeship standard to level 3 and Paediatric First Aid.
- To carry out your duties with full regard to the City Council's Equal Opportunities, Health and Safety and Community Strategy policies.
- A willingness to work at any establishment in Salford, as required, in line with service need.

Application Guidance

We are a values based organisation so reflecting our values or a values based approach in your evidence will support your application.

The 'Key outcomes', 'What we need from you' and 'our leadership behaviours' sections of the Role Profile are there to give you an understanding of what we would like to see reflected in your application. Don't give up if you are not able to reflect all of these in your application.

[Click here to enter text.](#)

Spirit of Salford

Our values

Salford City Council

Our values

Pride

I'm proud of and committed to our city, its people, our work, and I demonstrate the 'Spirit of Salford' in everything I do.

Passion

I am optimistic and ambitious for the city and its people, being creative and positive about change and making the most of opportunities.

People

I respect and care for others, treating everyone fairly, listening and acting on the things people say.

Personal responsibility

I am honest, taking responsibility and ownership for my actions and decisions and using resources that I am trusted with wisely.

intranet.salford.gov.uk/ourvalues

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