

CROSSGATES PRIMARY SCHOOL

JOB DESCRIPTION September 2019

Job title: Class teacher

Accountable to: Headteacher

Name:

Date of Taking up Post: 6th January 2020

This job description outlines the main duties and level of responsibility of the post for the time being. It is not a comprehensive or exclusive list and it cannot anticipate future service demands. There is a clear expectation of the post holder that they will make a positive contribution to enhancing and adapting services.

The ability to converse at ease with customers and service users and provide advice in accurate spoken English is an essential requirement of this post.

The basic list of duties which can be required of all teachers are contained within the latest edition of the School teachers Pay and Conditions Document at any particular time. Job descriptions will be reviewed, in consultation with the post holder, at least annually or whenever there may be a significant change to the role of the job holder.

Job Purpose

To effectively teach a class in key stage two. Working as a member of a team. To develop teaching and learning opportunities across both key stages and to liaise with colleagues to ensure there is quality teaching and learning.

Accountability for leading, managing and developing a subject or curriculum area or pupil development across the curriculum

Working with teachers throughout school:

- Identify relevant school improvement issues;
- Define and agree appropriate improvement targets;
- Co-ordinate CPD needs and opportunities;
- Evaluate the impact of all improvement activities on the quality of teaching and learning.

Provide the Headteacher and leadership team with relevant subject, curriculum area or pupil performance information.

Impact on education progress beyond assigned pupils

Working with teachers throughout school:

- Identify appropriate attainment and/or achievement targets;
- Monitor pupil standards and achievement against annual targets;
- Monitor planning, curriculum coverage and learning outcomes;
- Monitor standards of pupil behaviour and application;
- Lead evaluation strategies to contribute to overall school self-evaluation;
- Plan and implement strategies where improvement needs are identified;
- Ensure that relevant attainment/achievement targets are met.

Leading, developing and enhancing the teaching practice of others

Working with other relevant teachers in the key stage/subject/department:

- Maintain personal expertise and share this with other teachers;
- Act as a role model of good classroom practice for other teachers, modelling effective strategies with them;
- To deliver training as appropriate for staff.
- Monitor and evaluate standards of teaching, identifying areas for improvement;
- Plan and implement strategies to improve teaching where needs are identified;
- Induct, support and monitor new staff;
- Act as a performance management team leader for teaching assistants.

Policies, Plans Feedback.

To develop and review policies which contribute positively to the achievement of the School Improvement Plan and which actively involves all teachers in its design and implementation. To provide regular feedback for colleagues in a way which recognises good practice and supports their progress resulting in a tangible impact with children's learning.

Knowledge and Expertise

To keep up to date through courses and other means in areas relating to the responsibilities of the post.

Review

Review of the post holders' effectiveness will take place by means of an annual Performance Management Review. This job description will be reviewed annually, at the beginning of the school year, with the Headteacher.

Post holder

Headteacher

Date