**Greater Manchester Combined Authority**

**Role Profile**

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| **Job Title:**  | Senior Planning Officer – Planning Strategy | **Date:**  | April 2019 |
| **Reporting Line:**  | Head of Planning Strategy | **Job Level:** | Grade 7 |
| **Department:** | Policy, Strategy and Research  | **Business Area:**  | Strategy  |

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| **CONTEXT** |
| Greater Manchester is one of the country's most successful city-regions. Our vision is to make Greater Manchester one of the best places in the world to grow up, get on and grow old. The Greater Manchestrer Combined Authority comprises the ten Greater Manchester Council’s and the Mayor, who work with other public services – Transport for Greater Manchester, Police, Fire and Rescue Service and the Health and Social Care Partnership as well as businesses, communities and other partners to improve the city-region. The Planning and Housing Policy team leads the Combined Authorities work on strategic planning and housing related issues. The team is responsible for a wide portfolio of key pieces of work, with the main functions including:* leading the work by the GMCA and districts on the GM Spatial Framework
* leading on work to deliver accelerated housing growth to meet the needs of GM residents, including developing strategic relationship with Government
* producing and implementing the Housing Strategy
* leading work on the Mayor’s Town Centre Challenge
* leading work on the Greater Manchester Infrastructure Plan
* working with districts to progress Mayoral Development Corporations
* connecting to Greater Manchester districts, other Combined Authority functions including TfGM, and key stakeholders including the private sector and GM Housing Providers, to maximise collective buy-in and joint working to deliver the Combined Authorities Strategy priorities
* providing technical planning and housing policy advice and comment to the Mayor's Office and Portfolio Holder for Housing, Homelessness and Infrastructure
* leading the Greater Manchester approach to strategic flood and water risk management
* leading and co-ordinating the GMCA response to Government consultations on planning and housing matters
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| JOB PURPOSE |
| The postholder will work within the Planning & Housing team providing high quality policy advice on strategic planning issues to GMCA and its partners. Working with districts, colleagues across the GMCA, and external partners in a complex, changing and political environment, you will contribute to the development of strategic planning policy in the city region and work to achieve the delivery of the Greater Manchester Strategy’s ambitions, including through the development and implementation of the Greater Manchester Spatial Framework. |

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| **KEY RESPONSIBILITIES**  |
| **Main Duties and Responsibilities:*** With the Principal (Planning Strategy), support the development, approval, delivery, monitoring and review of the Greater Manchester Spatial Framework and associated activities,
* To draft detailed planning policies where required.
* To provide strategic planning input, insight and support to GMCA and other colleagues working on related Greater Manchester strategies (for example Greater Manchester Industrial Strategy, Housing Strategy, 5 year Environment Plan, Infrastructure Plan) and projects to support integrated approaches to the implementation, delivery and review of Greater Manchester Strategy objectives.
* To provide analysis of diverse and complex information to the Head of Planning Strategy on key issues and policy developments
* To contribute to the development of responses to Government on planning policy matters on behalf of GMCA and GM districts, engaging with district and other colleagues as appropriate to ensure a quality response.
* Work effectively with stakeholders and partner organisations.
* To provide information and /or advice and guidance to elected members, senior officers, partners, developers and voluntary and community groups as required.
* To contribute to the commissioning, procurement and management of consultancy, research and intelligence projects, whether internal or external, to support the delivery of agreed objectives, projects or tasks.
* To contribute to the development, delivery and management of a shared, accessible, comprehensive and updateable research and intelligence base, working with the GMCA Research Team.
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| **DIMENSIONS** |
| Work with key partners including:* GMCA Senior Management Team and policy leads
* The Mayor
* Transport for Greater Manchester
* Greater Manchester’s ten Local Authorities
* The Greater Manchester Local Enterprise Partnership
* The Low Carbon Hub (and Natural Capital Group)
* The Association of Greater Manchester Authorities
* GMCA Portfolio Leader and Chief Executive;
* Housing & Planning Commission and Lead Members
* Planning Officer Group members
* Other key contacts from across GM’s public sector and stakeholders/partners; and
* A wide range of external partners, including Government Departments, Universities and private, voluntary and community sector representatives.
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| **KNOWLEDGE, SKILLS AND EXPERIENCE** |
| **Skills*** Excellent analytical skills
* Demonstrable strategic and spatial planning awareness
* Good communication skills both verbal and written
* Proficiency in IT including use of Word, Excel and GIS
* Ability to work under pressure and deal with unforeseen and urgent demands
* Highly motivated with a positive attitude and ability to show initiative to solve problems

**Experience** * Recognised degree in town planning or relevant subject(s) or equivalent
* At least three years experience of working in a strategic planning or related policy environment within Local Government

 **Knowledge*** Knowledge of national planning policy, legislation and processes and sound understanding of planning law
* Knowledge and appreciation of the context that the GMCA Planning and Housing Team operates within as defined by the of the 2014 devolution deal and the Mayor’s strategic planning powers
* Knowledge of current planning issues and general understanding of planning issues affecting Greater Manchester
* Knowledge of key sources of evidence and data relating to planning, housing, environmental, economic and social issues
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