



## JOB DESCRIPTION

**Job Title:** Family Support Worker

**Job Ref:** BM17

**Grade/Scale:** G8 PP12-15

**Hours/FTE:** 37 hours per week / 40 weeks per year

**Responsible to:** Senior Family Support Worker

### Purpose of the role:

To develop and deliver high quality work with children, young people and their families that facilitates opportunities for their personal, social and educational development.

### Support to Students, Staff and Parents/Carers

- To ensure that vulnerable children and young people are identified and supported so that they can aim to achieve stability, safety and permanence to enable them to thrive within their community and achieve their full potential.
- To persuade, empower and motivate families to engage and overcome barriers to change which may involve managing and overcoming challenging behaviour from family members.
- Effectively deliver family support with 0-18 year olds and their families, using evidence based interventions within a Think Family approach to achieve sustainable improvement.
- Assist families to change, including those who are resistant to engage, through both support and respectful challenge and provide evidence based parenting and youth programmes.
- Ensure a continuous and consistent implementation of relevant safeguarding procedures, policies, legislation and emerging themes learned from serious case reviews to protect children and young people and ensure their safety.
- Provide accurate, detailed and timely records and reports for a range of meetings which could be multi-agency, specialist or legal.
- Awareness of relevant statutory guidance and the DSCB Thresholds guidance and be responsible for adhering to its content for the purpose of delivering a quality service and improving outcomes.
- Build and sustain relationships with partner agencies in order to effectively signpost families to appropriate support.
- Facilitate the personal, social and educational development of young people both within groups and 1:1 work which reflects the needs and enthusiasms of a group or individual who may include those with challenging circumstances. This may include or support accreditation where appropriate.
- Effectively lead and develop provision that meets the needs of young people through work that is building based and/or in a variety of "street based" environments including mobile, as agreed with the line manager and with due concern for all health and safety implications.
- Completion of EHAs and toolkits.

## Support to Organisation

- Responsibility for keeping accurate, details and timely records and report writing for meetings including multi agency, specialist or legal.
- Ensure best practice reflects the school's ethos, is child centred and conforms to all safeguarding procedures and statutory requirements.
- Contribute to whole school support systems, particularly in pastoral and special needs areas.
- Support attendance and attainment within school, for education welfare practical support as required.

## Support to School – all staff

(This list is not exhaustive and should reflect the ethos of the school)

- Promote and safeguard the welfare of children and young persons you are responsible for or come into contact with.
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Be aware of, support and ensure equal opportunities for all.
- Contribute to the overall ethos/works/aims of the school.
- Appreciate and support the role of other professionals.
- Comply with the school's Health and Safety policy and contribute to risk assessments as appropriate.
- Attend and participate in relevant meetings as required.
- Participate in training and other learning activities and performance development as required.
- Assist with student needs as appropriate during the day.

*This job description is not intended to be a complete list of all duties and responsibilities of this role. The post holder may be required to carry out other duties and related tasks, the responsibility level of any other duties should not exceed those outlined above.*

**Note:** This job description will be subject of a review as part of the appraisal scheme on a regular basis and any part of it may be amended as a result of such a review or at any time after consultation with the post holder.

Post holder's signature:

Post holder's name:

Date: