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**Woodheys Primary School KS2 Teaching Assistant Level 2**

# NEW SCP 6 £19171.00 pro rata required from Monday 28th October – Friday 24th July 2020 30.25 hours per week 8.45am – 3.30pm (half hour for lunch)

**Closing Date: 1st October**

**please email completed application form to: admin@woodheysprimaryschool.co.uk**

**Level 2 Job Outline**

*This role requires the candidate to work in a 1:1 with a child who has Down Syndrome in lower key stage 2. The role will involve supporting the child when working alongside their peers within different class groups. They will be required to work under the guidance of teaching/senior staff to deliver support programmes and interventions to enable access to learning for this pupil and to assist the teacher in the management of other pupils and the classroom. Work may be carried out in the classroom or outside the main teaching area. The role may require the candidate to supervise groups of pupils carrying out activities in non-teaching situations.*

**Support for Pupils**

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| * **Make a positive impact on the learning and progress of this individual child, ensuring their safety and access to learning activities to enable them to meet their full potential**
* **Assist with the development and implementation of Individual Education/Behaviour Plans and Personal Care programmes**
* **Establish constructive relationships, based on mutual respect, with the individual pupil and groups of pupils and interact with them according to individual needs**
* **Promote the inclusion and acceptance of all pupils at all times throughout school life**
* **Enable this pupil to interact with others and engage in activities led by the teacher**
* **Set challenging and demanding expectations and promote self-esteem and independence**
* **Provide visual feedback to the pupil in relation to progress and achievement under guidance of the teacher (use of sign a long)**
* **To create bespoke resources for the pupil to enable them to overcome barriers to learning/accessing the curriculum**
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**Support for teachers**

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| * **Create and maintain a bespoke learning environment and lesson planning to support the pupil with Down Syndrome**
* **Use strategies, in liaison with the teacher, to support pupils to achieve learning goals**
* **Assist with the planning of learning activities for this individual child and groups of children**
* **Monitor pupils’ responses to learning activities and accurately record achievement/progress as directed using P Scales/EYFS Framework**
* **Provide detailed and regular feedback to teachers/parents on pupil’s achievement, progress, issues etc.**
* **Promote good pupil behaviour, dealing promptly with conflict and incidents in line with established policy and encourage pupils to take responsibility for their own behaviour**
* **Establish constructive relationships with parents/carers**
* **Provide clerical/admin. support e.g. photocopying, filing etc.**
* **Use own initiative in teaching situations to support the learning experience**
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**Support for the curriculum**

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| * **Have a sound knowledge of all curriculum areas and a good overview of the Key stage 1 and EYFS curriculum**
* **Undertake structured and agreed learning activities/teaching programmes, adjusting activities according to pupil’s responses**
* **Undertake programmes linked to local and national learning strategies e.g. English, Maths, Foundation Subjects and EYFS**
* **Support the use of ICT in learning activities and develop pupils’ competence and independence in its use**
* **Prepare, maintain and use equipment/resources required to meet the lesson plans/relevant learning activity and assist pupils in their use**
* **Use self - directed learning to fill any gaps in knowledge or skills related to supporting children with Down Syndrome**
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**Support for the school**

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| * **Adhere to/support policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person**
* **Be aware of and supporting difference and ensure all pupils have equal access to opportunities to learn and develop**
* **Contribute to the overall ethos/work/aims of the school**
* **Appreciate and support the role of other professionals**
* **Attend and participate in relevant meetings as required**
* **Participate in training and other learning activities and performance development as required**
* **Assist with the supervision of pupils out of lesson times, including before and after school and at lunchtime**
* **Accompany teaching staff and pupils on visits, trips and out of school activities as required and take responsibility for a group under the supervision of the teacher**
* **Manage own time effectively, making optimum use of available resources, tasks and opportunities**
* **Take part in the wider school, community activities e.g. school fair and other social/fund raising events**
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