

Job title: TA level 2

Reporting to : Head teacher

***PERSON SPECIFICATION FOR TEACHING ASSISTANT LEVEL 2***

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| **QUALIFICATIONS** | **Essential (E) / Desirable (D)** |
| NVQ 2 for Teaching Assistants or equivalent qualification or experience | E |
| Training in relevant learning strategies e.g. literacy / numeracy.  | D |
| Willingness to undertake further training and qualifications, e.g. NVQ level 3  | D |
| **EXPERIENCE** |  |
| 2 years’ experience working with and or caring for children of relevant age/subject area, in an educational setting. | D |
| Experience of working with Down Syndrome Children  | D |
| Experience of using Signalong | D |
| General understanding of national curriculum and other basic learning programmes/techniques. | E |
| Basic understanding of child development and learning | E |
| Ability to relate well to children and adults. | E |
| General awareness of inclusion, especially within a school setting | E |
| **KNOWLEDGE AND UNDERSTANDING RELEVANT TO THE JOB** |  |
| Ability to provide support for pupils, including those with special needs, ensuring their safety and access to learning activities.  | E |
| Ability to provide support for children with ASD, Dyslexia and ADHD | D |
| Ability to utilise strategies to support pupils in achieving learning goals  | D |
| Promote good pupil behaviour, and deal promptly with conflict and incidents | E |
| Ability to undertake pupil record keeping as requested.  | E |
| Ability to provide support for structured and agreed learning activities/learning programmes, taking into consideration the pupils learning styles. | E |
| Understanding of how to support Literacy/Numeracy programmes, record achievements and progress and providing appropriate reports and feedback for the teacher. | D |
| Awareness of procedures relating to child protection, health, safety and security, confidentiality and data protection | E |
| **SKILLS AND ABILITIES :**  |  |
| Good numeracy and literacy skills (GCSE Grade C or equivalent) | E |
| Establish good working relationships with pupils, acting as a role model. | E |
| Encourage pupils to interact with others and engage in activities led by the teacher | E |
| Assist with the development and implementation of Individual Education/Behaviour Plans and Personal Care programmes. | D |
| Provide detailed and regular feedback to teachers on pupils’ achievements and progress. | E |
| Support the use of ICT in learning activities and develop pupils’ competence and independence in its use.  | E |
| Work as part of a team appreciating and supporting the role of other people in the team. | E |
| Build and maintain successful relationships with pupil | E |
| Ability to improve your own practice. | E |
| Display commitment to protection and safeguarding of children and young people.  | E |