

# Job specification



**Job title: Educational Psychologist**

**Service: Educational Psychology Service**

**Grade: Soulbury A 3-8 plus up to 3 SPAs**

**Reporting to: Principal Educational Psychologist**

## Your job

You will work as a member of the Wigan Educational Psychology Service providing a high quality service to educational settings and other service users to meet the needs of children and young people. You will have excellent communication skills and be able to apply psychology to engage in diverse forms of service delivery to improve outcomes for all children and young people.

### Mandatory statement

The Council is committed to complying with the European General Data Protection Regulations (GDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection Regulations.

## In this job you will

On an ongoing basis you will:

- Apply psychology and use evidence-based practice to improve outcomes for children and young people through casework, systemic work, strategic work and assessing SEND
- Participate in Educational Psychology Service and Children's Services projects relating to the specified aims and objectives of the service
- Provide a quality Educational Psychology service to designated schools and settings
- Contribute to People's Directorate monitoring of additional resource provision and other specified issues, as required
- Work with settings on systems for identifying, assessing and making provision for pupils with additional needs and monitoring effectiveness of interventions
- Participate in particular systemic work for People's Directorate or individual settings
- Provide post-critical incident support, where appropriately trained
- Elicit the views of children and encourage them to participate in bringing about change
- Complete psychological reports for SEND Statutory Assessments and annual reviews and where appropriate, attending such reviews.
- Contribute to the planning, delivery and evaluation of training for parents, teachers and other professionals involved with children and young people who have additional needs
- Work as a member of a multi-disciplinary team supporting groups of schools and the raising of educational achievement
- Visit out of authority schools in order to attend reviews and assess/evaluate the provision offered, as required by the Directorate or SEND team
- Work closely with colleagues, partners and other services, participating or initiating in 'Early Help common assessments' and supporting or taking the role of Lead Professional
- Participating in personal professional development activities to develop knowledge and skills relating to specific groups of children and/or specific areas of expertise

Ensure you follow all relevant Council procedures, for instance in regard to the assessment of SEN and the changes within the SEND agenda (EHC), including new Codes of Practice and the C & F Bill 2014

- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules

### In this job you will need

You must be able to demonstrate the following essential requirements:-

- Registration as an HCPC registered Educational Psychologist or be a doctoral student in the final year of the professional doctorate in Educational Psychology, being eligible for HCPC registration
- Professional qualification in Educational Psychology
- Honours degree in Psychology or recognised equivalent
- Excellent written and verbal communication skills, enabling you to work effectively with parents, children and other professionals
- The ability to apply psychology to make a difference at an individual, group, systemic and strategic level
- Experience of working with children and young people in a variety of settings
- Excellent social interaction skills
- The ability to carry out main scale duties including consultation, psychological advice for statutory assessment, training and the use of research skills
- A high level of organisational skills and the ability to manage schedules and deadlines
- An ability to analyse complex information and plan ways forward
- Excellent awareness of legislation, policies and procedures specific to the service area with knowledge and experience in consultancy approaches to psychological service delivery
- A commitment to and evidence of continuous professional development
- Knowledge of preventative approaches towards mental health
- Experience of joint working with other Educational Psychologists and professionals
- Experience of delivering successful in service training
- Knowledge and skills in being able to promote inclusive outcomes and promote system change

## Our culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **Be Wigan** behaviours.

**Be Positive...** take pride in all that you do

**Be Accountable...** be responsible for making things better

**Be Courageous...** be open to doing things differently

**Be Kind...** be helpful, generous and thoughtful towards yourself and others

Individuals with line management responsibilities are also expected to ...

**Inspire...** lead by example and help others to see the big picture

**Care...** show genuine concern for people as individuals and value their contributions

**Engage...** I connect with others both within and beyond the organisation

## Staff Deal

Our Staff Deal is an informal agreement with all staff. It outlines what you can expect from us, and in return what we expect from you

### Our part

- Provide strong, honest and visible leadership
- Reward your commitment and hard work
- Care for your health and well being
- Listen to you and put your ideas into action
- Support you to give something back
- Offer opportunities to learn and grow
- Be one team, one council
- Believe in you

### Your part

- Listen, be open, honest and friendly
- Be efficient, flexible and professional
- Care for your health and stay active
- Tell us how we can improve
- Give something back whenever you can
- Take opportunities to learn and grow
- Be one team, one council
- Believe in yourself and our borough