



## **Title: Catering Assistant**

### **Candidate Information Pack**

Kingsway Park High School, Turf Hill Road, Rochdale OL16 4XA  
t: 01706 716761 e: [info@kingswaypark.org](mailto:info@kingswaypark.org) w: [www.kingswaypark.org](http://www.kingswaypark.org)

Aspire, learn, achieve

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November 2018

Dear Colleague

I am delighted to provide an application pack for the position of Catering Assistant at Kingsway Park High School. We are looking for a person who is self-motivated, hardworking and is able to work on their own initiative.

Hopefully you will find the information provided in this pack useful and it will help you decide if this is a post you wish to apply for.

Our school motto is **Aspire, learn, achieve** which encapsulates the whole vision for Kingsway Park High School. We want to create learners that want to and have a desire to do well, know where they are going and what they have to do to get there.

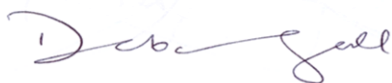
We expect at all times a “Can do” attitude and we want all staff and students to be PROUD and have PRIDE in everything they do, day in and day out. We are a forward thinking, reflective learning community. We want all our staff to inspire, motivate and encourage our students to excel in their learning, behaviour and achievement.

I am very proud to be the Headteacher at Kingsway Park High School.

The appointment and retention of the right staff is crucial and we have a strong commitment and belief in developing staff at all levels. There is a high quality induction, appraisal and staff development programme for all.

Finally, if after reading all of the contents of this pack you wish to apply for the post advertised then I would like to take this opportunity to thank you for your application, investment of time and whatever the outcome, I wish you well in the future.

Yours faithfully

A handwritten signature in purple ink, reading 'Deborah Ball'.

Deborah Ball  
Headteacher

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## *Background information*

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Kingsway Park High School opened as a new school in September 2010 due to the closure of two neighbouring schools (Springhill High School and Balderstone Technology College).

There are presently over 1100 students (Yr7 – 11) and 170 staff who attend or work at the school. In September 2013 the school moved permanently into the new facilities on the Turf Hill Road site. The school has state of the art facilities and resources and we are very proud of the high quality facilities, resources and environment that we provide for both staff and students.

In September 2013, the school had a full OFSTED inspection and was awarded GOOD in all categories (Achievement, Leadership & Management, Student Behaviour, Teaching & Learning). The report is available to view on

<http://www.ofsted.gov.uk/inspection-reports/find-inspection-report/provider/ELS/135795>

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## *Mission Statement*

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As our society evolves and becomes ever-more demanding for our young people and future leaders, we recognise and welcome the challenge of preparing our students to step up and take their place at the forefront of tomorrow's society. Our diverse student body enables enrichment for all of us on a daily basis.

Kingsway Park High School transforms students' lives. Through our relationships, we strive to instil both resilience and an intrinsic motivation to become confident, creative and highly-skilled students, capable of meeting tomorrow's challenges head on.

We strive to establish a culture rooted in achievement and progress that encourages our students to grow academically, personally and socially; equipping them with the values of equality, fairness and openness.

We pride ourselves on our relentless drive to achieve outstanding, high quality teaching that provides a safe, supportive and encouraging environment for all our students to be able to realise their academic potential in pursuit of educational excellence.

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## *Making Your Application and the Assessment Process*

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I hope that having read this pack you are inspired to apply for the post. If you are, then this is what you need to do:-

### **Application**

Complete the application form and send it either by email to [ksmith@kingswaypark.org](mailto:ksmith@kingswaypark.org) or post to:-

Karen Smith – PA to Headteacher  
Kingsway Park High School  
Turf Hill Road  
Rochdale  
OL16 4XA

Grade 3 Point 14 to 17

22 ½ hours

To start ASAP

The deadline for this post is 9.00 am on Friday 30<sup>th</sup> November 2018

Interviews to take place on Friday 7<sup>th</sup> December 2018

If you wish to discuss any details regarding the post or you wish to make an appointment to visit the school please contact Karen Smith on 01706 716761.

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## *Job Description & Overview*

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We are looking to recruit a Catering Assistant who is creative, reliable and hardworking to join our friendly team of Catering Assistants.

Our Catering team play an integral part in the school life, providing a breakfast, break and lunchtime service to our staff and students.

The quality of food provided is exceptional. Our catering staff have high expectations and are committed to the well-being of our students. They strive to ensure our students receive a well-balanced and varied diet.

At Kingsway Park High School our aim is to raise attainment and improve life opportunities for all of the young people that we serve. The school believes in high aspirations for both staff and students and we are confident that we have created a culture and environment that is of high quality with positive working relationships for all.