**SPECIALIST PE TEACHING ASSISTANT LEVEL 3**

**JOB DESCRIPTION**

Manor Academy are looking to appoint a Level 3 Teaching Assistant to join an innovative and nationally recognised PE department. This post will suit someone who is forward thinking, dedicated and passionate to support the delivery of high quality PE and School Sport to students with Special Educational Needs and Disabilities.

Within your role, you will be expected to complement the professional work of teachers by taking responsibility for agreed learning activities. This will involve planning, preparing and delivering learning activities for individuals/groups or for whole classes. You will also ensure that monitoring, assessing, and recording are an important part of your everyday protocol.

**Responsibilities include:**

* Supporting the delivery of high quality Physical Education for pupils with a variety of Special Educational Needs from age 11-18.
* Supporting various school sport opportunities provided by the PE department, including sports competitions, after school clubs and school residentials.
* Promote the inclusion and acceptance of all pupils within the classroom and whole school.
* Display the confidence to support different aspects of the Duke of Edinburgh Award at both Bronze and Silver level.
* Contributing to raising standards within the school by following school policies and the overall ethos/work/aims of the school.
* Follow the school’s behaviour policy to anticipate and manage behaviour constructively, promoting self-control and independence.
* Use ICT effectively to support learning activities and develop pupils’ competence and independence in its use.
* Select and prepare resources necessary to support learning activities, taking account of pupils’ interests and language and cultural backgrounds.
* Establish constructive relationships and communicate with other agencies/ professionals/ parents, in liaison with the teacher, to support achievement and progress of all pupils.
* Encourage pupils to interact and work co-operatively with others and engage all pupils in activities.
* Promote independence and employ strategies to recognise and reward achievement of self-reliance.

**SEN Pay band**

Teaching Assistants appointed to jobs carrying the SEN addition must be prepared to carry out duties that include:

* Dealing with complex behaviour/emotional needs.
* Dealing with complex physical, care and personal needs, including lifting and handling.
* Support complex sensory needs.
* Attend appropriate in service training as required to address the complex needs of the pupils.
* Communicate with parents/cares and other professionals around complex issues/needs.
* Be aware that the job may require Teaching Assistants to work in difficult and challenging conditions arising from anti-social, difficult behaviour or medical conditions.

**PERSON SPECIFICIATION**

**Desirable requirements:**

* TA / Teaching qualification or sport related qualifications.
* Experience working with children.
* Experience working with SEND pupils (desirable).
* Experience within a sporting background.

**Experience/Knowledge (desirable, not essential):**

* Coaching qualification background.
* Degree in sport related course.
* Effective experience across the age and ability range either in schools or coaching / voluntary.
* An awareness and knowledge of the issues surrounding the safeguarding of children.
* Full working knowledge of relevant policies/codes of practice/legislation.
* Good understanding of child development and learning processes.
* Constantly improve own practice/knowledge through self-evaluation and learning from others.
* Ability to relate well to children and adults.
* Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these.
* Meet Teaching Assistant standards or equivalent qualification or experience.
* Excellent numeracy/literacy skills – equivalent to NVQ Level 2 in English and Maths.
* Specialist skills/training in curriculum or learning area e.g. bi-lingual, sign language, ICT.

**Personal Qualities:**

* An enthusiasm for sports and keeping physically active.
* An interest in the development of young people and their needs.
* Sound communication and organisational skills.
* The ability to form good relationships with staff and students.
* A commitment to continued professional development.
* A willingness to support and promote the ethos and standards of the school.
* A good record of good health and attendance.