



## Christ Church CofE Multi-Academy Trust

<b>Post title</b>	Class Teacher
<b>School:</b>	
<b>Salary and grade:</b>	Main pay scale range 1-6. In line with the current <i>School Teachers' Pay and Conditions Document</i>
<b>Responsible to:</b>	Headteacher and Governing Body

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### Main purpose of the job:

- To work with the Head Teacher and colleagues in creating, inspiring and embodying the Christian ethos and culture of this church school, securing its Mission Statement with all members of the School community and ensuring an environment that empowers both staff and students to achieve.
  - Be responsible for the learning and achievement of all pupils in the class ensuring equality of opportunity for all
  - Be responsible and accountable for achieving the highest possible standards in work and conduct
  - Treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position.
  - Work proactively and effectively in collaboration and partnership with learners, parents/carers, other staff, governors, and external agencies in the best interests of pupils
  - Act within the statutory frameworks which set out their professional duties and responsibilities and in line with the duties outlined in the current *School Teachers Pay and Conditions Document* and *National Teacher Standards* including taking responsibility for an area of the curriculum/cross-curricular learning.
  - Take responsibility for promoting and safeguarding the welfare of children and young people within the school
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### Duties and responsibilities

All teachers are required to carry out the duties of a schoolteacher as set out in the current [School Teachers Pay and Conditions Document](#). Teachers should also have due regard to the Teacher Standards (2012). Teachers' performance will be assessed against the teacher [standards](#) as part of the appraisal process as relevant to their role in the school.

### Teaching

- Have high expectations of all pupils and maintain the highest quality possible of teaching and learning.
- Develop good relationships and care for the well-being of all children
- Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate.
- Be accountable for the attainment, progress and outcomes of pupils you teach.
- Be aware of pupils' capabilities, their prior knowledge and plan teaching and differentiate appropriately to build on these demonstrating knowledge and understanding of how pupils learn.
- Have a clear understanding of the needs of all pupils, including those with special educational needs; gifted and talented; EAL; disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them.
- Demonstrate an understanding of and take responsibility for promoting high standards of literacy including the correct use of spoken and written English in all subject areas.



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- If teaching early reading, demonstrate a clear understanding of appropriate teaching strategies e.g. systematic synthetic phonics
- Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives for pupils of all backgrounds, abilities and dispositions, monitoring learners' progress and levels of attainment
- Make accurate and productive use of assessment to secure pupils' progress
- Give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback, reflect on progress, their emerging needs and to take a responsible and conscientious attitude to their own work and study.
- Use relevant data and assessments to monitor progress, set targets, and plan subsequent lessons.
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils.
- Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired as appropriate.
- Participate in arrangements for examinations and assessments within the remit of the *School Teachers' Pay and Conditions Document*

### Behaviour and Safety

- Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect and establish a framework for discipline with a range of strategies in line with the school behaviour policy, using praise, sanctions and rewards consistently and fairly.
- Manage classes effectively, using approaches which are appropriate to pupils' needs in order to inspire, motivate and challenge pupils to avoid passive behaviour in lessons.
- Support pupils' development of spiritual, moral, social and cultural education.
- Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary
- Be a positive role model and demonstrate consistently the positive attitudes, Christian values and good behaviour, which are expected of pupils
- Have high expectations of behaviour, promoting self control and independence of all learners.
- Carry out playground and other duties as directed and within the remit of the current *School Teachers' Pay and Conditions Document*
- Be responsible for promoting and safeguarding the welfare of children and young people within the school, raising any concerns following school protocol/procedures

### Team working and collaboration

- Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum, organisation and management of the school including pastoral arrangements and Collective Worship.
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them.
- Contribute to constructive team-building amongst teaching and non-teaching staff, and develop strong links with parents and governors;
- Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil.
- Support initiatives proposed by the school leadership and staff majority;
- Cover for absent colleagues within the remit of the current *School Teachers' Pay and Conditions document*.



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### Fulfil wider professional responsibilities

- Work collaboratively with others to develop effective professional relationships
- Deploy support staff effectively as appropriate
- Communicate effectively with parents/carers with regard to pupils' achievements and well-being using school systems as appropriate
- Communicate and co-operate with relevant external bodies
- Develop a subject or non-curriculum area within an Area of Learning as directed by the headteacher
- Support extra-curricular provision
- Make a positive contribution to the wider life and ethos of the school

### Administration

- Register the attendance of and supervise learners, before, during or after school sessions as appropriate
- Participate in and carry out any administrative and organisational tasks within the remit of the current *School Teachers' Pay and Conditions Document*

### Professional development

- Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment and well being, refining your approaches where necessary responding to advice and feedback from colleagues
- Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal
- Proactively participate with arrangements made in accordance with the Appraisal Regulations 2013

### Other

- To have professional regard for the ethos, policies and practices of the school and maintain high standards in your own attendance and punctuality
- Adhere to the schools agreed internal consistencies
- Support effective communication and liaison within the school.
- Maintain the positive Christian ethos, core values and aims of this church school, both inside and outside the classroom;
- Carry out any additional duties the headteacher may delegate to you from time to time which are commensurate to the level of the post.

### Note

- This job description will be reviewed annually as part of the Appraisal Cycle or as the needs of the trust change.

**Signature of post holder:**

\_\_\_\_\_ **Date:**    /    /