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| |  | | --- | |  | | **Technician Transportation**  **Officer / Engineer**  Thank you for your interest in applying for the above post. Please find attached the Job Description and Person Specification for the role. | | **Working for Stockport Council** | | **Macintosh SSD:Users:tony.collinge:Desktop:values_job_description:STAR_logo_and_values.jpg**  Stockport Council has 4 core values that run through everything we do and are known as the Stockport Way of doing things. As an organisation we stay true to them no matter what challenges we face. The values came from colleagues and were developed through workshops and consultation across the Council.  [This video,](https://play.buto.tv/3My87) produced 'in house' and featuring colleagues from across the Council, explains each value and shows how colleagues are living these values each day.  As a new colleague the Council will expect you to work in accordance with these values. We also have policies and procedures around health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council’s priorities which we expect you to adhere to. These will be explained in detail to you as part of your induction process.  You can find out more about working for Stockport Council, and some of the benefits we offer employees, online at <https://greater.jobs/locations/stockport/> |   green band epsStockport Council  **Job Description** | |
| Post Title: Technician Transportation  Officer/Engineer  **Service Area: Highways and Transportation**  **Directorate: Services to Place**  **Team:Traffic Services** | Salary Grade: Scale 4  **£19554 - £21166** |
| **Post Reports to: Relevant Highways & Transportation Officer &/or Team Leader**  **Post Responsible for: No direct responsibility for staff** | |
| **Main Purpose of the Job:**   * To support the delivery of services and /or projects within the Highways & Transportation Service. * Services and projects will focus on delivering day to day revenue activities and annual capital programmes. | |
| **Summary of responsibilities & personal duties**   * Contribute to the key aims and objectives of the organisation, both within the post holder’s specific remit, Highways and Transportation, Place and the Council as a whole. * Contribute to and be an active member of the Service. * Respond to enquiries and issues requiring a good understanding of work area, potential solutions and policies and procedures, providing a high level of customer care. * Take ownership of enquiries and issues to ensure they are addressed and resolved in a thorough and timely manner, knowing who to go to in order to resolve issues and complete tasks. * Prioritise work, taking into account own workload, project timelines and other deadlines. * Make decisions guided by specific instructions, standard procedures and practices. * Communicate detailed information/advice within own work area and to colleagues from other work areas. * Research, monitor, interpret and report on information from a range of different sources, internally and externally. * Support the organisation, promotion and evaluation of events, initiatives and business meetings. * Good standard of working knowledge to undertake a range of tasks in the allocated work area. * Ability to use appropriate systems to support the work area, with appropriate support and training. * Develop and maintain systems to review service/project delivery and monitor action plans to provide quality and value for money. * To work flexibly and support general activities within Highways and Transportation, Place and the Council. * To assist in the provision of road safety and cycle training. * To assist in the provision of streetworks licencing and permit regulations. | |
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| **Additional responsibilities:**   * To work positively and inclusively with colleagues and customers so that the Council provides a workplace and delivers services that do not discriminate against people on the ground of their age, sexuality, religion or belief, race, gender or disabilities. * To fulfill personal requirements, where appropriate, with regard to Council policies and procedures, health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council’s priorities. * To work flexibly in the interests of the service. This may include undertaking other duties provided that these are appropriate to the employee’s background, skills and abilities. Where this occurs there will be consultation with the employee and any necessary personal development will be taken into account. | |

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Stockport Council

Competency Person Specification

The criteria listed below represent the most important skills, experience, technical expertise and qualifications needed for this job role.

Your application will be assessed against these criteria to determine whether or not you are shortlisted for interview.  Any interview questions, or additional assessments (tests, presentations etc) will be broadly based on the criteria below.

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| **Competency** | **Essential or Desirable** |
| To work to the Council’s values and behaviours:   * To keep the people of **Stockport** at the heart of what we do * To succeed as a **team**, collaborating with colleagues and partners * To drive things forward with **ambition**, creativity and confidence * To value and **respect** our colleagues, partners and customers | Essential |
| Relevant experience in a Highways, Traffic or Road Safety related field through employment or otherwise and familiarity with current requirements, regulations and guidelines in relation to Traffic and Highways engineering. | Desirable |
| Political awareness and the ability to work with Councillors, Schools, Stakeholder groups and the public. | Essential |
| Excellent communication skills with ability to confidently present information in a clear and concise form both in writing and verbally to adults and children including in front of full classes. | Essential |
| Ability to work with others as part of a team and on own initiative. | Essential |
| Ability to manage projects to ensure timely delivery of objectives within budget including prioritisation of workloads. | Desirable |
| Ability to confidently handle conflict/aggressive situations. | Essential |
| Ability to work successfully with partner organisations, including Schools, consultants and contractors to develop and deliver services and projects. | Essential |
| Ability to use computer packages including email, Word and spreadsheets and the ability to process and evaluate data. | Essential |
| Experience of Road Safety audit either as a team member or leading a team. | Desirable |
| Good secondary and higher education qualifications. | Essential |
| Full driving licence and vehicle available for use. | Essential |
| Understands and actively supports Stockport Council’s diversity and equality policy. | Essential |
| To meet Stockport Council’s standard of attendance. | Essential |
| A willingness to be flexible in a changing environment. | Essential |