



ST. JUDE'S CATHOLIC PRIMARY SCHOOL

JOB DESCRIPTION

JOB TITLE: Mainscale Class Teacher

ACCOUNTABLE TO: the Headteacher

This appointment is with the Governing Body of the school as employer under the terms of the Catholic Education Service contract. It is also subject to the current conditions of employment of school teachers, contained in the School Teachers' Pay and and Conditions Document and other current educational and employment legislation.

1. Catholic Ethos

To work with the Headteacher and colleagues in creating, inspiring and embodying the Catholic ethos and culture of St. Jude's Catholic Primary School, securing its Mission Statement with all members of the school community and ensuring an environment for teaching and learning that empowers both staff and pupils to achieve their highest potential.

- 1.1 To attend, take part in and lead acts of collective worship in accordance with the Governing Body's policy.
- 1.2 To implement the policy of the Governing Body on Religious Education.
- 1.3 To ensure that the pupils have a safe and caring environment both in school and on out of school activities.
- 1.4 To foster good relations with all members of the school and local community including parents.
- 1.5 To promote the school and all it stands for on all occasions, in particular, work with stakeholders.
- 1.6 To celebrate the successes of the school at every opportunity.
- 1.7 To act as a model of professional conduct and presentation, demonstrating high personal standards of expertise and commitment.
- 1.8 To perform, in accordance with any directions which may be reasonably be given by the Headteacher, such particular duties as may be assigned.

2. Teaching and Learning

Within the context of a Roman Catholic Primary School, the search for excellence pursued through teaching and learning takes place in the context of the individual needs and aspirations of the pupils as God's children.

- 2.1 To participate in long term planning and reviewing for the school and to carry out such medium and short term planning for teaching and evaluating, as required by the school's policies.
- 2.2 To teach, according to their educational needs, the pupils assigned to them including the setting and marking of work to be carried out in school and elsewhere.
- 2.3 To manage the classroom effectively to develop a purposeful and stimulating learning environment.
- 2.4 To manage pupil behaviour in a positive and effective manner
- 2.5 To review programmes of work, teaching materials and methods in liaison with Subject Leaders and other colleagues.



- 2.6 To assess, record and report all the development, progress and attainment of pupils having regard to the curriculum of the school.
- 2.7 To set targets for individual pupils as required.
- 2.8 To make records and reports on the personal and social needs of the pupils, communicate and consult with parents, cooperate with persons or bodies outside the school and participate in meetings as necessary.
- 2.9 To promote the general progress and well-being, including the provision of guidance on educational and social matters, of individual pupils and any class or group assigned to him/her.

3. The Teacher as a Professional

In a Roman Catholic Primary School, the responsibility of each teacher is to assist the Headteacher in the leadership of a faith community for whom Christ is the model. In the teaching and management of staff, their unique contribution as individuals, valued and loved by God, should be recognised.

- 3.1 To contribute to a climate of mutual support, in which self confidence and self esteem can grow and to work as a member of a team.
- 3.2 To be committed to personal professional development and to participate in the school's system of performance management.
- 3.3 To participate in meetings with other staff to review curricular, pastoral and organisational and administrative matters affecting the school.
- 3.4 To supervise and support the work of teaching and learning assistants including volunteers.
- 3.5 To supervise pupils outside the classroom as required by the headteacher and within the Conditions of Employment.

4. Specific Responsibilities.

- 5.1 To co-ordinate an area of the curriculum as required, except in the NQT year.

This job description and allocation of particular responsibilities may be amended by agreement from time to time.

Signed (Class teacher) Date.....

Signed..... (Headteacher) Date.....



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Person Specification			
Job Title : Mainscale Teacher			
(A) QUALIFICATIONS			
	Essential	Desirable	Source (A/I/R) *
Qualified teacher status	✓		A
Recent participation in a range of relevant in-service training and/or a commitment to further professional development	✓		A
CCRS Certificate or willing to undertake this course on appointment		✓	A
(B) EXPERIENCE OF TEACHING			
Experience of successful teaching in a primary school (either as a student teacher or practitioner)	✓		A
Experience of teaching in KS2		✓	A/I
Experience of teaching in a Faith School		✓	A
(C) PROFESSIONAL SKILLS, KNOWLEDGE AND UNDERSTANDING			
Demonstrate an understanding of the statutory requirements of the National Curriculum.	✓		I/R
Plan sequences of lessons with clearly differentiated objectives linked to prior attainment.	✓		I/R
Demonstrate successful behaviour/management techniques	✓		I/R
Demonstrate effective and interactive teaching methods that motivate, engage and interest pupils.	✓		I/R
A good knowledge and understanding of how to use ICT effectively as an integral part of teaching and learning.	✓		I/R



Make effective use of a range of summative and formative assessment methods.	✓		I/R
Have experience of reporting attainment and achievement to parents.		✓	I/R
Pupil Progress			
Have high expectations of our pupils and be committed to raising pupil achievement through appropriate challenge.	✓		I/R
Have experience of tracking pupil progress and measuring standards against national and local data.		✓	I/R
Wider professional effectiveness			
Commitment to extracurricular activities and the broader life of school eg PTA/special events.	✓		I/R
Inclusion and Safeguarding			
Demonstrate an ability to personalise learning to support pupils with special needs	✓		I/R
Understand when to draw on expertise of colleagues or outside agencies.	✓		I/R
Be familiar with the statutory requirements of legislation concerning Safeguarding, Equal Opportunities, Health & Safety and Safety and Inclusion.	✓		I/R
Demonstrate commitment to support health and safety policies.	✓		I/R
Demonstrate commitment to equality and diversity	✓		I/R
(D) PERSONAL QUALITIES			
To have a genuine enthusiasm and enjoyment of teaching.	✓		
To believe that every child can succeed, regardless of background or ability, and have the determination to help them achieve this success.	✓		



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Commitment to equal opportunities, safeguarding and the education of the whole child.	✓		
Excellent inter personal skills	✓		
Resilience and strong professional attitude	✓		
To be innovative		✓	
Professional responsibility and accountability – getting the job done through self motivation and hard work.	✓		
Excellent ability to manage own time, identify priorities and consistently meet professional targets.	✓		

* Application/Interview/Reference

