**PERSON SPECIFICATION**

**Job Title:** Supply Teaching Assistant – Level according to qualifications

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|  | **Selection criteria**  **(Essential)** | **Selection criteria**  **(Desirable)** | **How Assessed** |
| Education & Qualifications | Level 2 Qualification for Teaching Assistants, equivalent qualification or level of experience  English and Maths skills equivalent to Level 2 of the National Qualification & Credit Framework  Experience of working with children with English as an Additional Language  Evidence of Training in a particular curriculum or learning area e.g. bi-lingual, sign language, dyslexia, ICT, maths, English, CACHE etc  Paediatric First Aid certificate (or willingness to achieve within 12 months of appointment) |  | AF / I  (Please bring certificates to interview)  AF / I  AF / I  AF / I  AF / I |
| **Experience** | Experience of preparing and delivering resources which contribute to learning objectives and success criteria  Experience of effectively using IT to support learning  Experience of contributing to and implementing Individual Education Plans  Experience of preparing feedback on learners’ achievement and progress to contribute to the overall feedback produced by the teacher  Experience of working with pupils with different abilities and adapting your approach in accordance with pupil’s needs |  | AF / I  AF / I  AF / I  AF / I  AF / I |
| **Skills & Abilities** | Interpersonal skills to build and maintain successful relationships with learners, treat them consistently with respect and consideration, and demonstrate interest in their development as learners  Communication skills to sensitively interact with parents and carers  To demonstrate and promote the positive value, attitudes & behaviour you expect from learners with whom you work  Creative skills to contribute to and adapt learning activities relating to Curriculum  Team-work skills to work collaboratively with colleagues and to carry out your role effectively knowing when to seek help and advice  Effective organisational skills to work under pressure to complete tasks to potentially conflicting deadlines  To constantly improve own practice/ knowledge through self evaluation and learning from others |  | AF / I  AF / I  AF / I  AF / I  AF / I  AF / I  AF / I |
| **Knowledge** | Working knowledge of the policies/codes of practice/legislation relevant to the role, including the promotion of the welfare of all learners  Knowledge of the Key Stage 1 Curriculum  Understanding of child development and learning styles and processes  Understanding and/or experience of child led learning  Knowledge of appropriate resources available to support learning programmes  Understanding of equal opportunities and inclusion, and how they apply in a school setting |  | AF / I  AF / I  AF / I  AF / I  AF / I |
| Work Circumstances | To work flexibly as the workload demands  Occasional out of hours working to support school functions |  | AF / I  AF / I |

*Abbreviations:* AF = Application Form; I = Interview.