



BAMFORD PRIMARY SCHOOL

Person Specification: Lunchtime Organiser (LTO)

	Essential	Desirable
Qualifications	None required	Current First Aid qualification
Experience	The LTO should have experience of: supervising children as a parent or carer.	In addition, the LTO might have experience of: working with groups of children on a voluntary or paid basis.
Knowledge and understanding	The LTO should have knowledge and understanding of: managing the behaviour of groups of children.	In addition, the LTO might also have knowledge and understanding of: child development and social interaction; the value of constructive play opportunities.
Skills	The LTO will be able to: work as part of a group and individually;	In addition, the LTO might also be able to: communicate effectively (both orally and in

	<p>inspire trust and confidence in children; encourage high standards of pupil behaviour at all times; liaise with parents in a professional manner; observe the boundaries of the role, and respect confidential information; initiate games and activities appropriate to the age of the children; relate to children on their level; remain calm in a crisis.</p>	<p>writing) to an appropriate standard; recognise behaviour giving cause for concern, and inform teaching staff; teach play activities to other Midday Supervisors; examine systems critically, and suggest ways of improving efficiency.</p>
Personal characteristics	<p>Calm Creative Empathetic Organised Patient Resourceful Tolerant</p>	