



RSIA post

December 2017

We are looking to employ a dedicated, compassionate, flexible and hard-working staff member who can fully embrace the inclusive ethos of Etchells Primary School.

Main duties

- Supporting Resourced pupils with their learning and development both in and out of the classroom throughout the school day, including lunchtimes
- Work under the guidance of teaching staff and Inclusion Manager in order to implement and evaluate agreed work programmes
- Contribute to the evaluation and writing of the Individual Education Plan for the specific pupil(s) you work with

Specific duties

- To develop an understanding of the needs of the pupil(s) whom you are supporting and as a result of this, recognise how you can support them in reaching their full potential
- To assist with the development, implementation and evaluation of Individual Education/Behaviour Plans
- Provide feedback to pupils and other team members in relation to progress and achievement
- Monitor and evaluate pupils' responses to learning activities through observation and planned recording of achievement against pre-determined targets
- To be responsible for keeping and updating records as agreed with the teacher, contributing to reviews as requested
- To undertake the marking/annotation of pupils' work and accurately record achievement/progress on a regular basis
- To liaise sensitively with parents as agreed with the class teacher and SENCO
- To follow advice and procedures regarding the safe moving and handling involved in children's care
- To be thorough in record keeping when administering medicines

General duties

- To encourage pupils to interact and work cooperatively with others and engage all pupils in activities
- To be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop
- To resource, deliver and assess progress in completing therapy programmes provided by the specialist service
- To meet the medical, physical, emotional and behavioural needs of all pupils in a caring, consistent and a professional manner. This includes toileting, changing, assisting with wheelchair use, lunchtime support (30 minute lunch break is given)
- To be a flexible team player
- To be committed to safeguarding and promoting the welfare of all children