



## Stockport Council Job Description

**Post Title:** Handyperson Technician

**Service Area:** Adult Social Care

**Directorate:** People

**Team:** Equipment, Adaptation and Sensory Loss Team

**Salary Grade:**

Scale 4 SP 18-21

£18,070 - £20,138

**Post Reports to:** Team Manager

**Post Responsible for:** N/A

### Main Purpose of the Job:

To provide a comprehensive technical support to ensure timely and accurate fitting of minor adaptations as part of an efficient and performance conscious but customer driven equipment, Adaptation and Sensory Loss Team.

The Handyperson Technician is responsible for the installation of minor adaptations in the homes of people with a physical or sensory disability as recommended by Adult Social Care Occupational Therapists, Equipment and Adaptation Officers, Rehabilitation Officers Visual Impairment and is also vital to the services provided by Hospital and Community Therapists.

The work is a statutory responsibility of the Council under The Care Act 2014 to support vulnerable and older people to live as independently as possible in their own homes, to prevent deterioration in mobility and transfers, to reduce risks of trips and falls, to reduce need for hospital admission and to facilitate speedier hospital discharge.

The Handyperson Technician is responsible for the fitting of additional stair rails, internal and external grab rails, fitting steps and handrails for external access, repairing and fitting of equipment.

### Job activities: Summary of Responsibilities and Key Areas:

1. To carry out the fitting and installation of minor adaptations and equipment as recommended by an Occupational Therapist, Equipment and Adaptation Officer or Rehabilitation Officer Visual Impairment according to a schedule of works.
2. To competently fit stair rails and grab rails, install wall mounted shower seats and bathing type equipment, set up specialist equipment for people with a visual or hearing impairment, carry out repairs or collection of equipment.
3. To undertake more specialist work such as external hand rails, external step alterations or to fashion on-off items/ adaptations which will require skills in measuring, ordering and fitting.
4. To work in partnership with a range of professionals from Health and Social Care to visit service users and provide solutions to enable people to live as independently as possible.
5. To manage and maintain stock levels of materials and fittings to ensure that allocated work can be carried out without delay.
6. To schedule works and arrange appointments as required, to ensure that performance indicators for provision are met.
7. To undertake work in the homes of often vulnerable people showing consideration and ensuring that on completion of the work the service user's home is left clean and tidy.
8. To ensure health and safety requirements of practical work are met by carrying out safe working practices.
9. To ensure that the works van is taken for essential servicing and maintenance. To carry out routine safety checks on a daily basis and to ensure that it is properly secured at night.
10. To ensure that tools and equipment are used correctly, properly maintained and fit for purpose, and secured appropriately at night.
11. To ensure that all stock is delivered as ordered, is undamaged and of suitable quality for use.
12. To maintain accurate records of jobs carried out for audit and accountability purposes.

**Additional duties:**

To work positively and inclusively with colleagues and customers so that the Council provides a workplace and delivers services that do not discriminate against people on the ground of their age, sexuality, religion or belief, race, gender or disabilities.

To fulfill personal requirements, where appropriate, with regard to Council policies and procedures, health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council's priorities.

To work flexibly in the interests of the service. This may include undertaking other duties provided that these are appropriate to the employee's background, skills and abilities. Where this occurs there will be consultation with the employee and any necessary personal development will be taken into account.



## Stockport Council Competency Person Specification

**Post Title:** Handyperson Technician

The criteria listed below represent the most important skills, experience, technical expertise and qualifications needed for this job role.

Your application will be assessed against these criteria to determine whether or not you are shortlisted for interview. Any interview questions, or additional assessments (tests, presentations etc.) will be broadly based on the criteria below.

Competency	SCORE					Essential or Desirable
	0	1	2	3	4	
Strong demonstrable practical DIY skills are required together with the ability to safely use initiative and have a problem solving approach when undertaking adaptations						Essential
Experience of undertaking practical tasks to a high standard, together with the ability to interpret written specifications and order appropriate materials						Essential
Understanding/knowledge of wall structures and types of building materials.						Essential
Knowledge and understanding of Health and Safety issues, procedures and policies and ability to undertake straightforward written clerical recording.						Essential
Awareness and understanding of the needs of people with disabilities along with the ability to communicate sympathetically and effectively with service users and carers.						Essential
Ability to work constructively with colleagues from all Social Care/ Health Services.						Essential
Ability to prioritise work to meet deadlines, work under own initiative and willingness to work flexibly to cover the needs of the service						Essential
Possession of current, clean driving licence and ability to pass the Authority's driving assessment is required.						Essential
A related trade qualification is desirable but not essential						Desirable
Understands and actively supports Stockport Council's diversity and equality policy.						Essential
To meet Stockport Council's standard of attendance.						Essential
A willingness to be flexible in a changing environment						Essential

### Scoring key

- 0 – Not met essential criteria
- 1 – Partially meets essential criteria
- 2 – Meets criteria
- 3 – Exceeds criteria
- 4 – Exceptional