



JOB DESCRIPTION

JOB TITLE: SOCIAL WORKER (PERIPATETIC TEAM)

DEPARTMENT: CFW

GRADE: SOCIAL WORK LEVEL 3- BAND 8

DIRECTLY RESPONSIBLE TO: JOINT DIRECTOR FOR CHILDREN'S SOCIAL CARE

The Peripatetic Social Workers will be deployed according to service demand providing continuity of care to our vulnerable service users across the Multi- Agency area family teams, Children in Care and the Multi-Agency Referral and assessment Team (MARAT).

Main Purpose of the Job:

To manage a caseload of varying complexity that involves the assessment, planning, implementation and evaluation of appropriate action.

To contribute to the effective application of resources that will safeguard and promote the welfare of children, young people and their families.

To work as part of multi-agency teams and provide an efficient and effective social work service to children in need (including those in need of protection) and children in care and their families.

Main Duties: (Duties will vary depending on which team you are deployed in at the time):

1. To provide a purposeful, professional social work service within our multi agency area teams.
2. To ensure the service meets all statutory requirements and complies with internal procedures/guidelines.
3. To undertake assessments in order to plan for children and young people and be able to analyse need and risk.
4. To implement agreed plans to safeguard children and to increase the capacity and resilience of their parents and/or carers.
5. To manage a caseload to include complex and diverse cases, involving assessments, reviews and the preparation of reports and court attendance, to effectively meet the needs of the client group.
6. To provide information to children, young people and their families and negotiate for and co-ordinate the provision of specialist, other agency, residential, day care and other resources as appropriate.
7. To work directly with families employing a range of social work knowledge and skills to identify and assess individual children and young people's social, emotional, educational, occupational, recreational and cultural needs.
8. To act as a mediator and advocate on behalf of the child/ young person /family and society in general with a view to resolving and /or reducing problems and or conflict.
9. To assess, evaluate and review programmes of work with children, young people and families including the coordination of services to children who are the subjects of multi-agency protection plans or who are children in care.
10. To work in partnership with colleagues within the multi-agency service and with external agencies, to ensure plans for children are implemented.
11. To undertake office duty and respond to crises, as and when required.
12. To maintain accurate records, which are up-to-date and comply with the Recording Policy.
13. To assist in developing the existing services for children, their families and carers and to help shape future services.

14. Where applicable - to initiate and develop effective working relationships with foster carers as professionals and to undertake duties relating to the assessment and support of foster carers and adopters.
15. To maintain awareness of changes in legislation, related policies and practices and implement these within own professional practice.
16. To actively participate in Reflective Supervision, annual PDR and attend training as required.
17. To undertake any other additional duties as directed by the Joint Director of Children's Social care that are commensurate with the grade of the post.

Updated by: KR/CR June 2015

Standard Statements

HEALTH AND SAFETY

- To operate safely within the workplace with regard to the Council's health and safety policies, procedures and safe working practices. To be responsible for own Health and Safety and that of other employees.

EQUALITIES & DIVERSITY

- To work within the Council's Equalities and Diversity Policy, embracing through personal example, open commitment and clear action that diversity is positively valued, resulting in access for all by ensuring fair treatment in employment, service delivery and external communications.

CUSTOMER CARE

- To continually review, develop and improve systems, processes and services in support of the Council's pursuit of excellence in service delivery; to recognise the value of its people as a resource.

TRAINING AND DEVELOPMENT

- To identify own training and development needs with your manager, taking an active part in your Personal Development and Review Plan. To access development opportunities as they arise and share learning with others and where appropriate, actively encourage a learning environment and development within others.

POLICY

- To work at all times within the established policies and practices of the Council and Pennine Care NHS Foundation Trust, within the framework established by the Council Constitution and associated guidance.

INFORMATION GOVERNANCE

- Confidentiality is of prime importance. In the normal course of duties, the post holder will have access to personal and or sensitive information relating to service users, staff and contractors, as well as information of a commercially sensitive nature. Such information should not be communicated to anyone outside or inside the Council unless done in the normal course of carrying out the duties of the post. Disciplinary action will be considered where a breach of confidence and or data breach has been established.

All information obtained or held during the post-holders period of employment that relates to the business of the Council and its service users and employees will remain the property of the Council. Information may be subject to disclosure under relevant legislation.

MULTI-AGENCY WORKING

- The CYPS is an Integrated multi-agency service and services to children and young people are delivered jointly by Trafford Council, Pennine Community Foundation Trust ,CMFT and GMP who are integrated into MARAS. The above multi-agency arrangement is underpinned by a formal agreement and is characterised by joint management and governance arrangements .All services within the CYPS reflect a multi-agency approach to the delivery of services.

Disclosure of Criminal Background (if applicable)

All employers are required to check with the Disclosure and Barring Service, the possible criminal background of staff and volunteers who apply to work with, or will have access to information about, children and young people or vulnerable service users.

If it is a requirement of the post that such a check be undertaken, successful applicants will be asked to complete and sign a Disclosure Form giving permission for the screening to take place. Having a criminal record will not necessarily bar you from working within Trafford Children and Young People's Service. This will depend on the nature of the position and the circumstances and background of any offences.

Please note applicants refusing to sign the form or failing to disclose any convictions will not be progressed further.

Children, Families and Well-being Service is committed to safeguarding and promoting the welfare of children, young people and adults. We expect all staff and volunteers to share this commitment

PERSON SPECIFICATION

JOB TITLE: Peripatetic Social Worker

DEPARTMENT: CFW

GRADE: Level 3 - Band 8

STAGE ONE: Disabled candidates are guaranteed an interview if they meet the essential criteria

MINIMUM ESSENTIAL REQUIREMENTS	METHOD OF ASSESSMENT *
1. Qualifications/Training etc.	
<ul style="list-style-type: none">A recognised Social Work qualification e.g. CQSW, CSS, DipSW, Degree in Social WorkTo have progressed to a level 3 social worker.Health Care Professions Council - Applicants must be registered with the HCPC	A, C
2. Experience	
<ul style="list-style-type: none">At least 2 years post-qualifying experience in a statutory service working with children and families.Working in partnership with other agencies and building effective working relationships	A, I
3. Knowledge	
<ul style="list-style-type: none">Able to demonstrate suitable knowledge of all relevant processes to children's social work (assessment, planning, working in partnership with children, families & carers etc).Able to demonstrate knowledge and ability to apply all relevant legislation and statutory guidance.Able to work to the standards and procedures of Trafford CFW and Trafford Council.Knowledge and understanding of the diverse needs of children, young people and families	A, I
4. Skills & Abilities	
<ul style="list-style-type: none">Ability to demonstrate knowledge of a range of social work skills, methods and techniques appropriate to children and family workEffective negotiating and interpersonal skills including the ability to	A, I

<p>manage conflict</p> <ul style="list-style-type: none"> • Good oral and written communication skills • Ability to assess and manage risks • Ability to implement plans to meet identified needs • Ability to organise and prioritise work within appropriate timescales and work flexibly within the overall objectives of the Team and to manage and prioritise own caseload appropriately • Information Technology skills • Report writing skills 	
5. Special Working Requirements	
<ul style="list-style-type: none"> • Applicants should have a full current driving licence and access to transport • The nature and demands of the post holders time are not always predictable and there will be an expectation that work will be required outside of normal hours from time to time • Appointment to this post will be subject to an Enhanced Disclosure Check with the DBS. 	<p>A, I</p> <p>A</p> <p>A</p>

STAGE TWO: Will only be used in the event of a large number of applicants meeting the minimum essential requirements

ADDITIONAL REQUIREMENTS	METHOD OF ASSESSMENT *
1. Qualifications/Training etc.	
<ul style="list-style-type: none"> • Certificate in counselling 	A, C
2. Experience	
<ul style="list-style-type: none"> • Field work in a statutory Child Care team • Experience of Court work • Experience of Assessment 	A, I
3. Knowledge	

4. Skills & Abilities

- Individual work with children and young people
- Group work

A, I

* Method of Assessment

A = Application form, **C** = Certificate, **E** = Exercise, **I** = Interview,
P = Presentation, **T** = Test, **AC** = Assessment centre