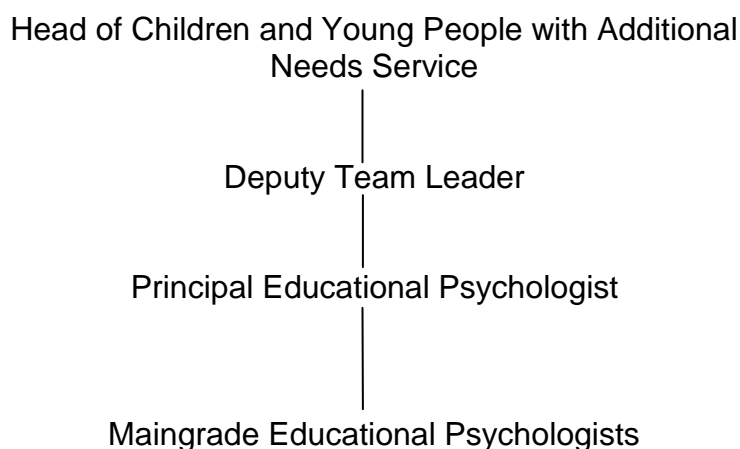


ROCHDALE BOROUGH COUNCIL
JOB DESCRIPTION

Service:	EARLY HELP & SCHOOLS
Section:	EDUCATIONAL PSYCHOLOGY
Location:	NUMBER ONE RIVERSIDE, SMITH STREET, ROCHDALE OL16 1XU
Job Title:	EDUCATIONAL PSYCHOLOGIST
Grade:	Soulbury Scale A Points 3-7
Accountable to:	Principal Educational Psychologist
Accountable for:	NA
Hours of Duty:	37 hours per week in accordance with the Service's Work Life Balance Scheme
Any Special Conditions of Service:	<p>Appointment to this post is subject to enhanced DBS and background checks</p> <p>The Authority operates a smoke free policy for all its employees and applies to any building and associated grounds within the immediate vicinity of the building which is wholly owned, leased or operated and occupied by Rochdale Borough Council.</p> <p>This post is not Politically Restricted in accordance with the current regulations.</p>

Organisational Structure:



The Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects staff to share this commitment.

PURPOSE AND OBJECTIVES OF THE JOB

To contribute to the promotional, preventative, assessment, advisory and training functions of the Educational Psychology Service.

As a member of the Rochdale Educational Psychology Service to provide an efficient, accountable, responsive and courteous service in respect of:

- (i) an educational psychology service for children and young people aged 0-25 years in designated schools, within designated geographical areas;
- (ii) participation as an Educational Psychologist in the key functions of Rochdale MBC particularly with regard to meeting special educational needs, support school improvement and promote inclusion;
- (iii) a consultation-based service grounded in social-constructivist principles
- (iv) development and delivery of in-service training and intervention programmes for a range of audiences

Control of Resources

Personnel

None.

Financial

None.

Equipment/Materials

Responsible for care and safe-keeping of equipment/resources in use and for safe-keeping and confidentiality of records.

Health/Safety/Welfare

To comply with Local Authority policy and procedures in respect of health and safety.

Equality and Diversity

To work in accordance with the authority's policy relating to the promotion of equality and diversity.

Training and Development

The postholder will be responsible for assisting in the identification and undertaking of his/her own training and development requirements in accordance with the Service's Employee Development Scheme.

Relationships (Internal and External)

<u>Internal</u>	Staff of all educational establishments and organisations within the borough and those of other branches/sections of Early Help and Schools. Staff of other Council Services, including those of Children's Social Care and Adult Care. Staff of Rochdale Healthcare Trust. Voluntary agencies and groups within the borough.
<u>External</u>	Staff of other Local Authorities, schools external to the borough, government departments, training organisations and public service agencies. Members of the Council. Clients and families of clients.

Responsibilities

The Postholder must:

1. Perform his/her duties in accordance with Rochdale Borough Council's Equality and Diversity Policy.
2. Ensure that Rochdale Borough Council's commitment to public service orientation and care of our customer is provided.

Values and Behaviours

Approach the job at all times using the values set out in the Rochdale Way:

- Valuing our people
- Focusing on customers
- Acting with integrity
- Using time and money wisely
- Working together
- Always learning and improving

Be aware of and apply the Rochdale Way behaviours at all times.

Principal Duties

To carry out the full range of duties of main grade Educational Psychologists within the Service which are:

1. To provide an educational psychology service to schools, mainstream and special and other establishments, to include:
 - (a) assessing the psychological and educational needs of children and young people aged 0-25 years and providing advice, support and other interventions in collaboration with teachers, parents and other agencies;
 - (b) providing advice and consultation support on appropriate general matters involving the application of psychology to education, broadly defined.

- 2 To work in close partnership with a range of professional groups including Health and Social Care to support schools to meet the needs of children and young people with SEND.
3. To participate in any training and development activities in order to maintain own professional development or to enhance competence within the expectations of the role.
4. To assist the LA in meeting its statutory duties towards children and young people with SEND and to provide professional advice for the Educational, Health and care Plan assessments.
5. To advise the LA on appropriate arrangements and provision to meet the needs of children and young people with SEND.
6. To comply with the Service monitoring and evaluation procedures to achieve individual and service level agreement targets.
7. To comply with Service and Local Authority performance management arrangements.

Secondary Duties

Regular

1. To develop and foster effective working links at appropriate levels with members of other teams/services within Children's Social Care and Learners and Young People's Service and with other external agencies and services involved in the education welfare and development of children.
2. To contribute to in-service training for teachers and other Local Authority staff and as appropriate, the initiation, organisation, operation and evaluation of specific projects.
3. To participate when required in action-orientated research, Service development and programmes of further professional development to meet Local Authority as well as personal needs.

NB Educational Psychologists are guided by codes of professional conduct and ethics laid down by the HPCP, British Psychological Society and Association of Educational Psychologists.

Occasional

1. To undertake such other duties as may be determined from time to time within the general scope of the post.

Job Description prepared by: Head of Service

Date: July 2008

Agreed by Postholder:

Date:

**Rochdale Borough Council
Person Specification**

Service :	Early Help & Schools	Post:	Educational Psychologist
Section :	Educational Psychology	Post no:	
Job ref:		Grade:	Soulbury Scale A Points 3-7

Note to Applicants:

The *Essential Criteria* are the qualifications, experience, skills or knowledge you **MUST SHOW** YOU HAVE to be considered for the job.

The *How Identified* column shows how the Council will obtain the necessary information about you. If the *How Identified* column says the **Application Form** next to an *Essential Criteria* you **MUST** include in your application enough information to show **how** you meet this criteria. You should include examples from your paid or voluntary work.

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Criteria	Essential (E) or Desirable (D)	How Identified: AF Application Form I Interview A Assessment
Qualifications and Experience		
1 Do you have an Honours Degree in Psychology (or British Psychological Society recognised equivalent)?	E	AF and check at interview
2 Do you have a Post-Graduate Qualification in Educational Psychology (BPS recognised professional training course)?	E	AF and check at interview
Skills and Knowledge		
3 Are you willing to travel to undertake your duties for which appropriate car allowance will be paid?	E	AF and I
4 Please demonstrate your understanding of social constructivist psychology and the importance of context on outcomes for young people	E	AF and I
5 Please describe your excellent generic skills as an Educational Psychologist, and your ability to apply a range of up-to-date psychological models within a consultation framework	E	AF and I
6 What abilities do you have to contribute to school improvement at a systematic level, including the delivery of INSET?	E	AF and I
7 What abilities do you have to contribute to the development of the EPS and its traded service model?	E	AF and I
8 Are you able to evidence your having undertaken appropriate ongoing CPD relevant to your interests and those of the service in which you work?	E	AF and I
9 Please describe your excellent interpersonal skills and the ability to relate well to children, young people and their families, colleagues and other professionals	E	AF and I
10 What is your knowledge of national initiatives and legislation?	E	AF and I
11 Please describe your good communication skills, both orally and written	E	AF and I
12 How would you manage workloads and time constraints effectively?	E	AF and I
(d) Values and Behaviours		
13 Approach the job at all times using the values set out in the	E	AF/I

<p>Rochdale Way:</p> <ul style="list-style-type: none"> • Valuing our people • Focusing on customers • Acting with integrity • Using time and money wisely • Working together • Always learning and improving <p>Please confirm you are willing to adhere to these values and behaviours.</p>		
Armed Forces		
<p>14 If applying as part of the Armed Forces Scheme please confirm your last long term employer was the Armed Forces.</p>	D	AF/I
<p>15 If applying as part of the Armed Forces Scheme please confirm you have been looking for a job for 6-24 months since you left the Armed Forces.</p>	D	AF/I