



St Jude's Catholic Primary School

Job Description

Job Title	Teacher / KS2 Lead (Qualified Teacher Pay Spine plus TLR 2b)
Accountable to	Headteacher, Deputy Headteacher and Governing Body

This appointment is with the Governing Body of the school as employer under the terms of the Catholic Education Service contract. It is also subject to the current conditions of employment of school teachers, contained in the School Teachers' Pay and Conditions Document and other current educational and employment legislation.

1. Catholic Ethos

To work with the Headteacher and colleagues in creating, inspiring and embodying the Catholic ethos and culture of St. Jude's Catholic Primary School, securing its Mission Statement with all members of the school community and ensuring an environment for teaching and learning that empowers both staff and pupils to achieve their highest potential.

- 1.1 To attend, take part in and lead acts of collective worship in accordance with the Governing Body's policy.
- 1.2 To implement the policy of the Governing Body on Religious Education.
- 1.3 To ensure that the pupils have a safe and caring environment both in school and on out of school activities.
- 1.4 To foster good relations with all members of the school and local community including parents.
- 1.5 To promote the school and all it stands for on all occasions, in particular, work with stakeholders.
- 1.6 To celebrate the successes of the school at every opportunity.
- 1.7 To act as a model of professional conduct and presentation, demonstrating high personal standards of expertise and commitment.
- 1.8 To perform, in accordance with any directions which may be reasonably be given by the Headteacher, such particular duties as may be assigned.

2. Teaching and Learning

Within the context of a Roman Catholic Primary School, the search for excellence pursued through teaching and learning takes place in the context of the individual needs and aspirations of the pupils as God's children.

- 2.1 To participate in long term planning and reviewing for the school and to carry out such medium and short term planning for teaching and evaluating, as required by the school's policies.
- 2.2 To teach, according to their educational needs, the pupils assigned to them including the setting and marking of work to be carried out in school and elsewhere.
- 2.3 To manage the classroom effectively to develop a purposeful and stimulating learning environment.



- 2.4 To manage pupil behaviour in a positive and effective manner
- 2.5 To review programmes of work, teaching materials and methods in liaison with colleagues.
- 2.6 To assess, record and report all the development, progress and attainment of pupils having regard to the curriculum of the school.
- 2.7 To set targets for pupils.
- 2.8 To make records and reports on the personal and social needs of the pupils, communicate and consult with parents, cooperate with persons or bodies outside the school and participate in meetings as necessary.
- 2.9 To promote the general progress and well-being, including the provision of guidance on educational and social matters, of individual pupils and any class or group assigned to him/her.

3. The Teacher as a Professional

In a Roman Catholic Primary School, the responsibility of each teacher is to assist the Headteacher in the leadership of a faith community for whom Christ is the model. In the teaching and management of staff, their unique contribution as individuals, valued and loved by God, should be recognised.

- 3.1 To contribute to a climate of mutual support, in which self-confidence and self-esteem can grow and to work as a member of a team.
- 3.2 To be committed to personal professional development and to participate in the school's system of performance management.
- 3.3 To participate in meetings with other staff to review curricular, pastoral and organisational and administrative matters affecting the school.
- 3.4 To supervise and support the work of teaching and learning assistants including volunteers.
- 3.5 To supervise pupils outside the classroom as required by the headteacher and within the Conditions of Employment.

4. TLR Specific Responsibilities

- 4.1 To lead an area of the curriculum as required, except in the NQT year.
- 4.2 To manage pupil development and outcomes across KS2.

This job description and allocation of particular responsibilities may be amended by agreement from time to time.

Signed (Teacher) Date.....

Signed..... (Headteacher) Date.....



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Person Specification			
Post: Teacher / KS2 Lead			
	Essential	Desirable	Source (A/I/R) *
(A) Qualifications			
Qualified teacher status	✓		A
Educated to A Level or above, including a minimum of GCSE (or equivalent) grade C in maths and English	✓		A
Recent relevant CPD	✓		A
Recent relevant CPD in relation to KS2		✓	
CCRS Certificate or willing to undertake this course on appointment		✓	A
(B) Experience of Teaching			
At least 2 years of teaching experience, in a KS2 environment	✓		A
A record of excellent classroom practice with experience in Year 6	✓		A
Demonstrate effective and interactive teaching methods that motivate, engage and interest pupils	✓		I/R
Ability to provide a broad, balanced, relevant and creative KS2 curriculum	✓		A/I/R
Plan sequences of lessons with clearly differentiated objectives linked to prior attainment	✓		I/R
Ability to secure high standards of pupil achievement and behaviour in KS2	✓		A/I/R
Demonstrate an ability to personalise learning to support pupils with special needs	✓		I/R
A good knowledge and understanding of how to use ICT effectively as an integral part of teaching and learning.	✓		I/R
Demonstrate an understanding of the statutory requirements of the National Curriculum	✓		I/R
Involvement in the implementation of whole school initiatives	✓		A/I
Involvement in monitoring the quality of teaching and learning	✓		A/I
Experience of effective involvement with parents in their children's education	✓		A
Experience of teaching in a Faith School		✓	A



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(C) Professional Skills, Knowledge and Understanding			
Excellent interpersonal and communication skills at all levels	✓		A/I/R
Excellent organisational and time management skills and an ability to prioritise effectively	✓		A/I/R
Ability to inspire, lead and motivate the children and staff in the pursuit of excellence	✓		A/I/R
A thorough grasp of current educational issues	✓		A/I/R
Demonstrate successful behaviour management techniques	✓		I/R
Thorough understanding of statutory requirements in KS2	✓		A/I/R
Understand when to draw on expertise of colleagues or outside agencies	✓		I/R
Experience of achieving sustained outstanding pupil attainment	✓		A/I/R
Ability to influence the quality of teaching and learning	✓		A/I/R
Evidence in successfully inspiring others to raise performance and standards		✓	A/I/R
Confident user of ICT and evidence of the strategic use of data		✓	A/I/R
Make effective use of a range of summative and formative assessment methods	✓		I/R
Experience of leading and delivering training		✓	A/I
Experience of leading a subject and/or a form of leadership experience	✓		
Commitment to extracurricular activities and the broader life of school e.g. PTA/special events	✓		I/R
Demonstrate commitment to support school policies	✓		I/R
(D) Personal Qualities			
Commitment to the ethos of the school and safeguarding of all pupils	✓		
Commitment to equal opportunities	✓		
Positive, energetic, enthusiastic and resilient, thrives on challenge	✓		
Ability to maintain confidentiality	✓		
To be innovative	✓		
Excellent interpersonal skills	✓		



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Resilience and strong professional attitude	✓		
To have a genuine enthusiasm and enjoyment of teaching	✓		
To believe that every child can succeed, regardless of background or ability, and have the determination to help them achieve this success	✓		
Excellent ability to manage own time, identify priorities and consistently meet professional targets	✓		
Professional responsibility and accountability – getting the job done through self-motivation and hard work	✓		
Commitment to equal opportunities, safeguarding and the education of the whole child	✓		
Commitment to whole school improvement	✓		

* Application/Interview/Reference



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