

The job plan will be outlined and finalised following discussions with the successful candidate. INDICATIVE JOB PLAN*

Post: **Assistant Director - Population Health & Wellbeing Ref: WG-28184**

Job Plan:

1. Job content

Type of PA	Duty (areas of work)	No. per week
On call	Senior Duty Officer for the Council	1 week in 28
Other direct clinical care*	<p>Health Improvement/Developing Strategic Intelligence</p> <ul style="list-style-type: none"> To contribute to improving the overall health status of WIGAN BOROUGH as measured by life expectancy and years of 'healthy life' leading to Wigan Borough population living longer, with a better quality of life as set out in the Deal for Health and Wellness. Ensure that the health improvements particularly focus on closing the health inequality gap within the 14 townships in the Borough and between the Borough and other parts of the country as set out in the Public Health Outcomes Framework <p>Health Protection/Emergency Planning Support the DPH and Health protection and Civil Contingencies team to ensure there are safe and robust Borough wide arrangements for planning and response to public health incidents and emergencies.</p> <p>PH Leadership/Workforce Development Support the DPH to ensure smooth integration of public health functions across Wigan Council and keeping the public health functions under review to support the delivery of both the Council's leadership role for health and well-being and the priorities set out in The Deal for 2030</p> <p>Determinants of Health Ensure that these strategies focus on doing what works, on the basis of evidence and evaluation to achieve demonstrable outcomes recognising the influence of the wider determinants of health as set out in Fairer Society, Healthy Lives, Deal for 2030 and GM Taking Charge.</p>	<p>2.5</p> <p>1.5</p> <p>1.0</p> <p>1.0</p> <p>1.0</p>

	Building a Social Movement for Change Support the DPH and Population Health Strategy Board to develop locally-led strategies for health improvement, health protection and prevention of ill-health which link across local people, business, voluntary sector and statutory partners which ensure health and well-being is integral to civic and social responsibility taking forward the recommendations set out in NLGN's Taking the Community Paradigm	
Total direct clinical care		7.0
Supporting professional activities	Continuing professional development, including: <ul style="list-style-type: none"> • Attending appropriate training opportunities (conferences, workshops, etc.) • Reading relevant medical/public health and associated literature • Preparing for professional appraisal and revalidation 	1.5
Additional duties	Deputising for the DPH as required	1.0
External duties	To be agreed but would include deputizing for the DPH at GM DPH Group	0.5
Flexibility/ surge capacity	As required during an incident	0.0
Grand total		10.0

Facilities and resources required for the delivery of duties and objectives	
1. Staffing support	<ul style="list-style-type: none"> • 33 wte public health function staff including 2 wte PH intelligence managers & merged civil contingencies staff • Exec Assistant shared with DPH & AD for Integrated Care programme office support, finance team (lead accountant and 2 officer support), contracting team, 1wte comms support, marketing team support, legal team support and other analytical support from the Joint Intelligence Unit.
2. Accommodation	Desk and agile working.
3. Equipment	VDI, Surface Pro and work iPhone
4. Any other required resources	