



PERSON SPECIFICATION
TEACHING ASSISTANT (LEVEL TWO)

<u>ASSESSMENT METHOD</u>	<u>SHORT-LISTING CRITERIA</u>	<u>ESSENTIAL</u>	<u>DESIRABLE</u>
<u>APPLICATION FORM</u> <u>/INTERVIEW</u>	<u>QUALIFICATIONS</u> NVQ 2 in Teaching Assistance or equivalent qualification or experience of working with/caring for children within specified age range/subject area	✓	
<u>APPLICATION FORM</u> <u>/INTERVIEW</u>	Training in relevant learning and behaviour management strategies	✓	
<u>APPLICATION FORM</u> <u>/INTERVIEW</u>	<u>SKILLS</u> Ability to work effectively within a team environment, understanding classroom roles and responsibilities	✓	
<u>APPLICATION FORM</u> <u>/INTERVIEW</u>	Ability to build effective working relationships with all pupils and colleagues	✓	
<u>APPLICATION FORM</u> <u>/INTERVIEW</u>	Ability to work with children at all levels regardless of specific individual need	✓	
<u>APPLICATION FORM</u> <u>/INTERVIEW</u>	Good personal numeracy and literacy skills	✓	
<u>APPLICATION FORM</u> <u>/INTERVIEW</u>	<u>KNOWLEDGE</u> General understanding of Early Years framework and phonics	✓	
<u>APPLICATION FORM /</u> <u>INTERVIEW</u>	Basic understanding of child development and learning	✓	
<u>APPLICATION FORM /</u> <u>INTERVIEW</u>	Understanding of relevant policies/codes of practice and awareness of relevant legislation.		✓

<u>APPLICATION FORM / INTERVIEW</u>	General awareness of inclusion especially within a school setting.	✓	
<u>APPLICATION FORM / INTERVIEW</u>	<u>EXPERIENCE</u> Experience of resources preparation to support learning programmes		✓
<u>APPLICATION FORM / INTERVIEW</u>	Effective use of ICT to support learning	✓	
<u>APPLICATION FORM / INTERVIEW</u>	Understanding of other basic technology (video, photocopier etc)		✓
<u>APPLICATION FORM / INTERVIEW</u>	Relevant experience of working with and/or caring for children (within a specified age range or subject area) within an educational setting.	✓	
	Experience of working with a child to support learning and behaviour needs		✓
<u>APPLICATION FORM / INTERVIEW</u>	<u>PROFESSIONAL VALUES AND PRACTICE</u> High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements	✓	
	Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners	✓	
	Demonstrate and promote the positive value, attitudes and behaviour they expect from the pupils with whom they work	✓	
	Able to improve their own practice through observations, evaluation and discussion with colleagues	✓	
	Ability to work collaboratively with colleagues, and carry out role effectively, knowing when to seek help and advice	✓	
	Ability to liaise sensitively and effectively with parents and carers, recognising role in pupils' learning	✓	
	Willingness to participate in relevant training and development opportunities	✓	