



Engineer/Transportation Officer

Thank you for your interest in applying for the above post. Please find attached the Job Description and Person Specification for the role.

Working for Stockport Council

Stockport team ambition respect

To keep the people of **stockport** at the heart of what we do

To succeed as a **team**, collaborating with colleagues and partners

To drive things forward with **ambition**, creativity and confidence

To value and **respect** our colleagues, partners and customers

Stockport Council has 4 core values that run through everything we do and are known as the Stockport Way of doing things. As an organisation we stay true to them no matter what challenges we face. The values came from colleagues and were developed through workshops and consultation across the Council.

[This video](#), produced 'in house' and featuring colleagues from across the Council, explains each value and shows how colleagues are living these values each day.

As a new colleague the Council will expect you to work in accordance with these values. We also have policies and procedures around health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council's priorities which we expect you to adhere to. These will be explained in detail to you as part of your induction process.

You can find out more about working for Stockport Council, and some of the benefits we offer employees, online at <https://greater.jobs/locations/stockport/>





Stockport Council Job Description

Post Title: Engineer/Transportation Officer
Service Area: Highways & Transportation
Directorate: Place
Team: Various

Salary Grade:
Sc5/6
£21,589 to £26,317

Post Reports to: Relevant Senior Engineer/Senior Transportation Officer &/or Team Leader
Post Responsible for: Sc2-Sc4, Work Experience Students as required

Main Purpose of the Job:

- To contribute to improving the safety and performance of the highway network through the pro-active management of traffic and the network. Actual duties vary and you will be required to work flexibly as part of a multi-disciplinary team.
- To apply skills, knowledge and experience to provide the Council with technical advice on improving and maintaining the performance of the highway network through the pro-active management of traffic and use of innovative design and maintenance regimes.
- To ensure that the Council resources are utilised effectively, delivering value for money, enhancing opportunities to improve efficiencies and generating income where appropriate.
- To provide high quality, cost effective services taking a holistic, joined up view of design, delivery, maintenance and evaluation in accordance with council policy.
- To project manage and deliver services and/or projects, taking a holistic, joined up view of service and/or project design, delivery, maintenance and evaluation.

Summary of responsibilities and key areas:

- Contribute to the key aims and objectives of the organisation, both within the post holder's specific remit, across Highways and Transportation, Place and the Council as a whole.
- To assist in developing and delivering a range of highways and transportation schemes of various types and sizes including; consultations, inspections, investigations, feasibility studies, strategies, design and construction.
- To assist in identifying hazards, completion of risk assessments and compilation of pre-construction information ensuring all works are completed in accordance with Health & Safety legislation.
- To assist in the preparation of tender/contract documentation. To assist in administering of the contract, supervision of contractors on site and verification of valuations for completed works.
- To assist in developing and maintaining effective internal and external stakeholder relationships including Councillors, the public, consultants, contractors and private developers.
- Assist in researching, analysing and interpreting a range of data including asset data held in GIS to aid compliance with the Council's policies, procedures and past practises.
- Develop a shared understanding and knowledge of your own and other Highways and Transportation service areas.
- Take ownership of enquiries and issues to ensure they are addressed and resolved in a thorough and timely manner.
- Identify issues and opportunities, consider risks and develop solutions through in-depth information gathering and analysis.
- Prioritise work, taking into account own workload, project timelines and other deadlines.
- Make objective decisions at the appropriate level guided by varied procedures and practices and senior management requiring a level of understanding and some interpretation and provide advice and feedback to support accurate decision making.

- Analyse and interpret a range of data sources to inform decisions, taking a creative approach, and with reference to a variety of policies, procedures, and past practices.
- Communicate sometimes complex information in a succinct and engaging manner using appropriate styles, methods and timing including digital channels to maximise understanding and impact.
- Work with colleagues, stakeholders and partners to improve service/project delivery and develop new models of delivery.
- Use project management skills and techniques to achieve outcomes, identifying risks and mitigating actions.
- Develop and maintain systems to review service/project delivery to provide quality and value for money.
- Develop and manage projects to deliver projects and programmes that are aligned with the purpose of the Highways and Transportation Service
- To use Quality Assurance Procedures.
- To work in partnership with officers from other Directorates within the Authority and with other public and private sector organisations and elected members
- To support the preparation of reports to the Council's Committees and Executive.
- To keep informed of developments within the highway and transport field keeping abreast of technological advances, amendments to legislation and government policies.
- Work with teams to set priorities, goals, objectives and timescales and develop plans to improve service/project quality.
- Work flexibly within the role and support general activities within Growth, Place and the Council.

Additional responsibilities:

To work positively and inclusively with colleagues and customers so that the Council provides a workplace and delivers services that do not discriminate against people on the ground of their age, sexuality, religion or belief, race, gender or disabilities.

To fulfill personal requirements, where appropriate, with regard to Council policies and procedures, standards of attendance, health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council's priorities.

To work flexibly in the interests of the service. This may include undertaking other duties provided that these are appropriate to the employee's background, skills and abilities. Where this occurs there will be consultation with the employee and any necessary personal development will be taken into account.