**UNSWORTH PRIMARY SCHOOL**

**‘Together We Build Understanding’**

# TEACHING ASSISTANT (Level 2)

# PERSON SPECIFICATION

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| ASSESSMENT METHOD | SHORT-LISTING CRITERIA | ESSENTIAL | DESIRABLE |
| **APPLICATION FORM** | QUALIFICATIONS  **NVQ 3 in Teaching Assistance or equivalent qualification.** | √ |  |
| **APPLICATION FORM** | **Up to date First Aid training** |  | √ |
| **APPLICATION FORM /REFERENCE** | EXPERIENCE  **At least two years’ experience of working with children within EYFS and/or KS1 in a school or Early Years setting.** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **Experience of working with pupils with Special Educational Needs.** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **Training in relevant learning strategies in particular literacy, numeracy, SEN/D and safeguarding.**  **NB Safeguarding training is a requirement for all school staff every 3 years.** |  | √ |
| **APPLICATION FORM / INTERVIEW** | **Experience of resources preparation to support learning programmes.** |  | √ |
| **APPLICATION FORM / INTERVIEW** | **Experience of using ICT to support learning and understanding of other basic technology (computers, iPads, photocopier etc).** | √ |  |
| **APPLICATION FORM /INTERVIEW** | SKILLS  **Ability to work effectively within a team environment, understanding classroom roles and responsibilities.** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **Ability to build effective working relationships with all pupils and colleagues and to be flexible.** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **Ability to work with children at all levels regardless of specific individual need.** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **Good personal numeracy and literacy skills.** | √ |  |
| **APPLICATION FORM /INTERVIEW** | KNOWLEDGE  **General understanding of national/EYFS curriculum and other basic learning programmes/strategies.** | √ |  |
| **APPLICATION FORM / INTERVIEW** | **Basic understanding of child development and learning** | √ |  |
| **APPLICATION FORM / INTERVIEW** | **Understanding of relevant policies/codes of practice and awareness of relevant legislation.** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **General awareness of inclusion especially within a school setting.** | √ |  |
| **APPLICATION FORM /INTERVIEW** | PROFESSIONAL VALUES AND PRACTICE  **High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **Demonstrate and promote the positive value, attitudes and behaviour they expect from the pupils with whom they work** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **Able to improve their own practice through observations, evaluation and discussion with colleagues** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **Ability to work collaboratively with colleagues, and carry out role effectively, knowing when to seek help and advice** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **Ability to liaise sensitively and effectively with parents and carers, recognising role in pupils’ learning** | √ |  |
| **APPLICATION FORM /INTERVIEW** | **Willingness to participate in relevant training and development opportunities including Professional Activity Days at the school.** | √ |  |