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| **Independent Members of the Standards Committee – one chair and one other member** |
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| **Service:** | Service Reform | **Grade:** | N/A | **Annual Allowance:** | £1,109 for Independent Chair £408.84 for Independent Member |
| **Reporting to:** | Monitoring Officer | **Location:** | Meetings held remotely at present | **Hours:** | Currently four scheduled meetings per year plus preparatory reading.  |
| **About the role** |  | **Our priorities**  |
| * Independent Members of the Standards Committee are independent of the Council and local government and provide a non-political perspective on standards matters. Independent Members do not have a vote but are expected to play a full role in expressing views and questioning.
* Independent members **should not**: • be active in local or national politics; • be a member of a political party or pressure group; • have had significant previous dealings with the Council which compromise their impartiality; • have a close relationship with any Member or Officer of the Council.
* The following persons **cannot** be an independent member: a. A serving councillor or officer (or the spouse or civil partner of a councillor or officer) of Salford City Council, any other County or County Borough Council, a Fire Authority, a National Park Authority, or a Community/ Town Council. b. Former councillors or officers of Salford City Council. c. Former councillors or officers of any other County or County Borough Council, Fire Authority or National Park Authority until at least one year after ceasing to be a Councillor/Officer of that Authority.
* The appointment of independent Members is subject to a positive vote from a majority of all the Members of the Council at a meeting of the full Council.
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| **Key outcomes** |
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| * Working alongside the Monitoring Officer and other members of the Standards Committee in promoting and maintaining high standards of conduct by councillors and co-opted members of the Council and its committees.
* Assisting councillors and co-opted members to observe the Code of Conduct for Members and relevant protocols and guidance.
* Working with the Monitoring Officer to provide objective and impartial views on issues relating to councillor behaviour.
* Infrequently, but as and when required, participating in hearings to determine whether or not members have breached the Code of Conduct and determining the appropriate response in the event of a breach.
* Maintaining a professional working relationship with the Monitoring Officer and other members of the Standards Committee.
* Participating in developing skills, knowledge and experience regarding the Council’s ethical framework and how local government organisations operate.
 |  | * Additional key outcomes relating to the Independent Member who is appointed as chair include:
* Working alongside the Monitoring Officer in leading on, managing and monitoring an annual work programme of the Standards Committee.
* Acting as
* **the spokesperson** - summing up others’ views and being comfortable in putting these across to all kinds of people, including large groups,
* **the organiser** – the mechanics of this will be undertaken by our committee clerks but the chair plays a key role in agreeing agendas,
* **the communicator** – making sure that everyone understands what is going on before, during and after a meeting,
* **the action person** - making sue that meetings are not just a ‘talking shop’ but have a purpose and result in action,
* **the mediator** – sometimes finding a compromise between conflicting people or ideas, being fair and not letting your own feelings get in the way.
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| **What we need from you** |
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| * Proven technical and analytical skills and an ability in the role with a record of accomplishment for delivering outcomes.
* Professional credibility through proven relevant experience.
* The ability to model and demonstrate our values and behaviours.
* Fairness and an ability to take an objective and practical view of sometimes emotive situations.
* A commitment to the need for high standards of behaviour in public life.
* Tenacity and an ability to provide impartial, objective views on issues relating to councillor behaviour.
* The ability to exercise sound judgement and to consider and analyse complex situations.
* Strong communications skills, with the ability to express ideas and points of view effectively.
 |  | Additionally, the Independent Member who is appointed chair will be required to:* **Provide clear leadership and direction** – ensuring that discussions are held within an agreed agenda and adhering to established ground rules, standing orders or protocols for how the business should be conducted.
* **Ensure debates are focused and balanced** – involving discussion from all of those who wish to articulate a view, particularly where conflicting viewpoints are being expressed.
* **Enable decisions to be reached** – allowing participants to agree on the way forward and any further action that needs to be taken e.g. for the allocation of resources to meet agreed priorities.
* **Contribute to group or team working** – allowing people to build rapport and contribute to group/committee discussions.
* **Ensure that resources are used to best effect** – saving time and energy and allowing information, views and evidence to be gathered in an efficient and timely manner.
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| **Application Guidance**  |  | **Our values**  |
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| We are a values based organisation so reflecting our values or a values based approach in your evidence will support your application.The ‘Key outcomes’ and ‘What we need from you’ sections of the Role Profile are there to give you an understanding of what we would like to see reflected in your application. Don’t give up if you are not able to reflect all of these in your application. If you are interested in being considered for this role please apply online and submit a CV and covering letter (no more than 2 sides of A4), explaining how you meet the criteria above.The closing date for receipt of applications is 12 noon on the 1st October 2020. A shortlisting exercise will follow and interviews will be held on 15th October. This appointment is then subject to a positive vote from a majority of all the Members of the Council at a meeting of the Full Council.For an informal discussion about the role please contact the council’s Monitoring Officer, Sian Roxborough, at sian.roxborough@salford.gov.uk  |

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