

# Job specification



**\*Please note that this is consultancy role and you will not be employed directly by Wigan Council**

**Job Title:** Freelance Associate Educational Psychologist  
**Service:** Educational Psychology Service  
**Location:** Working in Schools and at home  
**Salary:** £550 per day. £1100 per psychological advice

## About you

You will be an experienced Educational Psychologist committed to supporting our aim to achieve the best possible outcomes for children through providing high quality psychological advice for statutory assessments, in accordance with JPLG guidance, and our quality assurance framework.

This role is independent from Wigan Council and paid on a set day rate of £550 per day. You will be available for an agreed set number of days per month to support statutory service delivery. All assessments are to be carried out face to face in schools and settings. This is for an initial 3 month contract.

The Council is committed to complying with the European General Data Protection Regulations (GDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection Regulations.

## As an Associate Educational Psychologist you will need

You must be able to demonstrate the following essential requirements:

- Registration as an HCPC registered Educational Psychologist (EP)
- Professional qualification in Educational Psychology
- Honours degree in Psychology or recognised equivalent
- Significant experience providing psychological advice for statutory assessment as a local authority Educational Psychologist
- Excellent written and verbal communication skills, enabling you to work effectively with parents, children and other professionals
- The ability to apply psychology to make a difference at an individual, group, systemic and strategic level
- Experience of working with children and young people in a variety of settings
- Excellent social interaction skills
- The ability to carry out main scale EP duties including consultation and psychological advice for statutory assessment
- A high level of organisational skills and the ability to manage schedules and deadlines
- An ability to analyse complex information and plan ways forward

- Excellent awareness of legislation, policies and procedures specific to the service area with knowledge and experience in consultancy approaches to psychological service delivery
- A commitment to and evidence of continuous professional development
- Knowledge of preventative approaches towards mental health
- Experience of joint working with other professionals
- Knowledge and skills in being able to promote inclusive outcomes and promote system change
- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules

## Our culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **Team Wigan** behaviours.

**Be Positive... take pride in all that you do**

**Be Accountable... be responsible for making things better**

**Be Courageous... be open to doing things differently**


**Be Kind... be helpful, generous and thoughtful towards yourself and others**

**#TeamWiganDeal**


## Together we will


Deliver Deal 2030, working alongside our communities to make Wigan Borough an amazing and inclusive place to live and work, building a better future.

### We will


 Genuinely care for you and your wellbeing.

 Champion a culture that inspires you to thrive.


 Listen and engage with you to bring your ideas to life.


 Celebrate your contribution and support you to reach your goals and aspirations.

### I will

 Look after my wellbeing and be kind to myself and others.

 Work with others across #TeamWigan to be courageous, innovative and embrace technology.

 Share my ideas and be accountable for making things happen.

 Own my development and let my passion and positivity shine through.