

## Role Profile

<b>Role:</b>	<b>Senior Transport Strategy Officer</b>
<b>Directorate:</b>	Strategy
<b>Salary Band:</b>	Band 9
<b>Post reference:</b>	TS52
<b>Job Evaluation Ref &amp; Date:</b>	
<b>Role statement of purpose:</b>	To provide senior, specialist input to the development of transport strategy on behalf of Transport for Greater Manchester and the GM Local Transport Plan partners.
<b>Reports to:</b>	Head of Strategic Planning / Strategic Planning Manager

	<b>Key Role Outputs(KROs)</b> <i>these set out what must be achieved for the post holder to be successful in the role</i>	<b>Key Actions</b> <i>These set out how the KROs will be achieved – the activities required.</i>
<b>1</b>	Specialist development of long-term strategy for transport in Greater Manchester, including Streets for All	<ul style="list-style-type: none"> <li>• Provide a lead specialist role in the development of core Greater Manchester transport strategy, transport pipeline, spatial planning and Growth Location issues.</li> <li>• Take direct responsibility for specific strategy and pipeline development activities as determined by the Strategic Planning team work programme, requiring close collaboration with key stakeholders at a local and national level.</li> <li>• Manage consultancy projects and take responsibility for the quality of the technical input of TfGM staff and consultants undertaking strategic studies on behalf of TfGM.</li> <li>• Input into the writing of transport strategy. documents and present these to internal and external groups including senior officers.</li> </ul>
<b>2</b>	Develop and maintain an effective GM Local Transport Plan, which is supported by an appropriate pipeline of	<ul style="list-style-type: none"> <li>• Provide specialist transport planning advice to support effective collaborative working arrangements across GM partners to progress GM transport and / or spatial planning priorities, including in Growth Locations.</li> </ul>

## Role Profile

	strategic development schemes.	<ul style="list-style-type: none"> <li>• Lead key Streets for All infrastructure development projects in partnerships with LTP delivery partners, including GM Districts, transport and logistics operators and national agencies.</li> <li>• Lead on developing new strategy ideas and solutions to tackle complex strategy problems and ensure that these solutions deliver a wider range of objectives, resolving conflicts between objectives of stakeholders where these exist.</li> <li>• Lead on the preparation of transport scheme business cases outlined in the GMTS 2040 Delivery Plans.</li> </ul>
<b>3</b>	Coordination of Greater Manchester strategic submissions to national funding competitions	<ul style="list-style-type: none"> <li>• Provide specialist input into major funding submissions on behalf of TfGM, GMCA and GMLTP partners.</li> <li>• Project-manage individual funding submissions on behalf of TfGM or GMLTP partners as required, taking responsibility for the quality of the technical outputs produced and for presenting bids to senior internal and external officers.</li> <li>• Provide specialist input into effective strategic resource procurement arrangements for TfGM in support of Head of Strategic Planning and Head of Finance.</li> </ul>
<b>4</b>	Effective partnership working with Greater Manchester and transport sector partners	<ul style="list-style-type: none"> <li>• Develop and maintain working relationships with key local strategic partners , including GMCA, GM Districts, Transport for the North, National Highways, Network Rail, neighbouring authorities and other key stakeholder groups; taking into account potential political sensitivities and the different strategic objectives of partners.</li> <li>• Identify and develop opportunities for partnership solutions to specific transport strategy objectives.</li> <li>• Support the development and delivery of the GM transport strategy and pipeline, such as building collaborative working with transport</li> </ul>

## Role Profile

		<p>delivery partners, academic institutions, wider GM policy teams (e.g. health, skills, economic development, spatial planning etc.), and other TfGM teams.</p> <ul style="list-style-type: none"> <li>• Maintain intelligence and advice on transport strategy implications of local issues within nominated GM Districts e.g. monitoring local press coverage of planning and transport issues in Districts.</li> </ul>
5	Effective supervision of Strategy team	<ul style="list-style-type: none"> <li>• Support the Head of Strategic Planning / Strategic Planning Manager by supervising the performance and activities of identified colleagues.</li> </ul>
<b>Compulsory Outputs (COs)</b> <i>these set out what must be achieved for the post holder to be successful in the role</i>		<b>Key Actions</b> <i>These set out how the COs will be achieved – the activities required.</i>
C1	Ensure you comply with all applicable organisational legislation and policy:	<ul style="list-style-type: none"> <li>• TFGM Safety Management System (In particular section SMS 201 Roles and Responsibilities)</li> <li>• Bus Operator contractual management</li> <li>• Dignity at Work policy</li> <li>• Information assurance and security in line with Cabinet Office requirements</li> <li>• Risk management</li> <li>• TFGM policies and procedures</li> <li>• Equality and diversity legislation</li> <li>• TFGM Vision &amp; Values</li> </ul>
C2	Any other reasonable duties as required from time to time	

### Key Interdependencies

<b>Key Contacts</b>	<p>Strategy Director and Directorate Management Team</p> <p>TfGM directors</p> <p>TfGM departmental managers</p> <p>GM Transport Providers</p> <p>Transport Strategy Group</p>
---------------------	--

## Role Profile

<b>Direct reports</b>	Supervision of Transport Strategy team members as agreed with the Head of Strategic Planning / Strategic Planning Manager
<b>Budgetary responsibility</b>	TBC – including project/study specific budgets
<b>Location</b>	GMPTE, 2 Piccadilly Place, Piccadilly, Manchester, M1 3BG

<b>Office Use Only</b>	<b>Updated</b>	<b>Updated</b>	<b>Updated</b>	<b>Updated</b>	<b>Updated</b>
Created					
<b>By:</b> SW 24.02.14	SW 21.5.14	SW 24.3.16	CD/JM 29.9.21	JM 22.02.24	

<b>SENIOR TRANSPORT STRATEGY OFFICER</b> <i>(Knowledge, skills and experience required at selection stage)</i>	
<b>E</b>	<b>Essential Experience:</b>
E1	Detailed specialist knowledge of transport planning techniques
E2	Significant experience of project and study delivery including management of consultants
E3	Significant experience in public transport research, strategy or policy development work
E4	Experience of interpreting plans, drawings and complex technical analysis
E5	Significant experience of interpreting research reports and to produce such reports in a clear and well-structured manner
E6	Familiarity with the use of computer software for analysing data
E7	Significant experience of translating corporate objectives into deliverables
E8	Significant experience of working with local authority partners
E9	Experience of developing statutory documents
E10	Experience of national policy consultation and development processes
E11	Experience of working with elected members and in areas of political sensitivity
E12	Significant experience of developing long-term transport strategies in partnership with local authorities and other key partners
E13	Significant experience of influencing with success the strategies and investment priorities of partner agencies
E14	Proven experience of undertaking transport and/or spatial studies with consultant support
<b>EQ</b>	<b>Essential Qualifications – Technical, Vocational or educational:</b>
EQ1	Educated to degree level or equivalent in a relevant subject, such as Economics, Geography or Town/Transport Planning.
<b>EA</b>	<b>Essential Attributes:</b>
EA1	Ability to prepare clear, concise and well structured reports for a variety of audience
EA2	Able to communicate efficiently to a variety of audiences clearly and concisely together with excellent listening skills
EA3	Interested in promoting the benefits of public transport
EA4	Ability to produce high quality work to tight deadlines
EA5	High level of computer literacy
EA6	Flexibility and willingness to adapt to changing working environments
EA7	Drive change in the delivery of complex and sometimes on sensitive/political issues
EA8	An understanding of political sensitivity
EA9	Knowledge and application of project management techniques