



Job Description: Primary Classroom Teacher

Job details:

Salary: MPS currently £30,000 to £41,333 FTE

Hours: 36.25hr per week, term-time only, including inset.

Contract type: Permanent

Reporting to: Headteacher, SLT

Responsible for: Deployment of TAs present in the classroom, subject to co-ordinator (subject tbc).

Main purpose:

The teach will: Fulfil the professional responsibilities of a teacher, as set out in the [School Teachers' Pay and Conditions document](#)

Meet the expectations set out in the [Teachers' Standards](#).

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests



Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Work with and support the school's Behaviour & Relationship Policy including Restorative Practice, Zones of Regulation etc.
- Maintain a holistic approach to education for our children, equity for all

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate
- Take part in coaching for self-reflection and own development

Communication

- Communicate effectively with pupils, parents and carers
- Communicate effectively with staff and other professionals

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues



Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- Maintain confidentiality

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the professional development of other teachers and support staff where appropriate
- Deploy resources delegated to them

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school
- Use effective recording systems - CPOMS

Other areas of responsibility

- Make a positive contribution to the wider life and Christian ethos, Vision & Values of Bowdon Church School
- Co-ordination of a subject area
- Work collaboratively with others to develop effective professional relationships and teamwork
- Communicate effectively with parents/carers with regard to pupils' achievements and wellbeing using school systems
- Communicate and cooperate with relevant external bodies

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may



be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Person specification

Criteria	Qualities - Essential	Desirable
Qualifications and experience	<ul style="list-style-type: none">• Qualified teacher status• Degree	
Experience and CPD	<ul style="list-style-type: none">• Successful primary teaching experience• Evidence of continuing professional development relating to the curriculum / teaching and learning	<ul style="list-style-type: none">• Experience of working with other schools/ organisations/ agencies
Skills and Knowledge	<ul style="list-style-type: none">• Knowledge of the National Curriculum• Knowledge of effective teaching and learning strategies• A good understanding of how children learn• Ability to adapt teaching to meet pupils' needs• Ability to build effective working relationships with pupils, staff and other stakeholders• Knowledge of guidance and requirements around safeguarding children• Knowledge of effective behaviour management strategies• Good ICT skills, particularly using ICT to support learning• Effective communication and interpersonal skills	<ul style="list-style-type: none">• Successful experience in the teaching and learning of children where English is a second language.• Participation in extracurricular activities
Personal qualities	<ul style="list-style-type: none">• A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school• High expectations for children's attainment and progress• Ability to work under pressure and prioritise effectively• Commitment to maintaining confidentiality at all times	



	<ul style="list-style-type: none">• Commitment to safeguarding and equality• Ability to be a reflective practitioner, open to coaching and committed to own personal and professional development	
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Notes: This job description may be amended at any time in consultation with the postholder.

Headteacher/line manager's signature: _____

Date: _____

Postholder's signature: _____

Date: _____