

SPRINGSIDE SPECIAL PRIMARY SCHOOL

TEACHER JOB DESCRIPTION

1. INTRODUCTION

1.1 NAME OF POSTHOLDER: _____

1.2 JOB TITLE: Class Teacher

1.3 JOB PURPOSE: Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document and teachers standards.

Teach in accordance with the ethos, organisation and policies of the school as a fully committed member of the teaching team and as detailed in the specific duties below.

1.4 Line Management: Reporting to - Assistant Head/Deputy Head and Headteacher.
Responsible for Teaching Assistants.

1.5 Liaising With: Headteacher, senior leadership team, teachers, governors, support staff, parents, staff from Hamer School, LEA representatives, external agencies.

1.6 Salary Scale: Classroom Teachers' Pay Scale plus SEN 1

1.7 Working Time: Full time as specified within the School Teachers' Pay and Conditions Document

1.8 CRB Disclosure Level: Enhanced

2. SCHOOL ETHOS - 'Believe, Enjoy, Achieve, Together'

2.1 Play a full part in the life of the school community supporting its' distinctive ethos.

2.2 Actively support the school's corporate policies relating to equality and diversity, inclusion and health, safety and well being.

2.3 Promote the school and celebrate its success at every opportunity.

- 2.4 Support the school in meeting its requirements for worship.

3. CURRICULUM PLANNING AND PROVISION

- 3.1 Help develop and maintain a curriculum in line with the EYFS, National Curriculum and school policy to meet the needs of individual children within your class. Seek innovative approaches to teaching delivery.
- 3.2 Work with other members of staff in the special and co-located school to promote inclusion within the curriculum.
- 3.3 Monitor and evaluate the curriculum offered and review appropriate planning, assessment, record keeping and reporting procedures, as and when requested.
- 3.4 Ensure efficient use and maintenance of all material teaching resources within your classroom area and working environment and ensure available resources are used effectively to support the curriculum.

4. TEACHING AND LEARNING

- 4.1 Produce coherent lesson plans which ensure continuity and progression, take account of the individual needs of pupils and encourage the development of independent learners.
- 4.2 Employ a range of suitable teaching and learning strategies and styles to ensure effective learning.
- 4.3 Present appropriately demanding subject content, skills and understanding in a clear, creative and stimulating manner, thereby motivating and sustaining the interest of pupils and raising levels of attainment.
- 4.4 Develop, maintain and use resources appropriate to chosen learning objectives.
- 4.5 Ensure the effective deployment of teaching assistant support in the classroom and maintain positive professional relationships.
- 4.6 Analyse and evaluate children's learning and assessment to inform future planning and teaching and learning activities.
- 4.7 Create and maintain an orderly, safe, stimulating and informative classroom environment.
- 4.8 Maintain good practice and implement changes in accordance with developments in educational theory and practice. Seek continuing professional development.
- 4.9 Set pupil targets, assess progress and maintain records in accordance with school policy.
- 4.10 Work collaboratively with teaching colleagues, sharing good practice.

4.11 Have a minimum of at least 12 months teaching experience in a special school setting.

5. PASTORAL CARE

- 5.1 Develop positive relationships with all children based on their achievements and promote their general progress, emotional development and well-being and participation in all aspects of school life.
- 5.2 Maintain a positive approach to child management, supporting and implementing the school's policies relating to attendance, punctuality and behaviour. Support a "Team Teach" approach.
- 5.3 Alert line manager or senior management of any more complex problems experienced by pupils as appropriate, making recommendations as to how they may be resolved.
- 5.4 Ensure a class code of conduct is implemented following appropriate consultation with pupils and relevant staff.
- 5.5 Maintain a system of rewards and sanctions which is understood and appreciated by pupils and parents.

6. PARENTAL INVOLVEMENT AND PARTNERSHIP WORKING

- 6.1 Report appropriately and sensitively to parents on the needs and progress of their children.
- 6.2 Encourage the involvement of parents in the education of their children and respond promptly to queries and concerns, maintaining a regular dialogue with home.
- 6.4 Contribute to the development of the school's links with the local community and other schools.
- 6.5 Support the vision of Springside with Hamer learning community.

7. PERFORMANCE MANAGEMENT AND PROFESSIONAL DEVELOPMENT

- 7.1 Engage actively with the annual performance management review process, in accordance with the school's policy.
- 7.2 Take a shared responsibility for your own continuing professional development by participating in a range of appropriate professional development opportunities.
- 7.3 Ensure colleagues receive information and feedback on professional development activities undertaken.
- 7.4 Take an active part in the development of the school including developing specialist areas of interest.