

# NEW MILLS SCHOOL

## Job Description

<b>Post Title:</b>	Teacher
<b>Salary/Grade:</b>	Teachers Main Scale/Upper Pay Scale
<b>Reporting to:</b>	Faculty Team Leader/Subject Leader
<b>Working Time:</b>	195 days per year (1265 hours as per STPCD) Full Time
<b>Disclosure level:</b>	Enhanced

### The Role

To deliver outstanding teaching and learning and therefore help students achieve excellent academic results.

To design and develop an engaging and challenging curriculum that inspires children to appreciate the subject and its application.

### Key responsibilities

- To plan, resource and deliver lessons and sequences of lessons to the highest standard that ensure real learning takes place and students make superior progress
- To provide a nurturing classroom and environment that helps students to develop as learners
- To help to maintain/establish discipline across the whole school
- To contribute to the effective working of the school.

### Outcomes and Activities

#### Teaching and Learning

- Enrich the curriculum with trips and visits to enhance the learning experience of all students
- With direction from the Faculty Team Leader and within the context of the school's curriculum and schemes of work, plan and prepare effective teaching modules and lessons
- Teach engaging and effective lessons that motivate, inspire and improve student attainment
- Use regular assessments to set targets for students, monitor student progress and respond accordingly to the results of such monitoring
- To produce/contribute to assessments, reports and references relating to individual and groups of students
- Develop plans and processes for the classroom with measurable results and evaluate those results to make improvements in student achievement
- Maintain regular and productive communication with students, parents and carers, to report on progress, sanctions and rewards and all other communications
- Direct and supervise support staff assigned to lessons
- Implement and adhere to the schools behaviour management policy, ensuring the health and well-being of students is maintained at all times
- Participate in preparing students for external examinations.

#### School Culture

- Support the schools values and ethos by contributing to the development and implementation of policies practices and procedures
- Help create a strong school community, characterised by consistent, orderly behaviour and caring, respectful relationships
- Help develop a school/faculty culture and ethos that is utterly committed to achievement
- To be active in issues of student welfare and support
- Support and work in collaboration with colleagues and other professional in and beyond the school

and providing other support as required.

### **Staff Development**

- To take part in the school's staff development programme by participating in arrangements for further training and professional development.
- To continue personal development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the appraisal process.
- To work as a member of a designated team and to contribute positively to effective working relations within the school.

### **Student Support System**

- To be a form tutor to an assigned group of students.
- To promote the general progress and well-being of individual students and of the tutor group as a whole.
- To liaise with a Year Manager to ensure the implementation of the school's Student Support System.
- To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
- To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff
- To deliver tutor time activities in line with the tutor programme

### **Other Specific Duties**

- To comply with the school's Health and safety policy and undertake risk assessments as appropriate.
- To undertake any other duty as specified by STPCD not mentioned in the above.
- To read, understand and comply with all safeguarding policies
- Employees will be expected to comply with any reasonable request from a leader to undertake work of a similar level that is not specified in this job description.
- Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.
- The School will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date shown, but following consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job which are commensurate with the salary and job title.

Date \_\_\_\_\_

Signed \_\_\_\_\_

Signed \_\_\_\_\_ (Headteacher)