



Job Description Class Teacher



Job Title: Class Teacher, RE leader and member of the SLT

Job Purpose: Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document. Teach in accordance with the ethos, organisation and policies of the school as a fully committed member of the teaching team and as detailed in the specific duties below.

Line Management: Reporting to the Deputy Headteacher

Liaising With: Headteacher, Senior Leadership Team, Teachers, Support Staff, Parents, LA representatives, external agencies.

Salary Scale: Main Teachers' Pay Scale with TLR2A

Working Time: Full time as specified within the School Teachers' Pay and Conditions Document

CRB Disclosure Level: Enhanced

School Ethos

- Work with the Headteacher and colleagues in promoting the Catholic ethos and culture of the school, securing its mission statement with all members of the school community and ensuring an environment for teaching and learning that empowers both staff and children to achieve their highest potential.
- Provide Prayer and Liturgy and Religious Education in accordance with Archdiocese guidelines and school policies.
- Actively support the school's corporate policies relating to equality and diversity, inclusion and health, safety and well-being.
- Promote the school and celebrate its success at every opportunity.

Curriculum Planning and Provision

- Help develop and maintain a curriculum in line with the National Curriculum and school policy to meet the needs of individual children within your class.
- Work with other members of staff to ensure that the extremes of the ability range are catered for within the curriculum.
- Monitor and evaluate the curriculum offered and review appropriate planning, assessment, record keeping and reporting procedures, as and when requested.
- Working together with the Senior Leadership Team, actively contribute to and support the development of one or more specified curriculum aspect(s) and/or area(s) of pupil and/or staff development.
- Ensure efficient use and maintenance of all material teaching resources within your classroom area and working environment; and ensure available resources are used effectively to support the curriculum.

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Teaching and Learning

- Be a dynamic and innovative classroom practitioner, committed to raising pupil achievement.
- Produce coherent lesson plans which ensure continuity and progression, take account of the individual needs of pupils and encourage the development of independent learners.
- Employ a range of suitable teaching and learning strategies and styles to ensure effective learning.
- Present appropriately demanding subject content, skills and understanding in a clear and stimulating manner, thereby motivating and sustaining the interest of pupils and raising levels of attainment.
- Develop, maintain and use resources appropriate to chosen learning objectives.
- Ensure the effective deployment of teaching assistant support in the classroom.
- Analyse and evaluate children's learning to inform future planning and teaching and learning activities.
- Create a caring, well ordered and stimulating environment where children feel safe and achieve well.
- Mark and monitor pupils' class work and homework, providing constructive oral and written feedback.
- Maintain good practice and implement changes in accordance with developments in educational theory and practice.
- Set pupil targets, assess progress and maintain records in accordance with school policy.

RE Leader

- Have an up-to-date knowledge of Diocesan policy and enthusiasm for the subject.
- Lead the staff by good example and practice.
- Ensure all policies related to Religious Education and RSHE are implemented and reviewed regularly.
- To be responsible to the senior management and colleagues for the monitoring and evaluation of timetables, planning, teaching, learning and assessment of Religious Education.
- Be responsible for writing the Action Plan with costings of resources.
- Have some understanding and knowledge of the new Religious Education Directory (RED).
- Collect data and report regularly to Governors.
- Lead on the Live Simply Agenda, working closely with the Mini Vinnies Prayer Group and Eco Council.

Pastoral Care

- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through positive and productive relationships.

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- Develop positive relationships with all children based on their achievements and promote their general progress and well-being and participation in all aspects of school life.
- Maintain a positive approach to child management, supporting the school's policies relating to attendance, punctuality and behaviour.
- Help support the DHT of any more complex problems experienced by pupils as appropriate, making recommendations as to how they may be resolved.
- Ensure a class code of conduct is implemented following appropriate consultation with pupils and relevant staff.
- Maintain a system of rewards and sanctions which is understood and appreciated by pupils and parents.

Parental Involvement and Partnership Working

- Report appropriately to parents on the needs and progress of their children.
- Encourage the involvement of parents in the education of their children and respond promptly to queries and concerns.
- Support the work of the 'Friends of St Joseph's.'
- Uphold the school's well established link with the Parish and local community, with our network of schools, the LA , the Archdiocese and other external agencies.

Appraisal and Professional Development

- Engage actively with the annual appraisal process, in accordance with the school's policy.
- Take a shared responsibility for own continuing professional development by participating in a range of appropriate professional development opportunities.
- Ensure colleagues receive information and feedback on professional development activities undertaken.