

# Building Surveyor

<b>Service</b> Property Services	<b>Reporting to</b> Principal Building Surveyor	<b>Location</b> Salford Civic Centre, Swinton	<b>Grade</b> 4A £40,221 - £43,421
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## About the role

- This role is for a Building Surveyor, and they will be responsible for service delivery to a wide range of clients in designing solutions in the private, education and local authority sectors.
- Have responsibility for early-stage design and feasibility work
- Develop detailed briefs in conjunction with the client
- Carry out detailed design work and prepare production information
- Undertake the role of Project Manager
- Administer building contracts act as 'Lead Discipline' on programmed capital projects
- Undertake all aspects of professional surveying work (including surveys, PW work, dilapidations, DDA & FRA's)
- Carry out inspections when required to resolved building defects, assigning contractors and managing the works

## Key outcomes

- Arranging the procurement of building works through competitive tendering. Prepare, manage, report, and maintain project cost plans.
- Implement projects to meet the requirements of quality, health and safety, environmental standards, and time to both national and corporate standards.
- Preparing schemes for tender using: the JCT minor works 2016 Forms of Contract; specification, CAD drawings to the requirements of current legislation
- Supervision and monitoring of works on site including: making valuations for payment assessments; chairing and managing progress meetings; identification and assessment of additional payments due to variation orders or compensation events; determination of project final accounts and satisfactory completion of the defects period.
- Ensure compliance of the work with a high regard to Health and Safety and the application of the CDM Regulations and other legislation.

# What we need from you

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## Essential Criteria

- BSc in Building Surveying or equivalent
- Minimum 2-3 years post qualification experience within Building surveying environment.
- Ability to establish a good working relationship with Clients and colleagues
- Self-motivated and able to work without supervision
- Ability to prioritise and work to deadlines
- Good communication and customer skills
- Ability to demonstrate flexible approach to work
- Ability to undertake pre and post contract control of building contracts under appropriate forms of contract in accordance with Quality Assurance procedures
- A knowledge of current legislation, e.g., Health & Safety, CDM, Building Regulations, Planning
- Car driver with current driving licence
- To model and demonstrate our values

## Desirable Requirements

- Membership of the R.I.C.S. or C.I.O.B
- Experience in education projects
- Experience local authority sectors
- Understanding of Academies Funding
- Use of MS Project, AutoCAD,
- Have responsibility for early-stage design and feasibility work
- Develop detailed briefs in conjunction with the client
- Carry out detailed design work and prepare production information
- Undertake the role of Project Manager
- Administer building contracts act as 'Lead Discipline' on programmed capital projects
- Undertake all aspects of professional surveying work (including surveys, PW work, dilapidations, DDA & FRA's) Personal qualities and qualifications required

## What we can offer you

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Your ongoing professional development and success in your role is important to us, and that is why we provide a variety of learning and development opportunities. Within the sections below you will find development options tailored to you which will enable you to further develop your existing skills and learn new ones at a pace that suits you best. If you are joining us now, your development will form part of ongoing discussions with your manager. If you are an existing employee, you should use your Personal Development Reviews to discuss your development with your manager and create your development journey. It's important you also take full advantage of any informal learning available to you during the course of your work.

### Online learning

Develop your knowledge across a wide range of areas through our Me-Learning platform, with over 200 free courses to choose from. To have the best possible start and comply with current legislation, you must complete the following modules: Welcome to Salford, Health and Safety in the Office, GDPR, Equality Essentials, and Safeguarding Children and Adults. You may also benefit from a variety of courses in categories such as Business Skills, IT and Project Management which are available to learn at your own convenience and pace.

### Professional Development

Gain role specific skills and time to learn through a wide range of development opportunities. Learn whilst working and get support towards your qualification through an apprenticeship standard. Access professional development ranging from entry level to master's type qualifications, including achieving a role appropriate qualification. Details can be found on [the Institute of apprenticeships](https://www.instituteforapprenticeships.org/) website.

## A digital organisation

### Developing your digital skills

Our ambition is to provide our workforce with the right level of digital capabilities needed to be successful. Whatever your current digital abilities are, we can provide development ranging from essential workplace skills to specialist workplace skills. These will be delivered through our Digital Skills Academy using both self-directed and guided learning opportunities to enable you to develop. Additionally, you can access free online courses through the [iDea](#) website.

### Sharing your digital skills

Our goal is to support you to share your digital knowledge with other people. Our Digital Eagles programme has been designed to cover basic digital skills and build your confidence to assist others. By the end of this programme you will join hundreds of staff members who already are digital eagles, and be able to help colleagues, customers, residents, or people in your personal life with all things digital.

## Our vision and priorities

### Our vision

The council has a vision is to create '**A fairer, greener and healthier Salford**'. To help us achieve this vision we have identified some key priorities to tackle the problems people in Salford are currently facing, [the Great Eight](#).

Salford is beginning a journey of economic transformation, with the mapping out of the city's economic future through key pieces of city council work. We're calling this [The Salford Way](#).

## The Great Eight are:

Tackling poverty and inequality.



1

Creating vibrant places and spaces.



2

Tackling the climate emergency.



3

Skills and education (A Learning City).



4

Affordable housing and reducing homelessness.



5

Promoting transport and digital connectivity.



6

Creating an economy for all.



7

Tackling health inequalities and providing the best possible care.



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## Our organisation's values

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**We have four values: Pride, Passion, People, Personal responsibility.**

[Our four values](#) are central to the way we communicate about the council and the way in which we behave with colleagues, customers, and partners - so that we live and breathe our values each day.

## Our values



**Pride**

**Passion**

**People**

**Personal responsibility**

## Application guidance

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We are a values-based organisation so reflecting our values or a values-based approach in your evidence will support your application.

The different sections of this role profile are there to give you an understanding of the purpose of the role. The 'what we need from you' section outlines the minimum criteria you will need to meet within your application.

### Role details

Completed by:

Date:

Job code:

Job score:

Date of evaluation: