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| Post Title: TEMPORARY TEACHING ASSISTANT (LEVEL TWO) | |
| Division/Section: EDUCATION | Post Grade: Grade 6, Scalepoint 6 |
| Location: East Ward Community Primary School Part of Vision Multi Academy Trust | Post Hours: 32.5 hours per week (term time only) |
| Purpose and Objectives of Post: To work under the instruction/guidance of teaching or senior staff to undertake work/care/support programmes (inclusive of specific individual learning needs). To enable access to learning for a pupil with Social Communication Difficulties and sensory needs. Work may be carried out in the classroom or outside the main teaching area. | |
| Accountable to: Headteacher | |
| Immediately Responsible to: Class Teacher | |
| Immediately Responsible for: Designated Pupil | |
| Relationships: (Internal and External) Governing Body, Trust Board, Head Teacher, Teachers, Support Staff, Pupils | |

**PERSON SPECIFICATION
TEMPORARY TEACHING ASSISTANT (LEVEL TWO)**

| ASSESSMENT METHOD | SHORT-LISTING CRITERIA | ESSENTIAL | DESIRABLE |
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| APPLICATION FORM /INTERVIEW | QUALIFICATIONS NVQ 2 in Teaching Assistance or equivalent qualification or experience of working with children within specified age range | √ | |
| APPLICATION FORM /INTERVIEW | Training in relevant learning strategies | | √ |
| APPLICATION FORM /INTERVIEW | Ability to promote a positive ethos and role model positive attributes | √ | |
| APPLICATION FORM /INTERVIEW | SKILLS Ability to work effectively within a team environment, understanding classroom roles and responsibilities | √ | |
| APPLICATION FORM /INTERVIEW | Ability to build effective working relationships with all pupils and colleagues | √ | |
| APPLICATION FORM /INTERVIEW | Ability to work with children at all levels regardless of specific individual need | √ | |
| APPLICATION FORM /INTERVIEW | Good personal numeracy and literacy skills | √ | |
| APPLICATION FORM /INTERVIEW | KNOWLEDGE General understanding of national curriculum and other basic learning programmes/strategies | √ | |
| APPLICATION FORM / INTERVIEW | Basic understanding of child development and learning | √ | |
| APPLICATION FORM / INTERVIEW | Understanding of relevant policies/codes of practice and awareness of relevant legislation. | √ | |
| APPLICATION FORM / INTERVIEW | Understanding of strategies to support a pupil with social communication difficulties. | √ | |
| APPLICATION FORM / INTERVIEW | EXPERIENCE Experience of resources preparation to support learning programmes Ability to provide focused interventions | √ | |
| APPLICATION FORM / INTERVIEW | Ability to use ICT effectively to support learning Understanding of basic technology e.g. photocopier | √ | |

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| APPLICATION FORM /INTERVIEW | Relevant experience of working with and/or caring for primary age children within an educational setting | √ | |
| APPLICATION FORM /INTERVIEW | PROFESSIONAL VALUES AND PRACTICE High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements | √ | |
| APPLICATION FORM /INTERVIEW | Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration and demonstrate concern for their development as learners | √ | |
| APPLICATION FORM /INTERVIEW | Demonstrate and promote the positive value, attitudes and behaviour they expect from the pupils with whom they work | √ | |
| APPLICATION FORM /INTERVIEW | Able to improve their own practice through observations, evaluation and discussion with colleagues | √ | |
| APPLICATION FORM /INTERVIEW | Ability to work collaboratively with colleagues and other professionals to carry out role effectively, knowing when to seek help and advice | √ | |
| APPLICATION FORM /INTERVIEW | Ability to liaise sensitively and effectively with parents and carers | √ | |
| APPLICATION FORM /INTERVIEW | Willingness to participate in relevant training and development opportunities | √ | |

Employees of the school have a responsibility for, and must be committed to, safeguarding and promoting the welfare of children and young people and for ensuring that they are protected from harm.