




The Radclyffe School
"Working Together for Excellence"

TEACHING ASSISTANT (Level 2)



PERSON SPECIFICATION

	Essential Criteria	Desirable	How Assessed
Education & Qualifications	<ul style="list-style-type: none"> NVQ 2 for Teaching Assistants or equivalent qualification or experience; A*- C or 9 - 4 grade in G.C.S.E. English and Maths; Willingness to undertake training in relevant learning strategies e.g. literacy/Key Stage 3 and /or training in a particular curriculum. 	<ul style="list-style-type: none"> First Aid Training 	Application, Certificates @ Interview
Knowledge & Experience	<ul style="list-style-type: none"> Working with, or caring for, children of secondary school age; An awareness of children's development and learning; An awareness of S.E.N.D in a school setting; Experience of resources preparation; Familiar with the use of technological equipment e.g. video, photocopier; Understanding of inclusion and how it applies in a school setting. 		Application, Interview and References
Skills & Abilities	<ul style="list-style-type: none"> Build and maintain effective relationships with all students & colleagues; Use of ICT to support learning; Work with children at all levels regardless of specific individual need and to identify learning styles as appropriate; Adapt your own approach in accordance with student needs; Liaise sensitively with parents and carers; Promote a positive ethos and be a good role model; Work constructively as part of a team, understanding classroom roles and responsibilities; Continually improve own practice/knowledge through self evaluation and learning from others. 		Interview and References 
Work Circumstances	<ul style="list-style-type: none"> Work flexibly as the workload demands Occasional out of hours working to support school functions Excellent attendance record (*) 		Interview and References (*Reference only once a conditional job offer made)