



"Where every person matters"

REDWOOD SECONDARY SCHOOL JOB DESCRIPTION

Job title	Class Teacher
Pay grade	M1-M6 +1 SEN
Working hours	27.5 hours
Responsible to	Headteacher, Deputy Headteacher
Responsible for	Teaching Assistants
Probationary period	Statutory induction if applicable

Job Purpose

To ensure all students achieve high standards of learning and well-being and to provide high quality education and care in any area of the school which meets the requirements of the below statutory documents:

1. Professional Standards for Teachers (as set out below)
2. The Conditions of Employment for Teachers as defined in the current School Teachers Pay and Conditions document

Teachers Standards

Teachers make the education of their pupils their first concern and are accountable for achieving the highest possible standards in work and conduct. Teachers act with honesty and integrity; have strong subject knowledge, keep their knowledge and skills as teachers up to date and are self critical; forge positive relationships; and work with parents in the best interests of their pupils.

Part One: Teaching

A teacher must:

1. Set high expectations which inspire, motivate and challenge pupils
 - Establish a safe and stimulating environment for pupils, rooted in mutual respect
 - Set goals that stretch and challenge pupils of all backgrounds, abilities and dispositions
 - Demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils

Promote good progress and outcomes by pupils

- Be accountable for pupils attainment, progress and outcomes
- Be aware of pupils capabilities and their prior knowledge, and plan teaching to build on these
- Guide pupils to reflect on progress they have made and their emerging needs
- Demonstrate knowledge and understanding of how pupils learn and how this impacts on teaching
- Encourage pupils to take a responsible and conscientious attitude to their own work and study



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2. Demonstrate good subject and curriculum knowledge

- Have a secure knowledge of the relevant subject (s) and curriculum areas, foster and maintain pupils interest in the subject and address misunderstanding
- Demonstrate a critical understanding of developments in the subject and curriculum areas, and promote the value of scholarship
- Demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English, whatever the teachers specialist subject
- If teaching early reading, demonstrate a clear understanding of systematic synthetic phonics
- If teaching early mathematics, demonstrate a clear understanding of appropriate teaching strategies

Plan and teach well-structured lessons

- Impart knowledge and develop understanding through effective use of lesson time
 - Promote a love of learning and children's intellectual curiosity
 - Set homework and plan out of class activities to consolidate and extend the knowledge and understanding pupils have acquired
 - Reflect systematically on the effectiveness of lessons and approaches to teaching
 - Contribute to the design and provision of an engaging curriculum within the relevant subject area (s)
3. Adapt teaching to respond to the strengths and needs of all pupils
- Know when and how to differentiate appropriately, using approaches which enable pupils to be taught effectively
 - Have a secure understanding of how a range of factors can inhibit pupils ability to learn, and how best to overcome these
 - Demonstrate an awareness of the physical, social and intellectual development of children and how to adapt teaching to support pupils education at different stages of development
4. Make accurate and productive use of assessment
- Know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements
 - Make use of formative and summative assessment to secure pupils progress
 - Use relevant data to monitor progress, set targets and plan subsequent lessons
 - Give pupils regular feedback, both orally and through accurate marking and encourage pupils to respond to the feedback
5. Manage behaviour effectively to ensure a good and safe learning environment
- Have clear rules and routines for behaviour in classrooms and take responsibility for promoting good and courteous behaviour both in classrooms and around school, in accordance with the schools behaviour policy
 - Have high expectations of behaviour and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly



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- Manage classes effectively, using approaches which are appropriate to pupils needs in order to resolve and motivate them
- Maintain good relationships with pupils, exercise appropriate authority and act decisively when necessary

6. Fulfil wider professional responsibilities

- Make a positive contribution to the wider life and ethos of the school
- Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- Deploy staff effectively
- Take responsibility for improving teaching through appropriate professional development responding to advice and feedback from colleagues
- Communicate effectively with parents with regard to pupils achievements and well-being

Part Two: Personal and Professional Conduct

A teacher is expected to demonstrate consistently high standards of personal and professional conduct. The following statements define the behaviour and attitudes which set the required standard for conduct throughout a teachers career.

- Teachers uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school by:
 - Treating pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teachers profession
 - Having regard to the need to safeguard pupils well-being in accordance with statutory provisions
 - Showing tolerance of and respect for the rights of others
 - Not undermining fundamental British Values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs
 - Ensuring that personal beliefs are not expressed in ways which exploit pupils vulnerability or might lead them to break the law
- Teachers must have proper and professional regard for the ethos, policies and practices of the school in which they teach, and maintain high standards in their own attendance and punctuality
- Teachers must have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities

Standard Duties:

- To actively promote the equalities and diversity agenda in the workplace and in service delivery
- To be familiar with customer care and health and safety policies of the school
- To participate in self improvement in performance through workplace development
- To undertake any additional duties commensurate with the grade of the post



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Contacts:

Pupils, parents, staff, governors, visitors to the school, professionals from outside agencies, teachers from other schools

Special Conditions:

An enhanced Disclosure and Barring Service (DBS) check is required for this post

The ability to converse at ease with customers and service users and provide advice in accurate spoken English is an essential requirement of this post.