



Our Lady's R.C. Primary School

Friday 4th October 2019

Dear Sir/Madam,

Thank you for your expression of interest in the post of Temporary Teaching Assistant Level 2 at Our Lady's R.C Primary School. Please find enclosed information relating to the post, together with a C.E.S. application form.

The closing date for the receipt of applications is Monday 28th October 2019 - noon.

Interviews will be held on Wednesday 30th October 2019 from 8:30 am.

Shortlisted applicants will be contacted as soon as possible. If you have not heard from the school by Tuesday 29th October, then your application will have been unsuccessful.

Please see below the requirement for your application to be complete.
Incomplete applications will not be considered.

- * Support Staff Application form
- * Model Rehabilitation of Offenders Act 1974 Disclosure Form (2 pages)
- * Supporting Statement (on Support Staff Application Form)

I hope you find the enclosed information helpful.

Yours faithfully,

Mr C Horridge
Headteacher



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