|  |  |
| --- | --- |
| **Confidential** | Teaching Staff Application for the post of: ……………………………………………………………………………………………………………………… |
| We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment.Please complete in black ink or type  |

**Personal Details**

|  |  |
| --- | --- |
| Mr/Mrs/Miss/Ms/Other (please state):  | Surname:  |
| Address:  | Forename(s):  |
| Daytime Number: Evening Number: Mobile Number:  |
| NI Number:  |
| Email address:  |
| Where did you learn of this vacancy? Please tick the relevant box |
| Canon Slade Website | 🞏 |  Eteach | 🞏 |  Word of Mouth | 🞏 |
| TES | 🞏 |  greater.jobs | 🞏 |  Other (please specify) | 🞏 |

**Referees**

Please give the names of two persons who are able to comment professionally on your suitability for this post. One should normally be your present Head or employer. Newly qualified teachers should name both main Tutor and the Head or Senior Professional Mentor of the main teaching practice school**. If you are short-listed we will obtain references before interview.** If your name has changed, you will need to confirm this with your referees.

|  |  |  |
| --- | --- | --- |
| **(1)** Name:  |  | **(2)** Name:  |
| Position held:  | Position held:  |
| Organisation:  |  | Organisation:  |
| Address: |  | Address: |
| Telephone:  | Telephone:  |
| Email:  |  | Email:  |

If you would like to provide a reference concerning your religious commitment, please give the details of this person on a separate sheet. Please note that this will be in addition to the two references listed above.

**Education**

|  |
| --- |
| Please list all formal courses and qualifications including GCSE, GCE O/A Level or equivalent, degree or equivalent, teacher training (please specify whether Cert Ed, Dip Ed, PGCE, or other), and any other courses which have resulted in a **formal** qualification. You will be required to show the school any relevant certificates. |
| Qualification level | Course title and subject(s) | Grade | Dates | Where obtained |
| From | To |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Continuous Professional Development and Inset**

|  |
| --- |
| Please list all relevant CPD activities undertaken during the past three years. |
| Activity | Method of Delivery | Dates | Where Undertaken |
| From | To |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Non-Teaching Experience**

|  |
| --- |
| Please provide details (including dates) of other experience, employment and interests you wish to be taken into consideration |
| Activity | Dates |
| From | To |
|  |  |  |
|  |  |  |
|  |  |  |

**Teaching Subject**

|  |  |
| --- | --- |
| Main teaching subject and age range |  |
| Other subjects offered and age range |  |
| QTS status: Yes [ ]  No [ ]  | Teacher number: |

**Current/Most Recent Employment**

|  |
| --- |
| Post held (please include details of the nature of responsibility you hold/held): |
| Annual Salary: | Date appointed to post: | Date left (if applicable): |
| Name and type of school: | LA or Employer: | Age Range: | Boys/Girls/Mixed: | Number on roll: |

 **Previous Teaching Experience (in chronological order beginning with the most recent)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| LA orEmployer | Name and typeof school | Age rangeBoys/Girls/Mixed | Number on Roll | Nature of Responsibility | Dates |
| From | To |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

 **Explanation of any gaps**

|  |
| --- |
| Please explain here any gaps in employment, education and training since leaving full time education: |
| Are you related to, or have a business relationship with, any Member/Officer of the School Governing Body or the Board of Education of the Diocese of Manchester? If yes, please state the person’s name and relationship: |
| Do you have any connections with Canon Slade School, either past or present? If yes, please give details: |

**Safeguarding Children**

Owing to the nature and location of the work, the post is exempt from the previous provisions of the Rehabilitation of Offenders Act 1974. Therefore, applicants are not entitled to withhold information about convictions which for other purposes are ‘spent’ under the provisions of the Act. This post is subject to a clear enhanced check with the Disclosure & Barring Service.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Have you at any time been convicted of any criminal offence(including cautions, bind-overs and any pending or ‘spent’ prosecutions) | Yes | [ ]  | No | [ ]  |
| Are you disqualified from working with children or subject to any sanctions imposed by a regulatory body? | Yes | [ ]  | No | [ ]  |
| If you have answered yes to either of these questions, please enclose with your application a separate, confidential letter providing full details. |

**Declaration**

|  |
| --- |
| I declare that, to the best of my knowledge and belief, all statements contained in this form are correct. I understand that should I conceal any material I will be liable to the termination of my contract of service with such notice as may be appropriate. I also confirm that I am eligible to work in the UK.Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| If you are submitting your application electronically, please tick this box, which will serve as a substitute for a signature. If invited to interview, you may be required to sign a paper copy of your application form. | [ ]  |

**Applications and supporting statements should be returned to:**

Mrs Karen Hood, Administration Officer, Personnel & Safeguarding

Canon Slade School

Bradshaw Brow

Bolton

BL2 3BP

We accept applications by post, fax (01204 333340) or email (jobs@canon-slade.bolton.sch.uk) until noon on the closing date.

|  |  |
| --- | --- |
|

|  |
| --- |
| **Monitoring Fairness in Employment** |

 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Strictly Confidential** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Post applied for: |   |  | Grade: |  |
|  |  |  |  |  |  |  |  |  |  |  |
| **Racial Origin:** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **White** |  |   |  | British |  |   |  | Irish |  |   |  | European |  |   |  | Other |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Black or Black British** |  |   |  | Caribbean |  |   |  | African |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Asian or Asian British** |  |   |  | Indian |  |   |  | Pakistani |  |   |  | Kashmiri |  |   |  | Bangladeshi |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Mixed Race** |  |   |  | White and Black Caribbean |  |   |  | White and Black African |  |   |  | White and Indian |  |   |  | White and Pakistani |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Chinese/Other** |  |   |  | Chinese |  |   |  | Other (please specify) |  |   |   |   |   |   |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Gender:** |  |   |  | Male |  |   |  | Female |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Disability:** |  |   |  | I am not disabled |  |   |  | I consider myself disabled |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Age:** |  |  |   |  | 16 - 19 |  |   |  | 20 - 29 |  |   |  | 30 - 39 |  |   |  | 40 - 49 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |   |  | 50 - 59 |  |   |  | 60 - 64 |  |   |  | 65+ |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Religion:** |  |  |   |  | Buddhist |  |   |  | Christian |  |   |  | Hindu |  |   |  | Jewish |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |   |  | Muslim |  |   |  | Sikh |  |   |  | None |  |   |  | Other |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Caring:** |  |   |  | I look after children |  |   |  | I help an adult with daily routines |  |  |  |  |
|  |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |