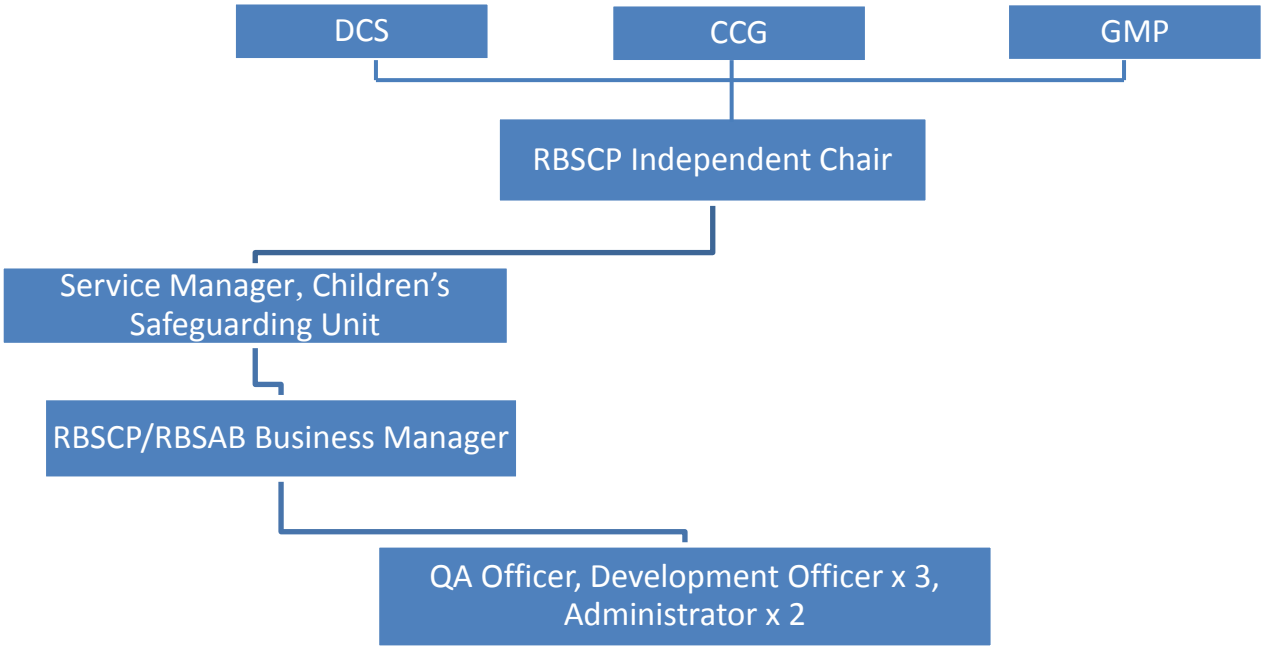
JOB DESCRIPTION

SERVICE	**:**	Multi-Agency Safeguarding Partnership
SECTION	**:**	Rochdale Borough Safeguarding Children's Partnership (RBSCP)
POST	**:**	Independent Chair for Rochdale Borough Safeguarding Children Partnership
TEAM	**:**	Safeguarding Children Unit
LOCATION	**:**	Number 1 Riverside
ACCOUNTABLE TO		Multi-Agency Safeguarding Partnership
ACCOUNTABLE FOR	**:**	RBSCP Arrangements
HOURS OF DUTY	**:**	25 – 30 days per year
Any Special Conditions of Service	**:**	Attendance at meetings, conferences or other events out of hours Required to travel within and outside the Borough. The post is subject to enhanced DBS clearance check The Authority operates a Smoke Free Policy for all its employees and applies to any building and associated grounds within the immediate vicinity of the building which is wholly owned, leased or operated and occupied by RBC This post is not Politically Restricted in accordance with the current regulations

The Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects staff to share this commitment.

ORGANISATIONAL CHART



JOB PURPOSE

Provide assurance in judging the effectiveness of multi-agency arrangements to safeguard and promote the welfare of all children in the local area.

CONTRACT

The appointment will be for a period of 2 years with an option to extend if required. The post will be reviewed six months after commencement and then annually.

The Independent Chair will be contracted to provide an annual minimum of 25 days and a maximum of 30 days.

The Independent Chair will be paid up to £525 per day (inclusive of travel costs) and invoices will be paid monthly in arrears.

MAIN DUTIES

1. To influence and promote Rochdale Borough Safeguarding Children Partnership in delivering its objectives of co-ordinating and monitoring the effectiveness of inter-agency work to safeguard and promote the welfare of children and young people in line with Working Together to Safeguard Children 2018.

2. To ensure that the Rochdale Borough Safeguarding Children Partnership has a clear strategic direction and priorities, a distinct identity, independent voice and a robust process for challenge.

3. To consider how effectively the Rochdale Borough Safeguarding Children Partnership are working for children, families and practitioners.

4. To keep up to date with relevant literature, legislation and developments in the Safeguarding arena.

5. To provide objective scrutiny and act as a constructive critical friend by promoting reflection to drive continuous improvement.

6. The voices of children and young people are championed and represented and influence the work of the Rochdale Borough Safeguarding Children Partnership

7. To ensure there is early identification and analysis of new and emerging safeguarding issues

8. In conjunction with other partners, ensure that key issues and national development are brought to the attention of and scrutinised by Rochdale Borough Safeguarding Children Partnership, in line with its priorities.

9. To act as the lead officer for chairing Rochdale Borough Safeguarding Children Partnership meetings

10. To ensure the Rochdale Borough Safeguarding Children Partnership and subgroups adhere to their Terms of Reference and deliver agreed work plans and business plans.

11. To be assured that the Rochdale Borough Safeguarding Children Partnership undertakes Rapid Reviews within appropriate timescales, leads on the delivery of Local Reviews and effectively disseminates learning

12. To be involved in training and conferences to promote the work of the Rochdale Borough Safeguarding Children Partnership and learning from Local Reviews, Audits and the work of the partnership.

13. To ensure the Rochdale Borough Safeguarding Children Partnership has systems and processes in place to identify, scrutinise and measure its success and impact.

14. To be responsible for ensuring the development and publication of the Rochdale Borough Safeguarding Children Partnership Strategic Plan and annual reports on the Partnership's functioning and performance.

15. To ensure that systems and processes are in place to ensure all partner agencies fulfil their statutory duties under the Children's Act 2004 and the Education Act 2002.

16. To decide in the light of available information, whether complaints that have reached the formal stage of the Rochdale Borough Safeguarding Children Partnership complaints procedure are upheld.

17. To ensure that the Rochdale Borough Safeguarding Children Partnership promotes Equality of Opportunity

HEALTH / SAFETY / WELFARE

Responsibility for the safety and welfare of self and colleagues, in accordance with the Health and Safety Policies of the Council.

EQUALITY AND DIVERSITY

To work in accordance with the Authority's Policy relating to the promotion of Equality and Diversity.

TRAINING AND DEVELOPMENT

The post holder will be responsible for assisting in the identification and undertaking of his/her own training and development requirements in accordance with the Council's arrangements. The post holder would be expected to identify and undertake Continuous Professional Development.

RELATIONSHIPS (INTERNAL AND EXTERNAL)

Colleagues across the Council, Elected Members, Partner Agencies, Voluntary Sector, Service Users, Carers and local Community Groups / Organisations.

Responsibilities

The post holder must -

(i) Perform his/her duties in accordance with Equality and Diversity Policy.
(ii) Ensure commitment to public service orientation and care of our customers is provided.
(iii) Perform his/her duties in accordance with the corporate leadership values and behaviours, equality and diversity policy and in accordance with relevant regulatory bodies

VALUES AND BEHAVIOURS

Approach the job at all times using the values set out in the Rochdale Way:

- Valuing our people
- Focusing on customers
- Acting with integrity
- Using time and money wisely
- Working together
- Always learning and improving

Be aware of and apply the Rochdale Way behaviours at all times.

Job Description prepared by Christine Foster-Alonge Date Feb 2019

Agreed by Postholder _____ Date _____

Supervisor _____ Date _____

Council Representative _____ Date _____

CCG Representative _____ Date _____

GMP Representative _____ Date _____

Person Specification

Service :	**Multi-Agency Safeguarding Partnership**	**Post:**	**Independent Chair for Rochdale Borough Safeguarding Children Partnership**
Section :	**Rochdale Borough Safeguarding Children's Partnership (RBSCP)**	**Post Number :**	

Note to Applicants:
The *Essential Criteria* are the qualifications, experience, skills or knowledge you MUST SHOW YOU HAVE to be considered for the job.
The *How Identified* column shows how the Council will obtain the necessary information about you.
If the *How Identified* column says the **Application Form** next to an *Essential Criteria* you MUST include in your application enough information to show **how** you meet this criteria. You should include examples from your paid or voluntary work.

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	Criteria	Essential (E) or Desirable (D)	How Identified: AF Application Form I Interview A Assessment
(a)	**Qualifications and Experience**		
1	A relevant academic/professional qualification in one of the core disciplines represented on the Rochdale Borough Safeguarding Partnership.	E	AF and Check Certificates at Interview
2	Management Qualification	D	AF,I
(b)	**Experience**		
3	Significant experience at operational and strategic level in a relevant field, such as social care, health, education or criminal justice	E	AF,I
4	Experience of chairing complex multi-agency forums	E	AF,I
5	Excellent skills in building and maintaining relationships including the ability to bring challenge and scrutiny and maintain professional and effective relationships.	E	AF,I
6	Experience in undertaking effective performance and quality assurance	E	AF,I
7	Experience of operating within Inspection Framework that are relevant to the Partnership	D	AF,I
8	Well-developed experience of project management	D	AF,I
(c)	**Knowledge**		
9	Extensive knowledge of the regulatory framework, which govern the work of safeguarding for children in all agencies	E	AF,I
10	Sound knowledge and understanding of key drivers, initiatives and emerging issues for safeguarding practice.	E	AF,I
11	Understanding and knowledge of current legislation and understanding of the Data Protection Act 2000, GDRP	E	AF,I
(d)	**Skills**		
12	The ability to chair complex multi-agency discussions that promote reflection and result in changes and improvement	E	AF,I
13	Skills that bring oversight, challenge and scrutiny	E	AF,I
14	Ability to analyse complex information and data to bring challenge and scrutiny to partners	E	AF,I
15	Excellent communication skills both verbal and written including ability to present, including use of IT	E	AF,I

16	Well-developed interpersonal and working with people skills; ability to liaise and negotiate across disciplines and organisations at all levels resulting in effective partnership working	E	AF,I
17	Organised and able to prioritise effectively	E	AF,I
18	Adaptable, flexible problem solving skills and bringing creativity and innovative approach to safeguarding within Rochdale	E	AF,I
(e)	**Special Working Conditions**		
19	Work in the evenings and attendance at meetings and other events during evening and occasionally at weekend	E	AF,I
(f)	**Behaviours and Values**		
20	Approach the job at all times using the values set out in the Rochdale Way: • Valuing our people • Focusing on customers • Acting with integrity • Using time and money wisely • Working together • Always learning and improving Please confirm you are willing to adhere to these values and behaviours.	E	AF/I
21	If applying as part of the Armed Forces Scheme: Please confirm your last long term employer was the Armed Forces.	D	AF/I
22	If applying as part of the Armed Forces Scheme: Please confirm you have been looking for a job for 6-24 months since you left the Armed Forces.	D	AF/I