**Holy Infant and St Anthony RC Primary**



**Class teacher with TLR 2c to lead a core area**

**Job Description**

**In consultation with the Head Teacher the post-holder will have the following areas of responsibility:**

**General**

* Demonstrate consistently high standards of personal and professional conduct.
* Raise the quality of teaching and learning across the whole school.
* Work with parents in the best interest of the pupils.
* Have an understanding of statutory frameworks.
* Support colleagues in improving standards.
* Contribute to the wider vision and ethos of the school.
* Ensure that all safeguarding procedures are followed.
* Take additional responsibilities, as required by the headteacher
* Meet the expectations outlined in the School Teachers’ Pay and Conditions Document 2017.
* Provide coaching and mentoring for less experienced teachers.
* Ensure that the school is meeting the needs of pupils with special educational needs and disabilities (SEND).
* Carry out supervisory duties in accordance with the timetable.

**Teaching and Development**

* Act as a role model for high-quality teaching and learning.
* Demonstrate expertise in a specific subject.
* Create and maintain positive relationships with pupils.
* Promote a positive learning environment.
* Effectively use assessment information to maximise pupil attainment.
* Set expectations that challenge pupils of all abilities.
* Promote a love of learning amongst pupils.
* Set homework that consolidates and extends the knowledge of pupils.
* Adapt teaching methods to meet the needs of individual pupils.
* Establish and maintain high expectations of pupils’ behaviour.
* Maintain pace, motivation and challenge through the planning and delivery of well-structured lessons.
* Use effective assessment.
* Prepare and present informative targets and reports to parents.
* Effectively deploy teaching assistants to meet the needs of individual pupils.
* Use a variety of teaching methods and resources to ensure the best possible results.

**Leadership and management – area tbc**

* Monitor standards across the whole school and make recommendations for improvement.
* Monitor assessment across the whole school to ensure continuity and impact in your area.
* Develp, monitor and be responsible for policies and procedures.
* Provide advice and support for all staff.
* Report on progress, achievement and standards to the governing board.
* Arrange regular staff meetings.
* Encourage links with the wider community.
* Ensure that staff and resources are managed to provide an efficient and safe learning environment.
* Lead evaluation strategies to contribute to overall school self-evaluation.
* To develop and be responsible for a budget.
* To promote, through all the school’s policies, an ethos of inclusion for all children.
* Engage with, and contribute to, professional networks outside the school.

March 2019