

Job specification



Job title: Statutory Services Commissioning Lead Officer

Service: Life Course Commissioning

Grade: G10

Reporting to: Enhanced Service Manager

Your job

You will be responsible for management of Children Looked After (CLA), care leavers placement service and the commissioning of wider services to reduce the number of children entering the care system. You will have a lead role in ensuring the maximisation of resources for children looked after, through developing the existing commissioning model to ensure financial control and improved outcomes for vulnerable children and young people.

You will deliver a high quality CLA placement service that has sufficiency to meet the demands of the population, with high quality, local provision.

You will develop and maintain effective partnership working with key partners and stakeholders including, health, private & voluntary organisations, schools, colleges, private providers, and other local authorities within the Greater Manchester region.

You will lead and manage a small team including the Officer and Support Officer for Statutory Services.

The Council is committed to complying with the European General Data Protection Regulations (GDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection Regulations.

In this job you will

On an ongoing basis you will:

- Be responsible for the commission of CLA, leaving care and vulnerable adults providers
- Support the development of a Life Course approach for care leaver and vulnerable young adults who require additional support and development of assets to become resilient and independent
- Lead the development of a new relationship with care providers to ensure the implementation of an asset based approach - facilitating people and communities to come together to achieve positive change using their own knowledge, skills and lived experience of the issues they encounter in their own lives
- Work with strategic partnership in Placement North West and other Associated Greater Manchester Authorities (AGMA) and wider North West authorities to maximise sufficiency across the region
- Be responsible for the development and enhancement of mechanisms to ensure services are co designed, reviewed and evaluated with CLA and vulnerable young people and young adults
- Take a lead role in the management and function of resource allocation panels

- Support with the delivery of the Corporate Parenting Strategy by being account for specific objectives and actions
- Support the development innovative approaches to the commissioning of services that are based on the principles of The Deal and ensure improved system wide outcomes within the borough
- Support senior officers implement robust financial management in relation to budgets Job specification
- Contribute to the work of strategic partnership boards within the borough Wigan Safeguarding Children's Board and Corporate Parenting Board
- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules

In this job you will need

You must be able to demonstrate the following essential requirements:-

- Be qualified to degree level or have an equivalent qualification and significant experience relevant to the role
- Have a detailed working knowledge and understanding of the current legislation and frameworks relevant the Children's Social Care, Fostering and Residential Care
- Demonstrate a commitment and passion about improving outcome for the most vulnerable and complex children and families
- Proven knowledge and experience of commissioning services
- Have an understanding of national best practice and leading innovation programmes
- Be able to demonstrate substantial and relevant experience commissioning services
- Experience and ability to lead and motivate a team and operate in a dynamic flexible environment
- Be able to demonstrate good communication skills with evidence of developing and maintaining strong working relationships
- Proven experience of working in partnership and developing key relationships
- Evidence of continued Professional Development in appropriate area or management qualifications

Our culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **Be Wigan** behaviours.

Be Positive... take pride in all that you do

Be Accountable... be responsible for making things better

Be Courageous... be open to doing things differently

Individuals with line management responsibilities are also expected to ...

Inspire... lead by example and help others to see the big picture

Care... show genuine concern for people as individuals and value their contributions

Engage... I connect with others both within and beyond the organisation

Staff Deal

Our Staff Deal is an informal agreement with all staff. It outlines what you can expect from us, and in return what we expect from you

Our part

- Provide strong, honest and visible leadership
- Reward your commitment and hard work
- Care for your health and well being
- Listen to you and put your ideas into action
- Support you to give something back
- Offer opportunities to learn and grow
- Be one team, one council
- Believe in you

Your part

- Listen, be open, honest and friendly
- Be efficient, flexible and professional
- Care for your health and stay active
- Tell us how we can improve
- Give something back whenever you can
- Take opportunities to learn and grow
- Be one team, one council
- Believe in yourself and our borough