

Person Specification

Commercial Officer	
Experience/ Knowledge	<ul style="list-style-type: none"> • Experience of dealing with environmental issues. • Experience of working in Environmental Services. • Experience of working in local government • Financial awareness and budget management experience. • Experience of generating income and taking a commercial approach to services. • Experience of working with customers in a sales related capacity. • Experience of promotion and development of services related to Environmental Services. • Knowledge of recycling and other waste management issues. • Understanding of the relevant council legislative and regulatory duties within Environmental Services. • Understanding of the working environment for trade waste collection within Environmental Services.
Qualifications	<ul style="list-style-type: none"> • Educated to A level or equivalent. • Degree or equivalent in sales and/or procurement. • Degree or equivalent in a discipline relevant to waste management.
Competencies/ Skills	<ul style="list-style-type: none"> • Ability to identify and develop commercial opportunities. • Ability to manage a busy workload whilst meeting targets and working with minimum supervision. • Ability to work in a confidential manner within a politically sensitive environment. • Excellent written and verbal communication skills with the ability to produce and present reports in a clear and professional manner. • Excellent IT skills with a good working knowledge of Microsoft Office.
Personal Qualities and Attributes	<ul style="list-style-type: none"> • A flexible and adaptable approach in order to respond to changing priorities. • Commitment to continuous professional development. • Commitment to developing and maintaining high levels of customer care.
Personal Circumstances	The job will involve some occasional evening and weekend working.