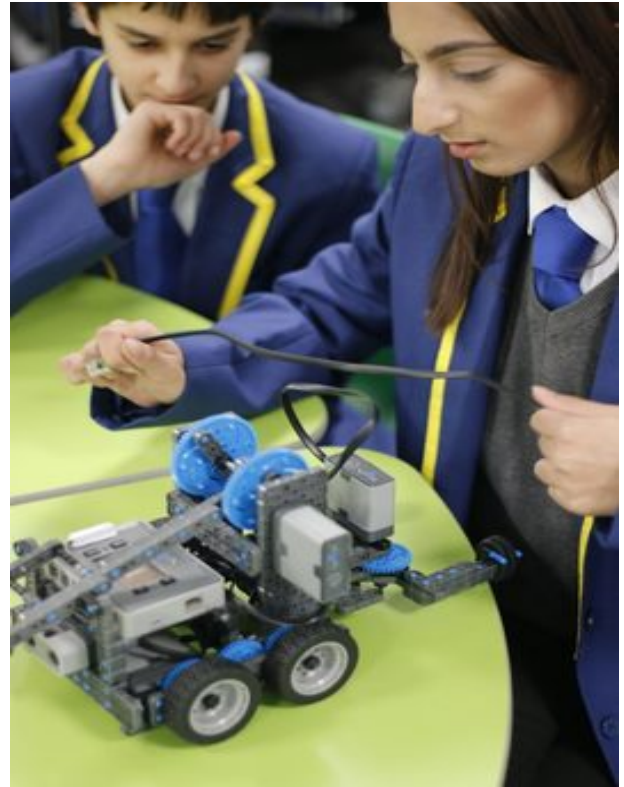
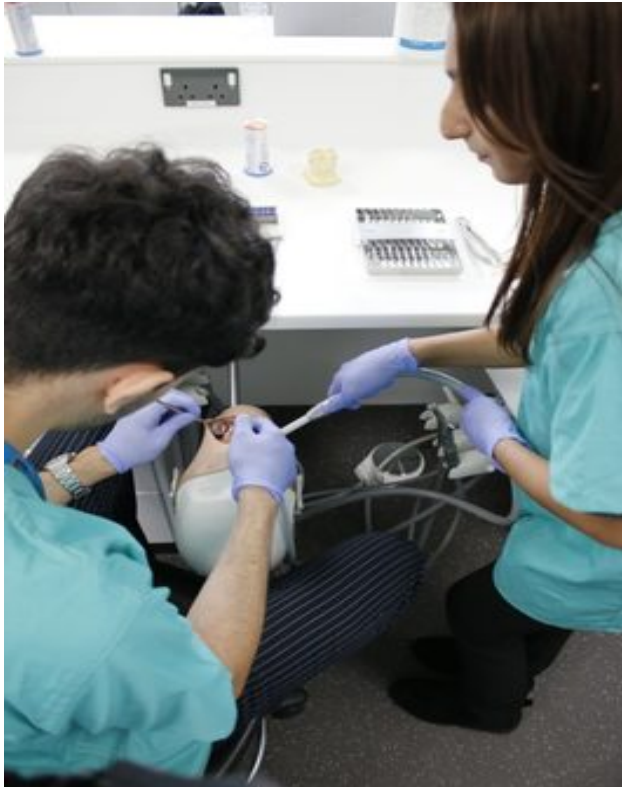


University Collegiate School



CEO Welcome letter

Letter of welcome from CEO

Dear Candidate

I am delighted that you are considering becoming a member of the new Quest Team (formerly The Keys Federation Academy Trust). You join us at a time when we build on from our 10 year success as The Keys Federation and evolve to become our new 0-19 Trust from September 2020.

Here we all lead to secure places for Learning, Innovation and Opportunity, and we seek those who have determination for success, a thirst for continued learning and a drive to be relentlessly ambitious for the students and communities they serve. Here we make a difference and transform lives.

In this pack, we have set out what makes us unique in the educational landscape, defines our success and thriving learning communities, and captures our forward thinking and research led rigour of implementation. We think outside the box here. We listen well and we are clear about what a privilege it is to make a difference to students' lives.

We have created a culture of shared ownership, in partnership with our schools, where we embrace challenge as teams and ensure our core moral purpose is at the heart of all we do.

If you deliver an exceptional education for the children and young people in your care, have the inner determination to secure success for all, work with digital confidence and relish the chance to create our new 11-19 school with us, we would be delighted to hear from you.

Please look through our detailed pack and if this sounds like the role you have been waiting for, and you are ready to unlock your own potential as well as the potential of others, we look forward meeting you (virtually at this time) and receiving your application.

Sharon Bruton



Our Trust

Unlocking Potential

Quest has a clear and compelling vision for the future of education.

We begin the next phase of our educational plan building on our experience from our 10 years of operation as The Keys Federation, a transformative organisation and approved Academy sponsor. We have a strong track record for making a positive impact within the local communities we serve and now, as we expand our hub of schools into Bolton, are excited to be located at the heart of the Knowledge Campus, working in partnership with the University of Bolton Group.

Currently, the school offers specialist education programmes for students aged 14 and over. When you will be joining us, the Trust will be expanding the school to age 11, and embracing the specialist expertise to make our curriculum meaningful to all.

Our schools are all about passion, determination and enthusiasm. We see challenges as opportunities and have an unshakeable belief in the right of children and young people to a high-quality education.

As Century flagship schools our digital strategy and technological approach to learning is embedded within our curriculum. We harness the personalised support of an Artificial Intelligence learning Platform for our older children and young people. This enables them to have an even more bespoke learning program in core subjects and is complemented by our coaching approach to develop their life skills of resilience, critical thinking and communication. As Pearson National Award Winners for Digital Innovation 2019, we are proud to be leading the way by creating and shaping the next phase of education.

Together we will ensure they thrive.

Together we are stronger.



Why work for us?

Our staff members are committed, patient, resilient, reliable and reflective.

Our staff deliver high quality teaching, hold their colleagues in high regard and display the highest level of professionalism. With honesty and care, our staff will leave no stone unturned in the pursuit of excellence. They are scrupulously honest and act with integrity, deal with students, parents and staff with respect, demonstrate passion and pride, are prepared, punctual and polite and make every day matter and every student count. If you are as extraordinary and have the same skill set we want to hear from you.

We're passionate and committed to the development and education of our students.

Our children and young people are fearless, ambitious, positive, aware, compassionate, inquisitive and use their mistakes to grow. They feel safe, have confidence to explore and share their ideas and take ownership of their learning. Our pupils and students think of others before themselves and treat their peers with respect and honour. They take pride in their work and want to affect change within the world around them. With resilience and collaboration our pupils and students will tread the steps to success and become lifelong learners. They value every lesson and every day, respect themselves, each other and their communities, are polite, prepared and demonstrate a sense of pride.

How we will meet the demand and ensure high quality teaching and learning

Our curriculum is designed to lead the way in a new era of learning. We are a teaching school for Century Tech, a cutting-edge Artificial Intelligence learning platform. Our experience tells us that our pupils and students are able to close their knowledge gaps faster and more consistently through using this diagnostic learning platform, whilst being supported to overcome challenge and develop critical thinking with our blended approach of coaching support. Student agency – the drive to have pride in themselves to succeed and the will to continue when things get tough, is a core part of how we do things. This is what we all require in life, not simply learning, and our children and young people need to have this inner resilience to support their learning and life chances. At Quest, we will provide this bespoke support.

The work of scientists, engineers, programmers, technicians and other highly skilled and vocationally-qualified people is vital to our economy, but the education and training of people in these key roles has often been undervalued and under-resourced. The University Collegiate School, in partnership with the University of Bolton aims to provide a combination of high-level academic and practical learning for students aged between 11-19, integrating academic requirements of a traditional school with more technical and IT driven skills. The University Collegiate School is proposed to meet an urgent need for science, technology, engineering and maths (STEM) skills in the North West region.



At the University Collegiate School, learning will embrace creative and innovative approaches that engage students, utilising modern technology and virtualisation to maintain pace and interest. We will work with 1:1 I-pads as an Apple School and Teachers to make the most of your time, skills and expertise. Our Trust's digital strategy, recognized by Pearson as Silver Award Winners for Digital Innovator of the Year, is evidence of our commitment to a balance for excellence for all. This approach, outlined below, is partnered with our life skills curriculum and approach to student agency common to all schools in QUEST.

This blend of approaches to learning provides our students and staff with a readiness for the professionalism of the workplace, a way of establishing learning habits for life, and the security of self-motivation and mental toughness to enable all to thrive.

Working for us, we want you to embody the essence of success, in its many guises and look forward to your talents and expertise being added to the collective group for the benefit of all.

Quest's Digital Strategy creates pathways for learners and maximises staff time to give quality learning feedback.



Trust Digital Strategy

Summary

In creating the future of education within our Trust, digital will enhance the quality of provision in the following ways:

Phase 1:

Communication – Internal and external

Phase 2:

Enable effective and efficient operational systems

Phase 3:

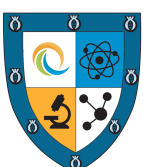
Minimise workload and maximise efficiencies - for time, planning, assessment and shared resources

Phase 4:

Enable delivery of quality teaching and learning – supported by a culture of coaching and student agency

Phase 5:

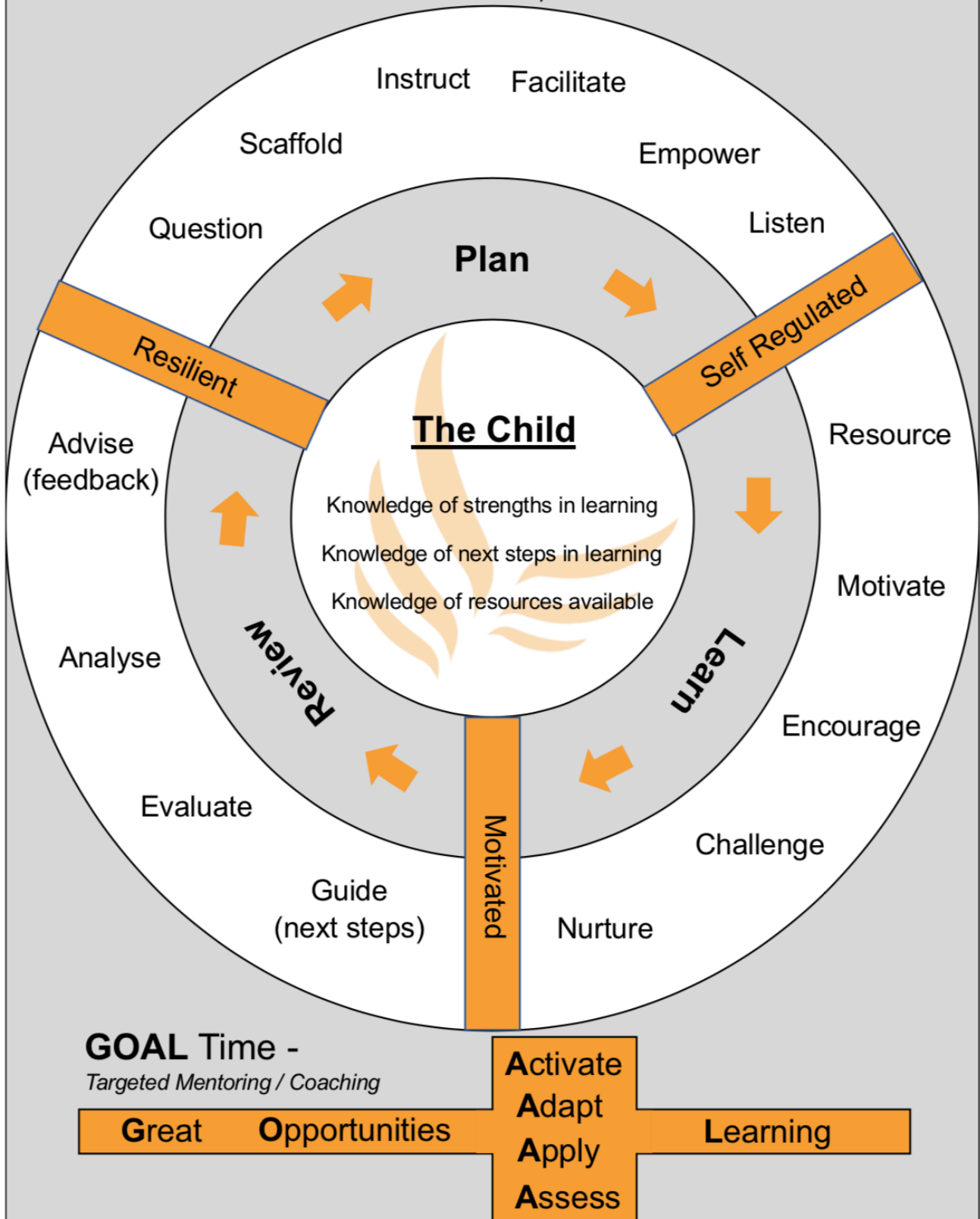
Create flexible, nuanced and adaptable education for the future.



Student Agency – Opposite of helplessness

Student Agency improves Self-Efficacy

Self-Efficacy – one's belief in one's capability to succeed in a situation or accomplish a task



University Collegiate School

Located within the University of Bolton campus, UCS has an outstanding £10 million facility for 11-19 year olds which includes specialist laboratories for Optometry, Clinical Dentistry, Pharmaceutical Consulting, Medical Simulation, Robotics, Electronics and 3D Printing.

Our facilities uniquely inspire and motivate our students to succeed in their studies and propel their careers forward.

Our staff are subject specialists that employ a wide range of teaching and learning strategies, with our digital platform embedded in delivery to provide the best possible learning opportunities for our students.

We aim to continue the journey of the UTC's success, as SSATs Educational Outcomes Award Winners and build on this as we welcome our first cohort of Year 7 students in September 2020. The team who have worked tirelessly to improve standards so far, will be the bedrock of the successes in the future and provide a level of excellence and professionalism now being recognised by others.



Our Curriculum

Utilising our cutting-edge facilities, we use creative approaches to teaching and learning and will focus on personal development, functional skills and competencies linking different curriculum areas, progression and enrichment opportunities, and an emphasis on applied learning. We believe the focus on applied learning encourages crucial developmental aspects specific to the needs of learners.

We **ACTIVATE** students learning through:

- A broad and balanced curriculum
- A focus on health sciences and engineering and STEM
- A focus on personalised learning and the use of digital strategies

We **BREAKTHROUGH** the traditional curriculum boundaries by:

- Pushing subject knowledge beyond the confines of the national curriculum framework
- Engaging in project-based learning
- Embracing a STEM focus
- Using coaching to develop students into owners of their learning journey

We **CULTIVATE** our students for their future beyond UCS by:

- Developing strong Global citizenship
- Working in, and with, the local community
- Working with local employers
- Engaging in meaningful work experience placements and project-based learning
- A programme of enrichment activities enhancing cultural capital for all



Our Core Values



S – staff at all levels
P – purpose creators
I – inspirational
R – representative
I – innovative ideas
T – to infinity and beyond



What we can offer you

20 Great Reasons to work for us.....

1. Great pupils you will never forget.
2. Our schools are all about **passion**, **determination** and **enthusiasm** and we live these words - it's how **we** show up at work.
3. Our motto, 'Unlocking Potential', reflects how we see challenges as opportunities and have an unshakeable belief in the right of children to a high quality education.
4. A coaching culture of high rapport, high challenge and high support to enable you to work at the top of your game.
5. Stunning staff, motivated to succeed.
6. A staff voice across the Trust that is actually listened to and shapes our evolution – our Spirit Group.
7. Inspirational Leadership and great teamwork at all levels.
8. Senior Leaders you can trust, who have integrity and moral purpose, are human and walk the talk.
9. Amazing exam results with a 'whole education' genuinely valued.
10. Be the best through our Spirit of Purpose programme including an outstanding induction year for newly qualified and experienced teachers.
11. Access to the Employee Assistance Programme for you and your family's wellbeing.
12. Participation in the Childcare Voucher Scheme, free of tax and NI.
13. Investment in staff training, e.g. subsidised MA qualification options.
14. An internal market for promotion within the growing group of Quest Academies or as a funded 'Change Champions'.
15. A unique collaborative approach across the Trust serving the needs of our communities.
16. Termly staff newsletter celebrating successes and achievements and responding to your questions.
17. Credit Union savings scheme.
18. A newly structured working pattern with a two week break in October.
19. Welcoming people, positive teams and working environments – 'A Balance for Excellence'. Supported by our digital approach
20. Our great students.

- *The chance to become part of a family of schools within the Trust and a set of values we all share.*
- *Support for your professional development and the opportunity to continue to develop your skills in a well-resourced environment.*
- *A real opportunity to work in partnership with colleagues across the Trust.*
- *Excellent relationships and loyalty with pupils, parents, carers and the wider community.*
- *Recognition of the importance of your work life balance. Your emotional well-being is important to us, and is set alongside an expectation that the achievement of our pupils is paramount. We strive to balance life and work and create the best possible environment for performance and job satisfaction.*



What our staff say

Just some of the things they say

You are encouraged to be the best you can be and the Spirit of Purpose supports this. There are lots of opportunities for collaborative working

Great support network for staff to collaborate and share expertise. There is always plenty of people to offer advice and support at all levels.

Staff work well together as a team to provide great opportunities for our children and support each other extremely well. We are nurturing schools and staff care deeply about the children and want to do their very best for them.

At Quest there is acceptance of everyone as an individual

Safeguarding

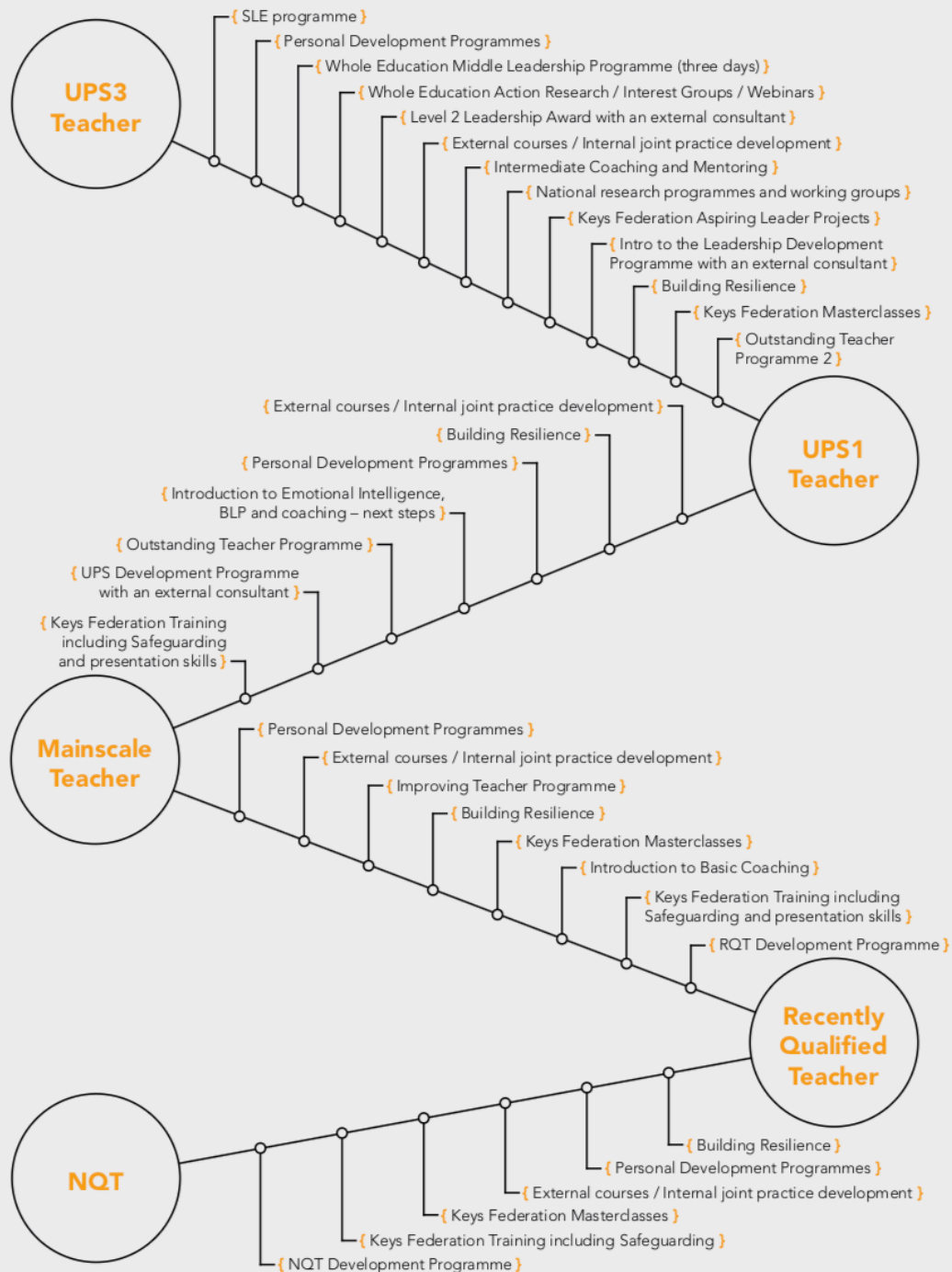
The Board of Directors of Quest are committed to safeguarding and promoting the welfare of all children and young people.

- The policies and procedure adopted by the Board of Directors/Local Governing Committees are fully implemented and followed by all staff.
- Sufficient resources and time are allocated to enable the designated person and other staff to discharge their responsibilities, including taking part in strategy discussions and other inter-agency meetings and contributing to the assessment of children.
- All staff and volunteers feel able to raise concerns about poor or unsafe practice in regard to children and such concerns are addressed sensitively and effectively in a timely manner in accordance with agreed 'whistle blowing' practices.
- Children and young people are educated about the benefits, risks and responsibilities



Your career journey
















Teaching Staff Development

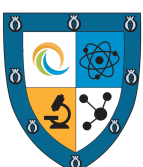


Our Region

Could not be better than Bolton & Wigan...

- Bolton has great connections with the M65, M61, M60 and major roads including the A58 and A666, commuting by car couldn't be easier. You can be in Manchester city centre in around 30 minutes. Preston, Blackburn and Wigan are all within a 30 minute drive whilst Bury is only 20 minutes away. The train line offers regular services into Manchester Victoria (25 minutes), Blackburn (30 minutes) and Clitheroe (57 minutes). For international travel, Manchester Airport is little over 22 miles away offering flights to destinations around the globe.
- Bolton town centre offers a fantastic mix of shopping with independent retailers and high street names sitting side by side with Bolton's fantastic indoor and outdoor markets with over 200 stalls. Crompton Place shopping centre and the Market Place shopping centres are also nearby. Slightly further afield, Middlebrook retail park offers fantastic leisure facilities including a bowling alley, 12 screen cinema, cafés and restaurants as well as high street name brands.
- For the sporting enthusiasts, Middlebrook boasts a sports complex catering for a variety of sports. It is an international high performance centre for tennis that offers coaching for both children and adults as well as boasting a gym, fitness classes and clubs for gymnastics, badminton, athletics, cycling and running. Middlebrook is also home to our University Sponsor's football stadium, the home of Bolton Wanderers Football Club.
- Wigan also allows east access to the major towns and cities with Wigan Wallgate and Wigan North Western Rail stations offering local and national links from the town centre.
- With Manchester International and Liverpool John Lennon Airports within a 40 minute commute the world is at your doorstep.
- Steeped in mining and Industrial history the bustling Lancashire town of Wigan has lots to offer everyone.

 <p>St Peter's C of E Primary School</p>  <p>309 Learners</p> 	 <p>Hindley Green Community Primary School</p>  <p>405 Learners</p> 	 <p>St John's C of E Primary School Hindley Green</p>  <p>211 Learners</p> 	 <p>St John's C of E Primary School, Abram</p>  <p>282 Learners</p> 	 <p>University Collegiate School</p>  <p>840 Learners</p> 
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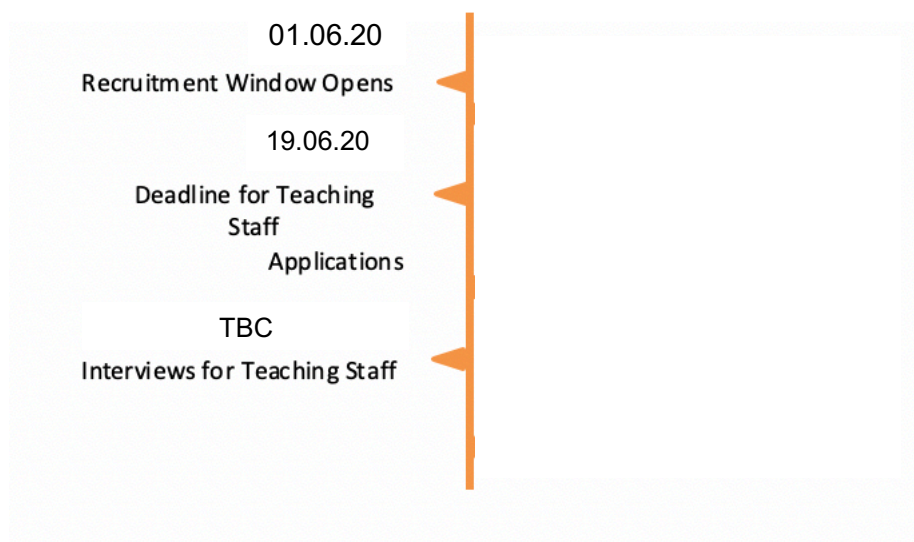


Partnership and Collaboration

Our continued development creates opportunity for Quest to work with and alongside some strong and well established partners...



Applications



TO APPLY:

Application forms for teaching staff can be found at

<https://www.thekeysfederation.org.uk/work-for-us-1>

Your letter of application should outline:

- the role (and subject) you are applying for
- how your experience has prepared you for the challenge
- how your values align with ours.

This should be no more than 2 sides of A4.

Please send your letter of application and application form to:

t.hewitt@thekeysfederation.org.uk by 9am on **Friday 19th June 2020.**



Job Advert – Mathematics Teacher

Mathematics Teacher

Qualified Teachers Pay Spine
Start Date: 1st September 2020

We require an ambitious, dedicated and successful mathematics expert to join our award winning Trust based in the North West.

Here we all lead to secure the best **Learning, Innovation and Opportunity**, and we seek those who have determination for success, a thirst for continued learning and a drive to be relentlessly ambitious for the students and communities they serve. Here we make a difference and transform lives.

Here we Unlock Potential.

Quest (formerly The Keys Federation Academy Trust) is seeking a specialist Mathematician for a friendly, forward-thinking and innovative school and college seeking to expand its successful Mathematics Department. The school is a growing 11 - 19 Academy and UCS, welcoming its first group of Year 7 students in September 2020.

As Pearson's National Silver Award winner for **Digital Innovator of the Year**, the Trust will be expanding its digital delivery of learning in our new school. Here you will be joining a team who are also award winners: **SSATs Educational Outcomes Award**. A blend of excellence and experience to enable you to be the best you can be.

The role will include coordinating the delivery of Mathematics with the team from Keys Stages 3 to 5, including GCSE and A-level. Your digital skills combined with your expertise will enhance provision and support growth. You will be expected to drive improvement within the Mathematics Faculty and will, with your STEM colleagues, secure a balance for excellence in curriculum, student agency and project based learning across the school.

This is a unique time and opportunity where you can be a part of shaping the future of our new school, with STEM at the heart of its curriculum delivery.

Join US and Unlock your Potential

As a member of TKF/Quest you can expect:

- A supportive environment allowing you to progress and develop as a expert teacher
- Excellent CPD opportunities and guidance through our Spirit of Purpose Programme
- Students who are enthusiastic and keen to learn in a positive environment



- The opportunity to work within a team of highly supportive and creative colleagues
- A Trust committed to doing the best for each and every one of its students
- A Trust committed to a digital strategy and life skills curriculum which provides a balance for all
- Up-to-date facilities, located at the heart of the knowledge campus
- Creative and innovative approaches that engage students, develop agency and harness digital technology
- To be shaping the next phase of education for the future
- A balance for excellence for all

- ***The Trust expects:***

- a UK teaching qualification such as PGCE/PGDE, SCITT, BEd or MEd with Qualified Teacher Status (QTS)
- a relevant Maths Degree or a related subject
- experience of delivering Maths up to A-level, pushing and engaging learners to progress within the subject
- A teacher willing to become an Apple Teacher in our digitally innovative Trust
- A personal commitment to being the best you can be.

The Trust wants to hear from ambitious teachers with new ideas! Can you bring passion to the magic of Maths? There are plenty of progression opportunities through our Spirit of Purpose! Why not join us on our exciting new journey?



Job Description – Maths Teacher

TKF/Quest is a value-led organisation comprising of Christian, community schools, and UCS provision. All staff are expected to support the Trust's ethos and our 'Spirit of Purpose'.

JOB DESCRIPTION:	Maths Teacher
RESPONSIBLE TO:	Principal
JOB PURPOSE:	<p>Under the direction of the Chief Executive Officer, Director of Academy Excellence and Principals, carry out the professional duties of the Mathematics as set out in the current School Teachers' Pay and Conditions Document and in line with the approved career stage expectations.</p> <p>The post holder will work closely with the Principal, Senior Leaders and the Maths team to provide professional subject leadership and management for Maths across the School and Sixth Form College. You will deliver high quality teaching, effectively using the up-to-date facilities and innovative approaches and aiming to raise standards of learning and achievement for all students. As a successful teacher, you will provide a role model to all.</p> <p>You will teach in accordance with the ethos, organisation and policies of the Keys Federation/Quest as a fully committed member of the Trust teaching team and as detailed in the specific duties below.</p> <p>As an employee within Trust, staff may be required to work at any school within the group where their specialism can add value.</p>
LIAISING WITH:	Chief Executive Officer, Director of Academy Excellence and Principals, Senior Leadership Teams, teachers, support staff, parents/carers, LA representatives, external agencies and members of the community
SALARY SCALE:	Mainscale
DBS DISCLOSURE LEVEL	Enhanced

Professional Responsibilities

School Ethos

Work with the Director of Academy Excellence, Principals and colleagues in creating, inspiring and promoting excellence at all levels. Embody the Community ethos and culture of our Trust, securing their Mission Statement with all members of the school community and ensuring an environment for teaching and learning that empowers both staff and children to achieve their highest potential.

Attend and participate in all celebrations and events intrinsic to the daily life of the schools.

Actively support the Trust's corporate policies relating to equality and diversity, inclusion and health, safeguarding and well-being, confidentiality and social networking.



Promote the ethos of the Trust and celebrate their success at every opportunity.

Sign and uphold the Trust Code of Conduct.

Key Responsibilities

Strategic Direction and Development of Maths

- Work with colleagues to develop and implement policies and practices for Maths which reflect the Trust's commitment to high achievement, whereby students are inspired to reach their potential and staff aspire to continuously develop and raise standards, setting stretching targets for students and staff
- Working closely with the Principal and the Maths team to establish a clear, shared understanding across the Maths Department of the importance of high quality teaching of Maths that engages students and enables them to aspire to and achieve stretching goals
- Work with the Maths team to develop and embed a KS3 maths curriculum that challenges all and prepares learners for their next steps.
- Analyse data, ensuring effective progressive plans are in place for individual and group of students
- Ensure data analysis results in effective action plans that are well communicated and understood, monitored and evaluated, resulting in appropriate outcomes.

Teaching and Learning

- Ensure curriculum coverage, continuity and progression in the subject for all students, including those of high ability and those with special educational or linguistic needs
- Ensure teaching and learning in Maths is of a consistently high standard and that best practice is shared across the department
- Work as a skilled Apple Teacher to enhance digital delivery of learning
- Develop and implement appropriate teaching and learning methods to meet the needs of the subject and of different students, including the allocation of students to teaching groups
- Ensure effective development of students' literacy, numeracy and information technology skills using our up-to-date facilities
- Use clear policies and practices for assessing, recording and reporting on student achievement at an individual and group level, utilising this information to recognise achievement and to assist students in setting stretching targets
- Ensure that information about students' achievements in previous classes and schools is used effectively to secure good progress in the subject
- Provide students with clear direction, expectations, guidance and support, constructive feedback and targets in relation to standards of student achievement and the quality of teaching; establish clear targets for student achievement, and evaluate progress and achievement in the subject by all students, including those with special educational and linguistic needs;
- Ensure effective development of students' individual and collaborative study skills necessary for them to become increasingly independent in their work and to complete tasks independently when out of school
- Enable students to become independent learners who challenge themselves to enhance their maths skills beyond the curriculum and the classroom
- Establish a partnership with parents and carers to involve them in their child's learning of the subject, as well as providing information about curriculum, attainment, progress and targets
- Develop effective links with the local community, including business and industry, in order to extend the subject curriculum, enhance teaching and to



develop students' wider understanding.

Form Tutor Responsibilities

- Complete the register accurately
- Monitor attendance and punctuality, including follow-up
- Monitor standards of dress and personal appearance and address any issues as they arise
- Escort groups to assembly and (normally) attend assembly
- Responsible for the co-ordination reports and other records
- Respond to disciplinary problems as required, referring serious misconduct to the Head of Key Stage as appropriate
- Share information from the Head of Key Stage to the tutor group in a prompt manner
- Encourage inter-form competitions and the participation of the tutor group in other school activities
- Be available to meet parents as appropriate
- Curriculum issues
 - activities supporting learning in tutor periods
 - knowledge of the tutorial programme
 - knowledge of the SEN students and their targets
 - target group members in your tutor group

Be an effective coach and mentor to the students, enabling them to develop their life skills and succeed in all that they do within the school.

Qualifications

Essential:

- Honours degree
- Qualified teacher status
- Willingness to continue to learn and develop
- Commitment to digital delivery of learning

Desirable

- Leadership qualification(s)
- Management Qualifications
- Membership of appropriate professional bodies

Knowledge and Understanding

- Knowledge of school improvement and effectiveness strategies including processes for monitoring and evaluation of performance at a student and team level and strategies for raising standards.
- Processes and systems for quality assurance
- An understanding of the principles associated with managing and leading others
- Project planning and change management
- Knowledge of current and potential future developments in relation to the national and local education scene

Skills

- Confident and competent in the use of IT
- Be committed to continuing professional learning as part of the Apple Teacher Programme.
- High level of communication skill, both written and oral, enabling the post holder to actively listen to and engage with others, overcoming barriers to understanding, dealing effectively with contentious and/or sensitive issues,



dealing with difficult conversations with empathy and sensitivity, whilst asserting as appropriate

- High level of research skill; translating national and local changes into appropriate pathways and approaches, ensuring other stakeholders are involved and knowledge is shared
- Horizon scanning to enable a strategic view to be taken of potential future changes
- Ability to work independently within a team, focusing on achievement at an individual and a departmental level
- Emotional Intelligence to ensure staff and students perform at their best and thrive.

Experience

- Proven track record as a subject, successful teacher
- Outstanding teaching and learning practitioner
- Experience of coaching and mentoring
- Experience of change management

Competencies and Personal Qualities

- Leading and supervising (e.g. provides others with a clear direction; sets appropriate standards of behaviour that align to the vision and values and models these behaviours; motivates and empowers others; encourages innovation and agrees challenging goals)
- Believes in the limitless potential of people and strives for distinction and high achievement in everything they do;
- aspires to consistently perform at their best and inspires others to always do so
- Copes with pressure and setbacks (e.g. works productively in a pressurised environment; keeps emotions under control during difficult situations; maintains a positive outlook at work; is mindful of the levels of resilience within the team and manages and works to enhance those levels)
- Influencer (e.g. makes a strong positive personal impression on others; gains clear agreement and commitment from others; uses evidence and articulates a strong business case aligned to the school's vision and values)
- Clarity for personal work goals and objectives (e.g. accepts and tackles demanding goals with enthusiasm; works hard and puts in longer hours when it is necessary; seeks to set and achieve stretching goals; aspires to greater levels of performance and attainment for students, staff and self)
- Emotional intelligence
- Flexible and adaptable
- Mindful of achieving a balance for excellence for all
- Able to rigorously implement an idea to a sustainable conclusion

Performance Management and Professional Development

- Embrace and actively take part in the 'Spirit of Purpose', fulfilling obligations to maintain and continue professional development in line with the Keys Federation/Quest expectations.
- To commit to the specified number of hours of professional development each year and have drive and passion to evolve and improve as a committed staff member.
- Take a shared responsibility for your own continuing professional development by participating in a range of appropriate professional development opportunities.



- To show your passion for life long learning as the lead learner in your team
- Be an advocate for excellence and embrace positive change
- Disseminate information from professional development activities undertaken and ensure colleagues receive feedback from monitoring and evaluation activities.
- Actively engage with the annual performance management review process, in accordance with the Federation's policy and national guidance.
- Use the Trust's digital approach to capture and share your expertise and that of your team, for the benefit of your subject across all the Trust's schools.
- To be passionate, committed to improve your own abilities and those of others you interact with, either student or staff.
- Be the embodiment of our values in action and stay true to our core moral purpose, to unlock the potential of all.

Professional conduct

Meets all standards as stipulated in Teachers professional standards. As a leadership member, aspire to succeed in line with the Trust's leadership development stan

General

Undertake such duties as may from time to time be reasonably assigned by the Principal. This job description is not necessarily a comprehensive definition. It will be reviewed periodically and when appropriate. It may be subject to change or modification at any time after consultation.

Confidentiality must be maintained at all times.

Quest is committed to safeguarding and promoting the welfare of children and young people. Clearance from the Disclosure and Barring Service is required prior to appointment.

The above has detailed the core aspects of teachers' professional standards and the approved career stage expectations and it is expected that staff will support, collaborate and celebrate all aspects of school and Federation life, and work at all times to ensure excellence for all.

Name _____

Signed _____

Date _____





Visits are warmly welcomed.

This post is permanent and subject to Enhanced Disclosure Procedures.

The Board of Directors of Quest is committed to safeguarding and promoting the welfare of all children.

Application packs and further details are available from
The Keys Federation website at
<https://www.thekeysfederation.org.uk/work-for-us-1>
or by contacting

Mrs. T. Hewitt, Federation Finance and HR Officer,
c/o The Keys Federation Academy Trust
682 Atherton Road, Hindley Green, Wigan, WN2 4SQ
Tel: 07881363436

E-mail: t.hewitt@thekeysfederation.org.uk

Learning, Innovation, Opportunity

