

ROCHDALE BOROUGH COUNCIL
PERSON SPECIFICATION

Technician (Level 2)

Grade 3 (SCP) 5-6

Note to Applicants

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

- The *Essential* Criteria are for the qualifications, experience, skills or knowledge you **MUST SHOW YOU HAVE** to be considered for the job.
- The *Desirable* Criteria are used to help decide between candidates who meet **ALL** the Essential Criteria.
- The *How Identified* column shows how the Council will obtain the necessary information about you.
- If the How Identified column says the Application Form next to an Essential Criteria or a Desirable Criteria, you **MUST** include in your application enough information to show how you meet this criteria. You should include examples from your paid or voluntary work.

ATTRIBUTES	ESSENTIAL	HOW IDENTIFIED	DESIRABLE	HOW IDENTIFIED
QUALIFICATIONS AND EXPERIENCE	<ul style="list-style-type: none"> • To possess, or be willing to work towards, GCSE English and Mathematics at Grade A*- C, or GCSE Level 4 - 9, or a Level 2 qualification in Literacy and Numeracy. • To possess GCSE A*-C or Level 2 qualification in a relevant discipline • Willingness to participate in relevant training and development opportunities. • To possess or be willing to undertake appointed person certificate in First Aid administration. • Experience of using ICT packages i.e. Microsoft Word, Excel, Access. 	Application Form/Checking of Certificates	<ul style="list-style-type: none"> • Working with children in a paid or voluntary capacity. 	Application Form/Checking of Certificates
SKILLS AND KNOWLEDGE	<ul style="list-style-type: none"> • Ability to work effectively in a team environment, understanding classroom roles and responsibilities. • Ability to build and maintain effective working relationships with pupils and colleagues. 	Application Form/Interview	<ul style="list-style-type: none"> • Appropriate knowledge of first aid. 	Application form and interview

SPECIAL WORKING CONDITIONS	<ul style="list-style-type: none"> • Ability to attend occasional meetings outside of school hours. • The ability to converse at ease with customers and service users and provide advice in accurate spoken English. 	Application Form /Interview		
---------------------------------------	---	--	--	--