

20th March 2020

Dear Candidate

APPOINTMENT OF HEAD TEACHER: BRITANNIA BRIDGE PRIMARY SCHOOL

On behalf of 'each and everyone' at Britannia Bridge Primary School, I am writing to thank you for your interest in the post of Head Teacher at our school, and enclose the following information to help you decide whether or not you wish to proceed with an application.

- Advertisement
- Job Description
- Person Specification
- Application Form

The Governing Body is proud of the school's achievements and its excellent reputation within the local community.

If you meet the criteria and are looking for a new challenge, the Governing Body look forward to receiving your application.

The appointment process will include:-

- Completed application form
- Task/Presentation
- Interview

Applicants are asked to note the following points:-

- Governors **do not** wish to receive a CV
- Candidates **must** provide the names of people willing to provide references

We warmly welcome visits to the School prior to the application. Please contact the Clerk to the Selection Panel at Michelle.Foster@wigan.gov.uk if you wish to make an appointment.



Winifred Street, Lower Ince
Wigan, WN3 4SD

T: 01942 760036

W: www.britanniabridge.co.uk
E: enquiries@britanniabridge.co.uk

Headteacher: Mr D Donaldson

Please note that completed applications should be marked 'Private and Confidential' and returned to:-

Michelle Foster
Clerk to Governors
Governor Services
2nd floor, Life Centre South
College Avenue
Wigan WN1 1NZ

or emailed to: Michelle.Foster@wigan.gov.uk

Thank you once again for your interest and we look forward to receiving your application.

Yours sincerely

Dorothy Harrison BA (Hons)

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Chair of Governors



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