**Person Specification For Mid-Day Assistant (MDA)**

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| **Essential Requirements** | **How it will be assessed** |
| Enjoy working and playing with children. | Application, Interview |
| Have a caring, calm and friendly manner. | Interview |
| Have good communication and listening skills.  | Application, Interview |
| Be reliable, punctual and flexible.  | Application, Interview |
| Show initiative and be resourceful.  | Application, Interview |
| Be aware of issues of confidentiality and safeguarding.  | Application, Interview |
| Be able to employ a variety of strategies to support behaviour management. | Application, Interview |
| Be willing to help care for sick children or injured children during the lunchtime period.  | Application, Interview |
| Be willing to work as part of a team and turn for advice if needed. | Application, Interview |
| Be able to follow a variety of tasks on a rota for the care, wellbeing and discipline of the pupils. | Application |
| Have a good attendance record. | Application, References |
| Be able to meet the physical demands of the role | Application, Interview |
| Be able to prepare the dining room for each sitting | Application, Interview |
| **Desirable Requirements** |  |
| Have experience of working alongside children, either as a job or through voluntary work.  | Application |
| It is also desirable to hold a qualification in first aid. | Application |

Please note: the supporting statement is very important in our selection process.

Please use this part of the application form to show us how you feel you meet the Person Specification above and include examples of any relevant experience that you have. You may continue on additional pages, or use a word processed page if you prefer.