**PERSON SPECIFICATION**

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| **MINIMUM ESSENTIAL REQUIREMENTS** | **METHOD OF ASSESSMENT** |
| 1. **Skills and Language**
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| **1.1** Ability to work effectively within a team environment, understanding classroom roles and responsibilities | Application Form / Interview |
| **1.2** Ability to build effective working relationships with all pupils and colleagues | Application Form / Interview |
| **A** Ability to promote a positive ethos and role model positive attributes | Application Form / Interview |
| **1.4** Good personal numeracy and literacy skills | Application Form / Interview |
| **1.5** General understanding of school curriculum and other basic learning programmes/techniques (within specified age range/subject area) | Application Form / Interview |
| **1.6** General awareness of inclusion, especially within a school setting | Application Form / Interview |
| **1.7** Effective use of ICT to support learning | Application Form / Interview |
| **1.8 Developing Self and others** – Ability to question, and request right training and development that links to the post, to seek opportunities that add to skills and knowledge , to respond positively to opportunities that arise and to support others learning and share learning with others | Application Form / Interview |

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| **2 Experience/Qualifications/Training etc** |  |
| **2.1** Minimum of 2 years’ experience of working with &/or caring for children within specified age range/learning need and/or NVQ2 or equivalent in teaching assistance | Application Form / Interview |
| **2.2** Willingness to participate in relevant training and development opportunities | Application Form / Interview |

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| **3 Work Related Circumstances – Professional Values & Practices** |  |
| **3.1** High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic background and a commitment to raising their educational achievements | Application Form & Interview |
| **3.2** Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration and demonstrate concern for their development as learners | Application Form & Interview |
| **3.3** Demonstrate and promote the positive values, attitudes and behaviour they expect from the pupils with whom they work | Application Form & Interview |
| **3.4** Ability to work collaboratively with colleagues and carry out role effectively, knowing when to seek help and advice | Application Form & Interview |
| **3.5** Able to liaise sensitively and effectively with parents and carers recognising their role in pupil learning | Application Form & Interview |
| **3.6** Able to improve their own practice through observations, evaluations and discussion with colleagues | Application Form & Interview |



11 July 2018

Dear Perspective Applicant,

Thank you for taking the time and trouble to get this far. We have decided to advertise for a Teaching Assistant who will join our ambitious and thriving team.

I have been at Kings Road for three years and am proud to say that the school is brimming with excellence, dedication and positivity. The children are great to work with, as are the staff; it truly is a pleasure to be part of this team – we feel that we are in the midst of something special.

The school is ethnically diverse, which is a strength as each day we learn so much about each other, it does mean that we have to tailor our teaching and learning to suit cultural and language differences.

We are looking forward to working with our new applicant and we will ensure that a good monitoring program is established. The new member of our team must be ambitious for the highest standards and to genuinely care about children. I have included our vision and values document so that you can see what type of school we aspire to be.

Kings Road is a wonderful school to be a part of. It is brimming with hard-working and positive people who are dedicated in creating an exceptional environment for all children and adults alike. We are after a team player and someone who is willing to immerse themselves fully into all aspects of the job.

I look forward to meeting you.

Thank you

Kindest Regards

**Darren Morgan**

**Proud Headteacher**

**Kings Road Primary School**

Headteacher

Mr D. A. Morgan

Deputy Headteacher

Miss L. Grimsley

Chair of Governors

Mr P. O’Keefe

Kings Road Primary School

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*Excellence without compromise*

Kings Road Primary School