

## **SMITHILLS SCHOOL**

### **PERSON SPECIFICATION - FITNESS INSTRUCTOR/ DUTY SUPERVISOR**

	<b>Essential/ Desirable</b>
<b>EDUCATION &amp; QUALIFICATIONS</b>	
▪ Recognised Fitness qualification, e.g. Focus, YMCA	<b>E</b>
▪ Current First Aid Certificate	<b>E</b>
▪ Leisure qualifications	<b>D</b>
▪ NPLQ Lifeguard qualification	<b>D</b>
▪ Sports Coaching qualifications	<b>D</b>
<b>EXPERIENCE RELEVANT TO THE JOB</b>	
▪ Experience in dealing with the general public	<b>E</b>
▪ Experience in working in the Leisure/Fitness Industry	<b>E</b>
▪ Experience in undertaking I.T tasks	<b>D</b>
<b>ABILITIES &amp; SKILLS</b>	
▪ Interpersonal skills, including friendly, outgoing person who likes to meet different people	<b>E</b>
▪ Ability to work as part of a team working to a defined quality level and common objectives	<b>E</b>
▪ Willingness to work when most people are enjoying their leisure time	<b>E</b>
▪ High standards of personal presentation and appearance	<b>E</b>
▪ Ability to liaise with all users	<b>E</b>
▪ Ability to provide a customer orientated service	<b>E</b>

	<b>Essential/ Desirable</b>
▪ Flexible and helpful	E
▪ Effective written and oral communication skills	E
▪ Ability to instruct people with differing abilities	E
▪ Ability to instruct people with disabilities	E
▪ Ability to keep records	E
▪ Ability to work on own initiative	E
▪ Ability to pursue further training opportunities	D
<b>KNOWLEDGE &amp; AWARENESS</b>	
▪ An affinity with sport and an understanding of the needs of customers of sports and leisure facilities	E
▪ Knowledge of equal opportunities	E
▪ Knowledge of customer care	E
▪ Awareness of promoting and marketing fitness facilities	D
▪ Awareness of Health and Safety policies, practices and procedures	D
▪ Knowledge of the Fitness industry	D