



TO CARE  
TO LEARN  
TO ACHIEVE

**BEDFORD HIGH SCHOOL**  
A Specialist Business and Enterprise College  
with Applied Learning  
Headteacher: Mrs H J Phillips

August 2018

Dear Colleague

**Re: Teaching Assistant x 3 required as soon as possible, temporary for 12 months**

Thank you for your interest in the post of Teaching Assistant at Bedford High School.

Bedford High School seeks to appoint three effective and enthusiastic Teaching Assistants to be able to work closely with staff, parents and outside agencies, follow individual care plans as directed and establish good relationships and team working with the wider school community.

At Bedford High School we are dedicated to offering our students a high quality education in a well ordered and purposeful school environment. Our values are: To Care, To Learn, To Achieve. We seek to develop happy and successful citizens who will make a valuable contribution to their community. We were judged to be a 'Good' school in May 2018. We are proud of what we have achieved but we are far from complacent and we are acutely aware that there is more to do to achieve our ambition to become an 'outstanding school'. To support our aim we have extremely challenging data targets, underpinned by strong development planning and rigorous accountability.

In return we offer you a committed staff and student body enjoying excellent relationships as well as dedicated, professional, hard-working Governors; you will be well supported.

If you feel you have the necessary skills and qualities to undertake this role, we will be delighted to receive your application. Please complete the application form (we do not accept CV's) and return it to [recruitment@bedford.wigan.sch.uk](mailto:recruitment@bedford.wigan.sch.uk) or post to Mrs C Taylor at the school's address.

**Closing date:** Friday 31<sup>st</sup> August 2018 at 12 noon

**Interviews:** to be confirmed

I very much look forward to receiving your application.

Yours faithfully

Mrs H.J. Phillips  
Headteacher

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