



TO CARE
TO LEARN
TO ACHIEVE

BEDFORD HIGH SCHOOL
A Specialist Business and Enterprise College
with Applied Learning
Headteacher: Mrs H J Phillips

August 2018

Dear Colleague

Re: HLTA: Student Intervention – required as soon as possible, temporary for 12 months

Thank you for your interest in the post of HLTA (Higher Level Teaching Assistant) at Bedford High School.

Bedford High School seeks to appoint an effective and enthusiastic HLTA to be able to work closely with staff and students, establishing good relationships and team working with the wider school community. The successful candidate will need to be able to remain calm in challenging circumstances. Part of the role will have responsibility for coordinating home outreach learning support and daily home visits to those students not attending school. The successful candidate will also be required to support students working within the school's alternative curriculum.

At Bedford High School we are dedicated to offering our students a high quality education in a well ordered and purposeful school environment. Our values are: To Care, To Learn, To Achieve. We seek to develop happy and successful citizens who will make a valuable contribution to their community. We were judged to be a 'Good' school in May 2018. We are proud of what we have achieved but we are far from complacent and we are acutely aware that there is more to do to achieve our ambition to become an 'outstanding school'. To support our aim we have extremely challenging data targets, underpinned by strong development planning and rigorous accountability.

In return we offer you a committed staff and student body enjoying excellent relationships as well as dedicated, professional, hard-working Governors; you will be well supported.

If you feel you have the necessary skills and qualities to undertake this role, we will be delighted to receive your application. Please complete the application form (we do not accept CV's) and return it to recruitment@bedford.wigan.sch.uk or post to Mrs C Taylor at the school's address.

Closing date: Friday 31st August 2018 at 12 noon

Interviews: to be confirmed

I very much look forward to receiving your application.

Yours faithfully

Mrs H.J. Phillips
Headteacher

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